

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, FEBRUARY 3, 2020 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, February 3, 2020, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee Denise Albers – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the minutes of the Regular Board Meeting Tuesday, January 21, 2020 are unavailable.

*Trustee James (Mike) Blaies motioned to amend the Agenda to go to Proclamation for Freeburg Community Consolidated School District 70 Boys Basketball Team Exhibit E and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, motion carried.*

Mayor Speiser stated we will move to Exhibit E, Proclamation. Mayor Speiser read the Proclamation. Presented them with the Proclamation and congratulated each boy and coach.

### EXHIBIT A:

#### FINANCE:

Trustee James (Mike) Blaies reported on the Finance Committee Meeting held on Wednesday, January 29, 2020 at 6:02 p.m.

#### The following item or items were talked about or discussed:

1. **REVIEW OF BOARD LISTS:** Trustee Blaies said in the finance meeting we reviewed the Board Lists. There were several items we discussed with Public Works Director John Tolan and Debbie. They answered all of the questions.

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2. **REVIEW OF INVESTMENTS:** Trustee Blaies stated we have nothing until July. Trustee Blaies said Treasurer Bryan Vogel advised we will have one less bank to deal with now with Midland Bank now have closed. Bryan asked the committee if we are good with just using the two banks here in town on checking with the renewal of our CD's. The committee agreed to stay here in town.

3. **INCOME STATEMENT:** Trustee Blaies said the Income Statement should be around 83% around this time of the year.

**TREASURER'S REPORT:** Trustee Blaies stated Treasurer Vogel presented Treasurer's Reports for April, May, June, July, August, and September of 2019. We have that next on the agenda.

**OLD BUSINESS:**

1. Attorney Invoices: Trustee Blaies said we reviewed the monthly Attorney Invoice.
2. Newsletter: Trustee Blaies said the Newsletter will be going out soon for Spring and it will have the Spring Clean-up on there.
3. Audit Proposal: Trustee Blaies said the proposal is out and bids are due by February 17, 2020.

**NEW BUSINESS:**

Trustee Blaies said Public Works Director John Tolan advised the committee we are going to surplus several items and put it on Purple wave Auction Service.

**EXHIBIT B:**

**TREASURER'S REPORT:** Mayor Speiser stated we have the Treasurer's Reports from April, May, June, July, August and September 2019.

*Trustee James (Mike) Blaies motioned to accept the Treasurer Reports from 4/30/19, 5/31/19, 6/30/19, 7/31/19, 8/31/19 and 9/30/19 and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.***

**ATTORNEY'S REPORT:** None.

**EXHIBIT D:**

**ESDA REPORT** Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his report.

1. Attend Webinar Conferences.
2. Completed the Hazard Mitigation Pre-Application Grant.
3. Conduct weekly (Tuesday evening) communications tests.
4. Met with two Electric Company representatives.
5. Perform HF communications net test Nationwide, for SATERN.
6. Participate in HF Illinois Amateur Radio Emergency Services Statewide.
7. Reminder that Freeburg ESDA in cooperation with County EMA.
8. Hazard Mitigation Winter weather Advisor statement issued to Freeburg Schools, Public Works, Police and Fire Departments.
9. Provided presentation to the Freeburg. Optimist Club.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**ZONING ADMINISTRATOR'S REPORT:** Mayor Speiser asked if anyone has any questions on the Zoning Report. Zoning Administrator Matt Trout said he would like to add to the report. They have a dumpster at the property at 606 Philips Street cleaning up the property.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**EXHIBIT F:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1696, An Ordinance Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Freeburg, Illinois

*Trustee James (Mike) Blaies motioned to adopt Ordinance #1696 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.  
**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT G:**

**Legal/Ordinance Committee Meeting:**

Trustee Michael (Mike Heap) reported on the Legal/Ordinance Committee Meeting held on Wednesday, January 29, 2020 at 5:30 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap said we discussed the Brown property and Zoning Administrator Matt Trout is taking care of this.
2. Meadow Pines/Edison Estates Subdivisions: Trustee Heap said Meadow Pines request for silt fence along the road during the rains, they will take care of it. Trustee Heap said with regard to Edison Estates we are waiting for their engineering plans, so we can go over them.
3. Bill's Auto Service: Trustee Heap said nothing new on this.
4. IML Drug and Alcohol Policy: Trustee Heap said we discussed IML Drug and Alcohol Policy. We will have more discussion on this.

**NEW BUSINESS:**

Trustee Heap said we discussed on regards of water in back yards on Apple Street. We are going to have to check on this at a later time.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, January 29, 2020 at 6:18 p.m.

**POLICE:**

**OLD BUSIENSS:**

1. Security Officer Agreement: Trustee Meehling we haven't heard anything on this from Attorney Fred Keck at this time.

**NEW BUSINESS:** Trustee Meehling said Chief Schutzenhofer attended a meeting at MEGSI , and they provided information on a grant for police officer new hire. The deadline is March 11<sup>th</sup>. Mayor Speiser would like more information brought back to us for the next committee meeting.

**PERSONNEL:  
OLD BUSINESS:**

1. Onboarding Program for Board Members: Trustee Meehling said she will compare the IML Drug Policy to ours.

**NEW BUSINESS:**

1. Head Lineman Shane Krauss Request to Cash Out 100 Hours of Compensatory Time: Trustee Meehling said Head Lineman Shane Krauss request to cash out 100 hours of compensatory time.

*Trustee Elizabeth (Lisa) Meehling motioned to pay Head Lineman Shane Krauss 100 compensatory hours and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.***

2. Part-time Employee Raises: Trustee Meehling said we had a discussion on the minimum wage increases to \$9.25 effective 1/1/20, and \$10.00 effective 7/1/20. Our pool employees who made \$8.25 per hour last year will increase to \$9.25 on 1/1/20 and then to \$10.00 on 7/2/20. Trustee Meehling said we also have 4 other employees that made between \$8.25 -\$9.25 as well. Trustee Meehling said the police and public works part-time employees will be addressed with their anniversary date. We do need to think about raising pool prices due to the increase in minimum wage.

**GENERAL CONCERNS:** Trustee Meehling said we had a discussion about our water/sewer department in getting them so help. The committee agreed to post the crew worker hire internally then posted in the paper.

**UPCOMING MEETINGS:**

Combined Planning/Zoning Board – Tuesday, February 11, 2020 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, February 12, 2020 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, February 12, 2020 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, February 12, 2020 – 6:00 p.m.  
CLOSED IN OBSERVANCE OF PRESIDENT DAY – Monday, February 17, 2020  
Board Meeting – Tuesday, February 18, 2020 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Elizabeth Meehling** – Congratulation to the 8<sup>th</sup> Basketball Team.  
**Trustee Michael (Mike) Heap** – Same thing.  
**Village Clerk Jerry Menard** – Same thing.

**Trustee James (Mike) Blaies** – Same thing.  
**Trustee Ramon Matchett, Jr.** – Same thing.  
**Trustee Robert (Bob) Kaiser** – Same thing.  
**Mayor Speiser** –

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – Same thing.  
**Village Zoning Administrator Matt Trout** – Same thing.  
**Public Works Director John Tolan** – Same thing.  
**ESDA Coordinator Gene Kramer** – Same thing.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday 21, 2020 at 7:53 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard  
Village Clerk