

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MINUTES MONDAY, MAY 1, 2023 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 1, 2023 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – absent; Trust Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, April 17, 2023 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, April 17, 2023, and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Trustee Denise Albers (Chairperson) reported on the Finance Committee Meeting held on Wednesday, April 26, 2023 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Albers said we Reviewed the Board Lists. We had some questions: Blumenkamp Construction, \$2,000 – Public Work Department they hired Gregg to load dirt from the high school and we got all of their topsoil; Camper Exchange, \$996.38 – received new tires, bearing and brakes on the mowing trailer;

2. **REVIEW OF INVESTMENTS:** Trustee Albers said we have nothing maturing until June of 2024.

Village of Freeburg Board Meeting Minutes
Monday, May 1, 2023
Page 1 of 8

3. **INCOME STATEMENT:** Trustee Albers said we reviewed the Income Statement. There were some questions, but got answered quickly by bookkeeper Laura Wolf.

4. **TREASURER’S REPORT:** Nothing to report.

5. **FUND AND ACCOUNT BALANCE REPORT:** Trustee Albers said if you have any questions on the fund and account balance, please talk to Tony or Laura.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers stated we reviewed the Attorney Invoices.

2. Newsletter: The next newsletter will not go out until June.

NEW BUSINESS: Village Administrator Funderburg had a conversation with resident wanting to bring a business to town, and asked what the Village has to offer businesses. He explained we don’t have a business district, TIF, façade improvement or any program to help them to get new materials. Trustee Albers questioned what does the Chamber do for new businesses. Village Administrator Funderburg stated they have a façade improvement program. Trustee Albers asked for the Chamber to come to a meeting and see if there is something that can be done. Trustee Albers stated the audit is scheduled for June 5th-7th.

TREASURER’S REPORT: No report.

ATTORNEY’S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser stated Gene will not be here tonight. Gene left us his report if anyone has any questions, they can get a hold of Gene.

PUBLIC PARTICIPATION: Janet Baechle went to Springfield to accepted a plaque for the village. Janet read what was wrote on the plaque then proceeded to present the plaque to the mayor. Mayor Speiser thanked Janet for going to Springfield to receive it.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

ZONING ADMINISTRATOR’S REPORT: No Zoning Report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCE: None.
OLD BUSINESS: None.
NEW BUSINESS: None.

EXHIBIT D:

APPOINTMENTS: Mayor Speiser stated he has the appointed positions for 2023-2024-year.

Mayor Speiser stated we will start with the Treasurer position for the 2023–2024-year Bryan Vogel.

Trustee Denise Albers motioned to approve the appointed position of Bryan Vogel as Treasurer for 2023 and 2024 year and Trustee James (Mike) Blaies seconded the motion.

ROLL CALL: Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser stated for Village Administrator appointed position for the 2023–2024-year Tony Funderburg.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Tony Funderburg as Village Administrator for 2023-2024 year and Trustee Robert (Bob) Kaiser seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – nay; Trustee Michael (Mike) Heap – nay; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – absent; (3 ayes, 2 nays, 1 absent). **Motion carried.**

Mayor Speiser stated for Chief of Police appointed position for the 2023- and 2024-year Michael (Mike) Schutzenhofer.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Michael (Mike) Schutzenhofer as Chief of Police for 2023 and 2024 year and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – nay; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – absent; (4 ayes, 1 nay, 1 absent). **Motion carried.**

Mayor Speiser stated for ESDA Coordinator appointed position for the 2023- and 2024-year Gene Kramer.

Trustee James (Mike) Blaies motioned to approve the appointed position of Eugene Kramer as ESDA Coordinator for 2023 and 2024 year and Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser stated for Village Attorney appointed position for the 2023- and 2024-year Weilmuenster Law Group, Weilmuenster, Keck, and Brown.

Trustee Denise Albers motioned to approve the appointed position of Village Attorney Weilmuenster Law Group, Weilmuenster, Keck and, Brown for the 2023 and 2024 year and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser stated for Village Zoning Administrator appointed position for the 2023- and 2024-year Matt Trout.

Trustee James (Mike) Blaies motioned to approve the appointed position of Mathew (Matt) Trout as Village Zoning Administrator for 2023 and 2024 year and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser stated for Public Works Director appointed position for the 2023- and 2024-year John Tolan.

Trustee Denise Albers motioned to approve the appointed position of John Tolan as Village Public Works Director for 2023 and 2024 year and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – absent (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser stated for Combined Planning/Zoning Board appointed position for 2023–2024-year term Gary Henning.

Trustee James (Mike) Blaies motioned to approve the appointed for the Combined Planning/ Zoning Board position Gary Henning for 2023-2024 year and Trustee Michael (Mike) Heap seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser stated for Combined Planning/Zoning Board appointed position for 2023–2024-year Rita Green.

Trustee Michael (Mike) motioned to approve the appointed for the Combined Planning/ Zoning Board position Rita Green for 2023-2024 year and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap Legal/Ordinance Committee Meeting held on Wednesday, April 26, 2023 at 5:45 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap stated the repair work on 5 South Alton is moving along; the wrecking permit was filed for the Cardinal Court home that was burnt down; a letter was sent to Main St. property regarding all the cars; a letter was sent to Edgewood Court for a trap hanging on the garage; no news on Despain issue. Matt spoke to the County, and they said they issue the permits and don't look any further. Public Works Director John Tolan stated they are on a septic tank, and the EPA rules state they have to hook onto our sewer. John states he will do everything he can to get him hooked. John suggested sending a letter to the owner of the property advising them you are contiguous now and can annex into the village.
2. Meadow Pines/Edison Estates Subdivisions: Trustee Heap said Public Works Director John Tolan stated the detention area in Meadow Pines needs to be cleaned out. It is too wet right now.

Trustee Heap said at this time he would like to make a motion.

Trustee Michael (Mike) Heap motioned to recommend the approval of Speiser Subdivision Final Plat and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT L:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, April 26, 2023 at 6:00 p.m.

POLICE:

OLD BUSINESS:

1. Full-Time Police Hire: Trustee Meehling said Chief Schutzenhofer summarized the 111 calls since the last meeting. We discussed that we have a position for a full-time police officer. At this time, she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to hire Leo Simburger as a full-time police officer, and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

NEW BUSINESS:

1. Officer Tyler Howes' Request Extend 48 Vacation Hours: Trustee Meehling stated we have a request from Officer Howes' to extend 48 Vacation Hours.

Trustee Elizabeth (Lisa) Meehling motioned to approve Officer Howes' request to extend 48 Vacation Hours, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett Jr. – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

PERSONNEL:
OLD BUSINESS:

1. CDL: Public Works Director John Tolan provide Village Administrator Tony Funderburg with information about a gentleman who conducts the CDL training. We would have to hire him as an employee. Village Administrator Tony Funderburg would like to research this, talk to Attorney Keck and the union.

NEW BUSINESS:

1. Hire of Pool Managers; Lifeguards and Concession Stand: Trustee Meehling stated she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to hire of all returning lifeguards, concession stand workers and manager, and also the hire of all new lifeguards pending successful completion of the lifeguard certifications course, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett Jr. – absent; (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

GENERAL CONCERNS: None.

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, May 10, 2023 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, May 10, 2023 – 5:45 p.m.

Streets Committee Meeting – Wednesday, May 10, 2023 – 6:00 p.m.

Board Meeting – Monday, May 15, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth Meehling – Welcome Leo Freeburg Police Department.

Trustee Michael (Mike) Heap – Welcome Leo.

Village Clerk Jerry Menard – Welcome Leo.

Mayor Seth Speiser –

Trustee James (Mike) Blaies – Welcome Leo.

Trustee Ramon Matchett, Jr. – absent

Trustee Robert (Bob) Kaiser – Welcome Leo.

STAFF COMMENTS:

Village Administrator Tony Funderburg – Welcome Leo.

Public Works Director John Tolan – Welcome Leo.

Zoning Administrator Matt Trout – The police tournament is May 13th. There are still some openings in the afternoon, and we still could use some more hole sponsor. Welcome Leo.

Chief of Police Mike Schutzenhofer – Welcome Leo.

ESDA Coordinator Gene Kramer – absent.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of May 1, 2023 at 7:47 p.m., and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard

Village Clerk