

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vega

VILLAGE OF FREEBURG

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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MARCH 4, 2019 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
William J. Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:31 p.m., on Monday, March 4, 2019, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Robert (Bob) Kaiser – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here: (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Tuesday, February 19, 2019, for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Tuesday, February 19, 2019 with corrections and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, February 27, 2019 at 5:46 p.m.

The following item or items were talked about or discussed:

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated there were some questions asked about the following; Schulte Supply bill, Trustee Albers said it was for the radio read meters. Public Works Director John Tolan advised the committee he is getting a better price on the transponder. Trustee Albers said Public Works Director John Tolan said we are using a stronger one and are getting 97-98% of the meter read. Trustee Albers said John told the committee we have approximately 200 water and electric meters left to install. Trustee Albers said we had Fournie Contracting bill and Village Administrator Tony Funderburg advised the committee this is for Hill Mine Road contracted work. Public Works Director John Tolan said Seiler Instrument is the gps unit for location which gets us within 18 inches. Trustee Albers said Trustee Blaies questioned the Byrne & Jones invoice. Trustee Albers said Public Works Director John Tolan advised that was due to extra work that needed to be done.

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2. **REVIEW OF INVESTMENTS:** Trustee Albers said there was no questions.

3. **INCOME STATEMENT:** Trustee Albers said Debbie was not present, so we sent all questions to Julie and she answered them.

TREASURER'S REPORT: Nothing to report.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said we reviewed the attorney invoices.

2. Newsletter: Trustee Albers said Julie emailed the rough draft out to everyone this week. She is waiting on a date for the high school to let her know when graduation ceremony will be held. When she receives that information, the newsletter will go out.

3. Police Expansion Loan: Trustee Albers said we are going to move forward with the \$140,000 loan. Trustee Albers said this will cover the parking lot, camera system, but not the necessary the furniture. Trustee Albers said Chief Schutzenhofer and she went to New Baden to a used office equipment warehouse and we found some used furniture. Trustee Albers stated Chief Schutzenhofer has found someone who will actually sponsor and donate the money for the personal lockers, the evidence lockers will be purchased through the loan.

NEW BUSINESS: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. Conducted County wide ARES Communications net from office VHF ARS equipment.
2. Participated in SATERN HF Communications net.
3. Notification from Storm Predication Center.
4. Local office ESDA weather instrumentation confirming SPC data potential.
5. National Weather Service sends "notification" to EMA/ESDA's of a possible Wind event.
6. Monitored data from Storm Predication Center.
7. ESDA office clocked wind gust of 49 mph.
8. Stay in contact with Meteorologist.
9. After Action Report from Public Works and Fire Department to his office.
 - (A). Fire Department responded to some power lines down.
 - (B). Public Works department responded for electrical power line damage.

10. Advised by NWS office most all potential freezing drizzle will remain South of our County.
11. Met with American Red Cross office in Belleville to obtain FEMA/ARC.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report. Hearing none, we will move on.

RECOMMENDATION OF BOARD AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT E:

RESOLUTIONS: Mayor Speiser stated we have Resolution #19-05, A Resolution of the Board of Trustees of the Village of Freeburg Authorizing the Village to Enter into and the Mayor to Execute a Memorandum of Understanding with the Department of the Air Force Regarding the Lower Silver Creek Watershed Plan.

Trustee Michael (Mike) Heap motioned to adopt Resolution #19-05 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

EXHIBIT F:

ORDINANCES: Mayor Speiser stated, we have Ordinance #1677, An Ordinance Approving and Causing the Publication of the Official Zoning Map of the Village of Freeburg, Illinois.

Trustee Michael (Mike) Heap motioned to adopt Ordinance #1677 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, February 27, 2019 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap said Zoning Administrator Matt Trout reported 1 wrecking, 6 building, 2 sign, 1 electric and 6 occupancy permits issued this month.
2. Meadow Pines Subdivision: Trustee Heap said Meadow Pines Subdivision has staked out their first house.
3. Code Revisions/Legal Review: Trustee Heap said we are still working on the code revisions.

Trustee Heap said we discussed a temporary fireworks stand.

NEW BUSINESS: Trustee Heap stated we took care of the Ordinance and Resolution earlier on the agenda.

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, January 30, 2019 at 6:18 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. Police Department Expansion: Trustee Meehling said we discussed the invoice from Netemeyer Engineering. Trustee Meehling said they had asked for additional work, and that is what the extra charge was. Trustee Meehling said Village Administrator Tony Funderburg is working with Pat Netemeyer on a modification to the contract on difference services.

Trustee Meehling said Trustee Albers has reached out to Village Administrator Tony Funderburg and Zoning Administrator Matt Trout regarding software to track projects. This way, the board can know at any time what is going on. This way we can track the budget, who is responsible for what portion of the project, etc. Trustee Meehling said we hired Zoning Administrator Matt Trout to be a project manager.

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Having Matt will also eliminate some of the workload for Village Administrator Tony Funderburg and Public Works Director John Tolan. This will help keep them focused on their jobs. Trustee Meehling said Trustee Albers also asked for a project calendar in conjunction with the project software. Trustee Meehling said the committee discussed the Old Freeburg Road waterline, and are in agreement for Public Works Director John Tolan to bring an option back with TWM on Old Freeburg Road. Trustee Meehling said we have a proposal for the evidence lockers that Chief Schutzenhofer would like to purchase.

Trustee Elizabeth (Lisa) Meehling motioned to accept Bradford System's Proposal for the Police Department Evidence Lockers not to exceed \$16,988 and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye: (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

Trustee Meehling said Public Works Director John Tolan would like to advertise for summer help in the Tribune for two weeks. Trustee Meehling stated we have received five lifeguard applications and we would like to hire the applicants.

Trustee Elizabeth (Lisa) Meehling motioned to hire Claire Mullins, Reid Bittle, Jessica Shepard, Irellynne Loesche and Zachary Poeltker as lifeguards for the 2019 pool season and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling. – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Meehling stated Village Administrator Tony Funderburg asked for everyone to start thinking about projects we need to do since grant money should be released by Governor Pritzker.

Trustee Meehling said we received a request from Chief Schutzenhofer to be paid for 60 hours of comp time.

Trustee Elizabeth (Lisa) Meehling motioned that Chief Michael (Mike) Schutzenhofer be paid for 60 hours of compensatory time prior to the time he became Chief of the Freeburg Police Department. ROLL CALL: Trustee Elizabeth (Lisa) Meehling. – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

UPCOMING MEETINGS:

Committee As A Whole Meeting – Monday, March 11, 2019 – 6:00 p.m.
Electric Committee Meeting – Wednesday, March 13, 2019 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, March 13, 2019 – 5:45 p.m.
Streets Committee Meeting – Wednesday, March 13, 2019 – 6:00 p.m.
Board Meeting – Monday, March 18, 2019 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

No comments were made by Village Board and Staff.

ADJOURNMENT:

Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, March 4, 2019 at 7: 50 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk