

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 5, 2022 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 5, 2022, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 21, 2022 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, November 21, 2022, and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE B:

Trustee Denise Albers (Chairperson) reported on the Finance Committee Meeting held on Wednesday, November 30, 2022 at 5:33 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Albers said we Reviewed the Board Lists. We had some questions: SCA of Mo \$3,510 – street sweeping; Stericyel- \$510.72 records destruction; Dave Schmidt,- \$1,480.12 repair of our 2012 dump truck.

2. **REVIEW OF INVESTMENTS:** Trustee Albers said Treasurer Bryan Vogel would like to take the 5 CDs that were not renewal and currently sitting in the money market account out for bid. The total is approximately \$664,000. He would like to take bids at the 3 banks and not to exceed \$700,000.

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Village Administrator Tony Funderburg said if we approved it in here, it automatically goes to the best bid. The committee agreed to move forward. Treasurer Vogel said 35-48 months should give the best bid and he thinks the rate will come in around 4%

3. **INCOME STATEMENT:** Trustee Albers said Village Administrator Tony Funderburg will continue to Review the Income Statement. It should be at 66% right now. There are quite a few line items in admin he would like to look over.

TREASURER'S REPORT: Treasurer Vogel advised the committee Laura has provided him with all the required reports, and he will get caught up as soon as possible.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said attorney's invoice was provided for the committee to review.

2. Newsletter: Trustee Albers said Office Manager Julie Polson advised the committee the next edition will go out in mid to late December and will cover January – March.

3. 2023 Village Liability Insurance Renewal: Trustee Albers said Village Administrator Tony Funderburg advised the committee we have received the renewal quote from our current provider. It is down 19.4% but that includes a decrease of \$4 million in coverage for law enforcement. We did receive a \$19,000 safety grant. Trustee Albers said Tony would like to look at adding crisis protection coverage and has asked our agent to provide us with quote will have side-by-side comparison once the quote from the other agency is received.

NEW BUSINESS:

1. Christmas Bonus \$25.00 part-time/ \$75 full-time: Trustee Albers said after a discussion the committee decided to move that part-time employees to receive a Christmas Bonus of \$50.00 and full-time employees a Christmas Bonus of \$100.00.

Trustee Albers said Public Works Director John Tolan advised the committee with TWM regarding the Water System Study has been canceled since some people are unable to attend. We will reschedule for some time in January.

EXHIBIT C:

Mayor Speiser asked for a motion for the Employee Christmas Bonus.

Trustee Denise Albers motioned to recommend all full-time employees receive a \$100.00 Christmas Bonus and part-time employees receive a \$50.00 Christmas Bonus, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – ay; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

TREASURER'S REPORT: None.
ATTORNEY'S REPORT: None.

EXHIBIT D:

ESDA REPORT Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene gave us an update on his December 5, 2022, ESDA Report.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

ZONING ADMINISTRATOR'S REPORT FOR DECEMBER 5, 2022: Mayor Speiser asked if anyone has any questions on the Zoning Administrator Report for Matt Trout. Administrator Matt Trout mentioned that we have three hearings at the Combined Board Meeting on December 13 at 6:00 p.m. Matt said the first one will be for a metal carport on Kessler Road, the second will be for the zoning change dealing with B2 design standards instead of just on 13/15, and the last will be the Wolf Road Wetlands hearing for a variance.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT F:

RESOLUTIONS: Mayor Speiser stated we have Resolution #22-18 A Resolution Authorizing the Village to Enter into and the Mayor to Execute an Intergovernmental Agreement with St. Clair County for the Tornado Siren Program.

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #22-18 by title only and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.***

ORDINANCES: None

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT G:

Legal/Ordinance Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (acting chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, November 30, 2022 at 5:52 p.m.

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Meehling summarized Zoning Administrator Matt Trout report: there were 8 occupancy permits, 8 building permits have been issued which include 1 pool, 1 fence, 1 new home in Meadow Pines, 2 commercial, 1 solar, 1 fence, 1 wrecking and 1 new roof. Matt updated the nuisance properties; Southgate – the roof is off and the trusses have been delivered, and that work should be done this week or early next week, they plan to rebuild; Cardinal Court- the certified letter was picked up, the whole inside has been remove and they will be in to get wrecking permit; Kessler Road fire – this fire was not in the Village and Matt advised the county of the fire. Matt has been dealing with F.X. Heiligenstein regarding several complaints he has. Matt advised the owners of 5 South Alton have a contact for the work to do done on the second floor exits outside of the building.

2. Meadow Pines/Edison Estates Subdivisions: Trustee Meehling said Zoning Administrator Matt Trout advised the committee Meadow Pines has expressed an interest in starting the next phase in the spring.

NEW BUSINESS:

1. Bruce and Katherine Stein Request for Variance: Trustee Meehling said Zoning Administrator Matt Trout advised the committee the Stein's have filed an area bulk variance request that is being heard at St. Clair County. It is a ground mounted solar system in the front yard. Matt advised us it sits pretty far back off the road.

Village Administrator Tony Funderburg advised us Attorney Fred Keck is reviewing the title search done on the nature preserve property.

Mayor Speiser would like the Stage sign on the Burgards building removed, and Matt advised it is gone.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, November 30, 2022 at 6:06 p.m.

POLICE:

OLD BUSINESS: Trustee Meehling said Chief Mike Schutzenhofer summarized the calls over the last month. Which is good to have. He advised the computers are in, and he is working with Linda. New SIM cards are required. He advised the committee the Belleville Police Department donated tires and other items including stands for the new computers. Chief Schutzenhofer submitted paperwork to SILEC for our officers to receive an award for the fire on Southgate Drive. That presentation is in January or February. Officer Newport is attending SRO training in Springfield. Chief Schutzenhofer would like to have a retirement party for retiring Officer Dave. Dave's last day with the Freeburg Police Department is December 4th.

NEW BUSINESS: None.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS: Trustee Meehling said ESDA Coordinator Gene Kramer advised the committee St. County has targeted \$2,490,000 of covid-relief money to use to improve the county's tornado siren program. If we buy the \$10,000 control (desktop computer), we can still control the sirens and not be totally controlled by the county. The system is totally automatic and receives the information directly from the National Weather Service. The computer will sound the siren depending on the information received from them. The new sirens will be placed in the exact same location as our current ones. Gene has talked to Blue Valley about returning the siren we recently purchased. They will let us know if that is an option, and also told him they don't think it will be a problem to return it. That will offset the cost of the control. Village Administrator Tony Funderburg asked Attorney Keck to review the intergovernmental agreement. Which we passed earlier on the agenda under Resolutions.

GENERAL CONCERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning/Zoning Board – Tuesday, December 13, 2022 – 6:00 p.m.

Electric Committee Meeting – Wednesday, December 14, 2022 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, December 14 – 5:45 p.m.

Streets Committee Meeting – Wednesday, December 14 – 6:00 p.m.

Board Meeting – Monday, December 19, 2022 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth Meehling – Lights in the park was a big success. Thanks to all that help planned this event and all who took part in the parade.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – She went to the Lights in the Park and it was awesome. We had more than she thought that would participate.

Mayor Seth Speiser – He said we took Officer Dave to lunch to show our appreciation for all the 16 years of service for the village of Freeburg Police Department.

Trustee James (Mike) Blaies – He said the Lights in the Park was great, and Country Mart Christmas event was a great success. Also, Congratulations on Dave’s retirement.

Trustee Ramon Matchett, Jr. – He would like to thank the people who put the Lighted Prade together. It was a great turn out. He would like to also thank Dave for his service to the police department.

Trustee Robert (Bob) Kaiser – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

Public Works Director John Tolan –

Zoning Administrator Matt Trout – He never seen Dave smile so much.


Chief of Police Mike Schutzenhofer – Dave will be missed.

Treasurer Bryan Vogel – absented

ESDA Coordinator Gene Kramer – Dave will be missed by all.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 5, 2022 at 7:48 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk