

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JANUARY 7, 2019 @ 7:30 P.M.

EXHIBIT A
VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:31 p.m., on Monday, January 7, 2019, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Robert (Bob) Kaiser – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here: (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 3, 2018, for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, December 3, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 17, 2018 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, December 17, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE: Under Committee Meeting Minutes.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

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1. Attended Ameren Illinois Freeburg Storage Field Training for Emergency Responders.
2. Participated in Salvation Army Team Emergency Radio Network Nationwide HF USB Test.
3. NOAA WPC provides data national map of intense low pressure system followed up by St. Louis NWS notification to EMA/ESDA office concerns.
4. Monitored that EXTREME Southern Illinois – WABASH Co., Illinois was placed under a Tornado Warning.
5. Prepared precipitation recordings from the ESDA office to Zoning Administrator Matt Trout.
6. Prepare Freeburg ESDA Shelter Manager IESMA membership and insurance renewal data.
7. Reviewed Administrator's 2019/2020 budget as it related to Freeburg ESDA.
8. Began response update to Homeland Security ICTAP (Interoperable Communications Tactical Assistance Program) information.
9. Assisted IEMA Communications section personnel on Statewide AIE HF transceiver information.
10. FEMA Region 10 will begin a monthly communications exercise, known as COMMEX, on the third Wednesday of each month.

Gene gave us an update on what to expect on the weather for the rest of the week.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report. Hearing none, we will move on.

EXHIBIT E:

2. Nevois Construction's Pay Request No. 2: Mayor Speiser stated we have Nevois Construction's Pay Request # 2.

Trustee Denise Albers motioned to Pay Request #2 from Nevois Construction, Inc. and not to exceed in the amount of \$54,000.00 and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

EXHIBIT F:

RESOLUTIONS: Mayor Speiser stated we have Resolution #19-01, A Resolution Authorizing the Village to Enter into and the Mayor to Execute a Maintenance Bond Agreement between L.W. Contractors and the Village of Freeburg.

Trustee Michael (Mike) Heap motioned to adopt Resolution #19-01 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #19-02, A Resolution of the Village of Freeburg Approving the Final Plat of “Meadow Pines Subdivision Phase #1,” and Authorizing the Mayor to Sign the Final Plat.

Trustee Michael (Mike) Heap motioned to adopt Resolution #19-02 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #19-03, A Resolution of the Village of Freeburg Authorizing the Village to Enter into and the Mayor to Execute an Agreement to Complete Specific Improvements between the Village of Freeburg and BK Property Development Corp. **ROLL CALL:** Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling. – aye; Trustee Robert (Bob) Kaiser – aye; Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

ORDINANCES: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT I:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Monday, December 17, 2018 at 5:35 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Resolutions: Trustee Heap said we discussed the Resolutions. We passed all three resolutions tonight earlier on the agenda.
2. Zoning Report/Nuisance Properties: Trustee Heap stated Zoning Administrator Matt Trout reported issuing two occupancy permits and one building permit to date. Mayor Speiser asked if the drainage issue in front of Bill Herr's property been fixed. Trustee Heap said yes, it has been fixed.
3. Meadow Pines Engineering Plans: Trustee Heap said we discussed Meadow Pines Subdivision, and this was taking care of tonight earlier on the agenda under resolutions.

NEW BUSINESS: None.

EXHIBIT J:

FINANCE:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, December 17, 2018 at 5:46 p.m.

The following item or items were talked about or discussed:

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists. Questions were asked and answered. Trustee Albers stated Village Administrator Tony Funderburg advised the committee we will bring the engineering contract expenses to the Finance Committee meeting from now on. Trustee Albers stated replacement checks were issued for checks that had not been cashed.
2. **REVIEW OF INVESTMENTS:** Trustee Albers said nothing to report on the current CD's. Trustee Albers said, Trustee Blaies asked when the last time we opened a new CD.

Trustee Albers said we do that based on Treasurer Bryan Vogel's recommendations. Trustee Albers said Village Administrator Tony Funderburg said we also have money in the money market accounts earning interest.

Trustee Albers said Treasurer Bryan Vogel advised the committee this is something we need to take a look at. Trustee Albers said Treasurer Vogel said we need 6 -12 month's cash available for expenses, and checking it at all times.

3. INCOME STATEMENT: Trustee Albers said we talked about the remainder of the MFT fund for the budget year. Trustee Albers stated we normally spend the money on culverts, signs and sidewalks. Trustee Albers said Village Administrator Tony Funderburg advised the committee that we are very close to the MFT fund being cleaned up.

TREASURER'S REPORT: Trustee Albers stated Village Treasurer Bryan Vogel has completed July 31, August 31 and September 30, 2018 Treasurer's Reports.

OLD BUSINESS:

1. Newsletter: Trustee Albers said Julie sent the Newsletter over to the Tribune.

NEW BUSINESS: None.

EXHIBIT K:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Monday, December 17, 2018 at 6:00 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSINESS:

1. Police Department Expansion: Trustee Meehling stated Chief Schutzenhofer said they are moving along very well with the police department expansion. The sally port area was poured. Trustee Meehling said they are waiting on the steel to lay the floor above the basement.

2. Use of Force Update to Policy Manual: Trustee Meehling said Village Administrator Tony Funderburg said we normally do not provide updates to the policy manual. The use of force update has been done. Trustee Meehling stated some of the policies will be included in the employee handbook.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS: None.

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NEW BUSINESS:

1. All the Queen's Horses Seminar: Trustee Meehling stated Office Manager Julie Polson recently attended this seminar. It addressed the \$54,000,000 theft by the Village Clerk in Dixon, Illinois. Trustee Meehling stated we have several safeguards in place because of the past theft from the Village of Freeburg.

UPCOMING MEETINGS:

Combined Planning/Zoning Board – Tuesday, January 8, 2019 – 6:00 p.m. Canceled.

Electric Committee Meeting – Wednesday, January 16, 2019 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, January 16, 2019 – 5:45 p.m.

Streets Committee Meeting – Wednesday, January 16, 2019 – 6:00 p.m.

CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., BIRTHDAY – Monday, January 21, 2019

Board Meeting – Tuesday, January 22, 2019 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth (Lisa) Meehling – No thank you.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg – He advised the board that Fred is getting closer to the agreement.

Public Works Director John Tolan – No thank you.

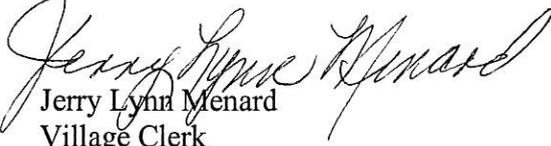
Zoning Administrator Matt Trout – He congratulated Bob on winning the Christmas Raffle.

ESDA Coordinator Gene Kramer – We will most likely be issued under winter storm tomorrow.

ADJOURNMENT:

Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, January 7, 2019 at 7: 48 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk