

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MARCH 17, 2025 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, March 17, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, March 3, 2025.

*Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, March 3, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

**FINANCE:** None.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

### EXHIBIT B:

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated on his March 17, 2025 ESDA Report.

**PUBLIC PARTICIPATION:** None.

Mayor Speiser thanked Janet for her help opening up the shelter.

Village of Freeburg Board Meeting Minutes  
Monday, March 17, 2025  
Page 1 of 6

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT C:**

**VILLAGE ENGINEER REPORT FOR MARCH 17, 2025.**

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. We did the hearing last week on an Area Bulk Variance for the Coffee Pot.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT D:**

**COMBINED PLANNING AND ZONING BOARD REPORT:** Mayor Speiser stated everyone should have the Combined Planning and Zoning Board memorandum in their packet.

**EXHIBIT E:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #25-03. A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Code.

*Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-3 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye, (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**EXHIBIT F:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #25-04. A Resolution Adopting the Village of Freeburg Illinois 25-26 Operating Budget.

*Trustee Tom Carpenter motioned to adopt Resolution #25-04 by title only, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

## **COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

### **EXHIBIT G:**

**Electric Committee Meeting:** Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, March 12, 2025 at 5:30 p.m.

#### **The following item or items were talked about or discussed:**

1. Customer Issues: Trustee Blaies said Public Works Director John Tolan stated we had a few. There was an issue at SAVE Site, a transformer blew on Lakeview Dr., a large tree fell on a primary behind the power plant between Cardinal Court and Harris Court and a truck ripped service off a house on West Phillips and Potter from a truck in the lines. A resident reported a transformer was leaking oil and a resident had an electrical issue with their main breaker.
2. IMEA Energy Efficiency Grant: Village Administrator Matt Trout said the IMEA Energy Efficiency Grant has been approved.

**NEW BUSINESS:** Trustee Blaies stated we did hold an Executive Session.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

### **EXHIBIT H:**

**Public Works Committee Meeting: (Trash/Water/Sewer)** Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, March 12, 2025 at 5:51 p.m.

#### **The following items were talked about or discussed:**

#### **OLD BUSINESS:**

1. Sewer Issues: Trustee Kaiser said Public Works Director John Tolan said a resident had a sewer backup. We checked it out and it was a backup on their lateral.
2. FSH Minutes: Trustee Kaiser said Public Works Director John Tolan said at the SLM meeting they had their audit and their auditor came and presented, and it looks like they will be raising rates next year.
3. Water System Upgrades. : Trustee Kaiser said Village Engineer Tim Pruett said they are working on the Save Tower plant. Village Administrator Matt Trout added that IEPA, as part of the funding, said they want our FSH contract to be in line with the loan term.

**NEW BUSINESS:** Trustee Blaies stated we did hold an Executive Session.

Public Works Director John Tolan said there was a water beak on Route 15 and will make it a priority to get the remain 18 customers off that line this spring. March 18<sup>th</sup> we have the ISO fire department rating inspection. John said he and the guys have done a lot of paperwork for them for various things. Industrial Park lift station had a pump fail that was 29 years old and had it replaced. We had several water leaks and frozen pipes out a t Deerfield. It isn't our water system, it is private. We reached out to the owner and was given the number to the manager and was informed that they have a maintenance person. Eric passed his CDL and Trevor is almost done. Buddy will be next.

Village Engineer Tim Pruett reminded the Board of the PEIDA meeting at 7:15 p.m., right before our board meeting.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT I :**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Carpenter reported on reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, March 12, 2025 at 6:20 p.m. In the absent of Trustee Ramon Matchett, Jr.(Chairperson).

**The following items were talked about or discussed:**

**POOL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Village Administrator Matt Trout said we are still looking to hire lifeguards. We have several that won't be retuning and have received a handful of applications. All managers are coming back. We will start booking parties April 1<sup>st</sup> for in-town residents and May 1<sup>st</sup> for non-residents. We will keep rates the same as last year with the exception of lowering the free age, it is currently 5 and under.

**STREETS:**

**OLD BUSINESS:**

1. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan said in Forest Ridge there is a storm water culver5 leading to the ditch and there is a sink hole. On Press Road we have a customer that is putting in a new shed so we put a culvert in and will be cleaning up the drainage. We have been doing some dirt work needed caused by the snow.

2. Customer Issues: None.

3. MFT: Trustee Carpenter said we passed this Resolution #25-03 earlier on the agenda under Resolutions.

4. Request Village of Freeburg to Vacate Janus rive and Titan Drive: Village Administrator Matt Trout said we had received their sketch but it didn't include the two stub outs being easements and we know there are utilities in that easement. Village Engineer Tim Pruett marked it up and sent it back and we were told that he will call JULIE locate.

5. Budget FY26: Trustee Carpenter said we passed this Resolution #25-04 earlier on the agenda under Resolutions.

**NEW BUSINESS:**

Public Works Director John Tolan gave an update on the part-time guys. We pretty much finished with crack sealing. Bill and Corey have passed their general standards and Corey passed his right of way pesticide. Bill is going March 31<sup>st</sup> to pass his.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**UPCOMING MEETINGS:**

Finance Committee Meeting – Wednesday, Marc 26, 2025 – 5:30 p.m.

Legal/ Ordinance Committee Meeting – Wednesday, March 26, 2025 – 5:45 p.m.

Personnel/Police Committee Meeting – Wednesday, March 26, 2025 – 6:00 p.m.

Board Meeting – Monday, April 7, 2025 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – No thank you.

**Trustee Elizabeth Meehling** – Thanks to our public works guys for dealing with everything that came up the storms.

**Trustee Dana Miller** – Thanks to the public works department for everything they do to keep the town up and running during difficult times.

**Village Clerk Jerry Menard** – No thank you.

**Trustee James (Mike) Blaies** – Thanks to Gene and his crew and our public works crew.

**Trustee Ramon Matchett, Jr.** – Thanks to Gene and all those who worked the shelters and our work department.

**Trustee Robert (Bob) Kaiser** – Same here.

**Mayor Seth Speiser** –

**STAFF COMMENTS:**

**Village Engineer Tim Pruett** – No thank you.

**Public Works Director John Tolan** - No thank you.

**Village Administrator Matt Trout** – We did have a power outage on Lakeview.

**Chief of Police Mike Schutzenhofer** – No thank you.

**ESDA Coordinator Gene Kramer** – Which out for Wednesday with the weather.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, March 17, 2025 at 7:50 p.m. and Trustee Dane Miller seconded the motion. All voting aye, the motion carried.*

A handwritten signature in cursive script, reading "Jerry Lynn Menard".

Jerry Lynn Menard  
Village Clerk