

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MARCH 2, 2020 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, March 2, 2020, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Michael (Mike) Heap – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Denise Albers – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Tuesday, February 18, 2020 for approval.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Tuesday, February 18, 2020, and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, February 26, 2020 at 5:55 p.m.

- REVISE OF BOARD LISTS:** Trustee Albers said we reviewed the Board Lists.
 - REVIEW OF INVESTMENTS:** Trustee Albers said we also reviewed our investments and the next CD expires in July.
 - INCOME STATEMENT:** Trustee Albers said we reviewed the Income Statement.
- TREASURER'S REPORT:** None.

OLD BUSINESS:

- Attorney Invoices: Trustee Albers said we reviewed the Attorneys Invoices.

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2. Newsletter: Trustee Albers said the newsletter is in process. This topics will be include in the edition census, spring clean-up, leaf pickup, pool, golf outing, and reminders about the cardboard and paper recycling.

3. Audit Proposals: Trustee Albers said the committee discussed the two proposals, and Trustee Albers asked Village Administrator Tony Funderburg to ask C.J. Schlosser if they will meet Frick's proposed prices.

NEW BUSINESS:

1. TWM invoice #64948 & Invoice #64895: Trustee Albers said we reviewed 2 invoices from TWM. At this time she would like to make a motion.

*Trustee Denise Albers motioned to pay TWM Invoice #64948 in the amount of \$5,175.00 and Invoice #64895 in the amount of \$5,601.00 and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

2. Himstedt Roofing: Trustee Albers said we also reviewed Himstedt Roofing invoice for the village hall. Scott from Himstedt Roofing tore off the back roof and the necessary repairs to keep the roof from leaking, which has caused damage to the inside of the building. This invoice will include a ten year warranty. At this time she would like to make a motion.

*Trustee Denise Albers motioned to pay Himstedt Roofing Invoice #7748 in the amount of \$7,830.00 and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

Trustee Albers said that Scott advised us we need to have the building painted, or we will have other issues to deal with. We will be looking at this in the near future.

3. Resolution 20-20: Trustee Albers said we discussed a Resolution 20-20 Freeburg Streets – Phase I Project.

4. 2020 MFT Budget: Trustee Albers said Public Works Director John Tolan explained that we should get about \$120, 000.00 in funds and advised us how it will be used.

5. Village Hall Window Tint: Trustee Albers said the board also heard from Village Administrator Tony Funderburg about tinting the front windows of the building in the cost of \$1,600.00. Trustee Albers said it would not allow anyone to see in the building and help bring some heat into the room in the winter. The committee asked Village Administrator Tony Funderburg to try and obtain a few more quotes.

6. FY2021 Budget: Trustee Albers said the committee discussed how to increase pool revenues in trying to off-set the minimum wage increase We discussed increasing concessions since it's not necessary to get into the pool. We agreed to a \$1 increase for adults and kids. We are also going to raise a few of the concession items. This will take place before the opening of the pool.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT E:

ESDA REPORT Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer was not present to give his report. Mayor Speiser stated if you have any questions on Genes report, please call him.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT F:

1. **ZONING ADMINISTRATOR'S REPORT FOR MARCH 2020:** Mayor Speiser said Zoning Administrator Matt Trout is not here tonight. If you have any questions for Matt, please call him.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #20-02, A Resolution Authorizing the Village to Enter and the Mayor to Execute a Professional Service Agreement with TWM for the 2020 Freeburg Streets, Phase I Project

*Trustee Denise Albers motioned to table Resolution #20-01 and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL: All voting aye, motion carried.***

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #20-03, A Resolution for Maintenance Under the Illinois Highway Code

*Trustee Ramon Matchett, Jr. motioned to adopt Resolution #20-03 by title only and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Ramon Matchett Jr. – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.***

ORDINANCES: None.
OLD BUSINESS: None.
NEW BUSINESS: None
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT I:

Electric Committee Meeting:

Trustee James (Mike) Blaies called the meeting of Electric Committee to order at 5:30 p.m. on Wednesday, February 12, 2020.

The following item or items were talked about or discussed:

Trustee Blaies first thing we did was to open the bids on the 310 W. Washington property, and that was from Scott and Angie Mueller in the amount of \$10,050.

OLD BUSINESS:

1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss advised the committee there are no issues at the present time.

2. IMEA Energy Efficiency Grant: Trustee Blaies said nothing new on the IMEA Energy Efficiency Grant. Public Works Director John Tolan said we have \$9,000 in reserves and three years to spend that.

3. North Substation CAT Work: Trustee Blaies said Head Lineman Shane is in the process of getting the work schedule either the end of February or beginning of March.

4. EPA Inspection: Trustee Blaies said Head Lineman Shane confirmed the inspection is done. The inspector has been doing this for 30 years and is very familiar with our plant. There were no issues.

Trustee Blaies said at the last IMEA board meeting, they formed a solar ad hoc committee, and Public Works Director John Tolan asked to be included

NEW BUSINESS:

1. St. Clair County CENCOM Invoice: Trustee Blaies said Chief Schutzenhofer explained CENCOM charged us for \$2,803 calls. He reviewed the reports and found 259 calls that were in questioned.

Trustee Blaies said Head Lineman Shane informed the committee that our newest apprentice is going to climbing school for six days. We are also going to directional drilling training at Ditch Witch.

EXHIBIT J:**Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Robert (Bob) Kaiser called the meeting of the Water/Sewer Committee to order at 5:47 p.m. on Wednesday, February 12, 2020

The following item or items were talked about or discussed:**OLD BUSINESS:**

1. New Sewer Plant: Trustee Kaiser stated Public Works Director John Tolan advised the committee he met with EPA in Springfield regarding the facility plan. We are also working on the hydraulic drainage report with respect to CMON on how to prevent stormwater overflows.
2. Sewer issues: Trustee Kaiser said Public Works Director John Tolan advised the committee we had rain again and had to report to EPA, there were no backups.
3. FSH Minuets: Trustee Kaiser said Village Administrator Tony Funderburg spoke to Brad Cole about the 4 or 8% increase, and Mr. Cole couldn't answer which increase we would see.
4. Old Freeburg Road Water Lines: Trustee Kaiser said Public Works Director John Tolan advised the committee the permit is complete, but Attorney Keck is recommending a resolution to enter into the agreement.
5. Water System Study: Nothing new to report.

NEW BUSINESS:

Trustee Kaiser said Public Works Director John Tolan received 4 bids for the hydro excavator, and Ditch Witch was the low bid at \$74, 9000.

EXHIBIT K:**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, February 12, 2020 at 6:36 p.m.

The following items were talked about or discussed:

POOL: OLD BUSINESS: Trustee Matchett stated under pool we had some donations request.

1. Freeburg Community High School Donation Request to Benefit Athletic Program. The committee approved a 10-day pass to the pool.
2. Freeburg Community High School Donation Request for Post Prom: The committee approved a 10-day pass to the pool.

3. Freeburg Community High Music Boosters Donation Request: The committee approved a 10-day pass to the pool.

4. Lifeguard Hire of Carmen Stein and Jackson Lee: Trustee Matchett said we had the hire of Carmen Stein and Jackson Lee, which we did this at the last board meeting.

NEW BUSINESS:

SREETS:

OLD BUSINESS:

1. East Apple Street Proposed Repair: Trustee Matchett said Public Works Director John Tolan will discuss this under MFT.

2. MFT/Meadowbrook: Trustee Matchett said MFT was approved tonight earlier on the agenda. Trustee Matchett said Public Works Director John Tolan prioritized the 3 larger projects, they were Westview, Apple/Cherry and Main St/W. High/Railroad. Mayor Speiser said on some of the smaller projects, he would like to see us using a local firm.

3. Sale of 310 West Washington: Trustee Matchett said the bid for the sale of 310 Washington was accepted from Scott and Angie Mueller.

4. Village Hall Floor: Trustee Matchett said they worked on the roof and sealed the wall. Now we have to wait and see if that worked.

NEW BUSINESS:

1. St. Clair County Parks Grant: Trustee Matchett said Village Administrator Tony Funderburg said we did receive the grant. We have ordered two mowers.

2. Knights of Columbus Collection Request: Trustee Matchett said we had the Knights of Columbus request. The committee agreed with the request.

Trustee Matchett said we have accepted the bid from Bobcat for a new skid steer. We approved this at the last board meeting.

GENERAL CONCERNS: None.

EXHIBIT G:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike Heap) reported on the Legal/Ordinance Committee Meeting held on Wednesday, February 26, 2020 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap said we discussed nuisance properties, and Attorney Keck will be working on a letter regarding the issues at 105 S. Belleville. This has been going on for some time.
2. Meadow Pines/Edison Estates Subdivisions: Trustee Heap said we talked about Meadow Pines Subdivision nothing on this. Edison Estates Preliminary Plat Zoning Administrator Matt Trout dropped off the plans to have TWM review them. Trustee Heap said Public Works Director John Tolan said with respect to the IEPA permits, he would like to move forward with this and have Mayor sign the permit documents.
3. Code Revisions/Legal Review: Trustee Heap stated the Combined Planning and Zoning Board met regarding the zoning code review. It went well. We are trying to get the basic items of the zoning code cleaned up so it can be included in our online code.
4. Bill's Auto Service: Trustee Heap said Zoning Administrator Matt Trout is working with Bill on his Pitts Street property.
5. IML Drug and Alcohol Policy: Trustee Heap said Village Attorney Fred Keck will review our policy to see if it is adequate especially with the recent cannabis changes. The policies contained in the union contracts supersede this one.

NEW BUSINESS: None.

GENERAL CONCERNS: Trustee Heap said we had some general concerns of inspections on rental property, and nothing is going to happen at this time.

EXHIBIT M:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, February 26, 2019 at 6:47 p.m.

POLICE:

OLD BUSIENSS:

1. Security Officer Agreement: Trustee Meehling stated Attorney Keck finally received a call from the school's lawyer advising they are agreeable to everything except the increase. With the delay we've experienced on moving this agreement forward, Attorney Keck would like to extend the life of contract for three years at \$17 per hour, and then reassess the terms.
2. Police Officer Grant: Trustee Meehling said we discussed the grant where we could get an officer, but it is an 80/20 split on cost. We decided not to move forward with this.

3. Cencom Invoice: Trustee Meehling said we discussed the cencom invoice. Now we are waiting for the revised invoice.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS:

1. Onboarding Program for Board Members: Trustee Meehling said on this we would like to include some training provide by IML.
2. Crew Worker Hire: Trustee Meehling said we do have a crew worker position opening, this will be advertise in the Freeburg Tribune.

NEW BUSINESS: None.

UPCOMING MEETINGS:

Combined Planning/Zoning Board – Tuesday, March 10, 2020 – 6:00 p.m.

Electric Committee Meeting – Wednesday, March 11, 2020 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, March 11, 2020 – 5:45 p.m.

Streets Committee Meeting – Wednesday, March 11, 2020 – 6:00 p.m.

Board Meeting – Monday, March 16, 2020 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Mayor Seth Speiser – Head Lineman Shane and myself went to Washington D.C. for the APPA and learned a lot last week. Thanks for sending us.

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, March 2, 2020 at 7:46 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

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