

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Bob Kaiser  
Michael Heap  
Lisa Meehling

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster & Keck, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 3, 2018 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:31 p.m., on Monday, December 3, 2018, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Michael (Mike) Heap – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here: (6 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 19, 2018 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, November 19, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

*Trustee James (Mike) Blaies motioned to amend the agenda to move Appointments up and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

Mayor Speiser stated under Appointments, we have the appointment of Robert (Bob) Kaiser as Trustee to replace Trustee Bert (Dean) Pruett.

*Trustee James (Mike) Blaies motioned to accept the Appointment of Robert (Bob) Kaiser as Trustee in the replacement of Trustee Bert (Dean) Pruett on the Freeburg Village Board and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.*

Village of Freeburg Board Meeting Minutes  
Monday, December 3, 2018  
Page 1 of 9

Mayor Speiser asked Village Clerk Jerry Menard to swear in Mr. Kaiser as Trustee. Mr. Kaiser was sworn in by Village Clerk Jerry Menard and took his seat on the board. Mayor Speiser welcome Mr. Kaiser to the board.

## **EXHIBIT B**

### **FINANCE:**

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, November 28, 2018 at 5:51 p.m.

#### **The following item or items were talked about or discussed:**

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we Reviewed the Board Lists. Questions were asked and answered. Trustee Albers stated Village Administrator Tony Funderburg advised the committee the cell phone program will be incorporated into the employee handbook. Trustee Albers said Boza Tree Farm replaced the two trees in front of the Village Hall, and we incorporated the Honor Tree Program into that replacement. Trustee Albers said the Honor Tree Program has been placed on hold for right now.
2. **REVIEW OF INVESTMENTS:** Trustee Albers said Treasurer Bryan Vogel advised the committee we do not have anything coming due until June 2019.
3. **INCOME STATEMENT:** Trustee Albers said we did receive the grant check for the playground.

**TREASURER'S REPORT:** Trustee Albers stated Village Treasurer Bryan Vogel has completed April 30, May 31, and June 30, 2018 Treasurer Reports. Trustee Albers said Treasurer Bryan Vogel advised the committee he will have the next three reports at December's Finance Committee meeting.

### **OLD BUSINESS:**

1. Attorney Invoices: Trustee Albers said we reviewed the Attorney Invoices.
2. Newsletter: Trustee Albers said we have not received any events for the next newsletter.

**NEW BUSINESS:** None.

## **EXHIBIT C:**

1. New Sewer Plant: Trustee Albers said we discussed the engineering firm for the new sewer plant. Village Administrator Tony Funderburg provided spreadsheets explaining the plant costs between Burns and McDonnell and TWM and also a projected rate increase using \$11,700,000 as the cost for the plant. Village Administrator Tony Funderburg created a 30-year budget spreadsheet. Trustee Albers said this includes an increase in health insurance and 2.5% raises. Trustee Albers said Tony stated we have current IEPA loans that will be paid off over that 30-year period which will free up some money. Trustee Albers state the board decided to go with Burns and McDonnell for the new sewer plant.

Village of Freeburg Board Meeting Minutes

Monday, December 3, 2018

Page 2 of 9

*Trustee Denise Albers motioned to recommend to formally engage the services of Burns and McDonnell for the Wastewater Treatment Plant and Collection System Design in an amount not to exceed \$1,783,000 contingent on the execution of an agreed to engineer-owner agreement between Burns and McDonnell and the Village of Freeburg and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – abstain; Trustee Robert (Bob) Kaiser – aye; (5 ayes, 0 nays, 0 absent 1 abstain). 5 voting aye, 1 abstain the motion carried.*

2. Ordinances: Trustee Albers said the committee discussed three ordinances, which will come under ordinances on the agenda.

3. Resolution #18-11: Trustee Albers said the committee discussed the Liability Insurance with Arthur J. Gallagher & Co, which will come under Resolutions on the agenda.

**EXHIBIT D:**

4. Employee Christmas Bonus: Trustee Albers said we talked about the employees Christmas Bonus.

*Trustee Denise Albers motioned to approve the Employees Christmas Bonus the same as last year and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.*

**EXHIBIT E:**

**TREASURER'S REPORT:**

Mayor Speiser stated we have Treasurer's Reports for April 30, May 31 and June 30, 2018. Treasurer Bryan Vogel said he would like to have approval of the Treasurer Reports for April, May and June of 2018.

*Trustee Denise Albers motioned to approve the Treasurer Reports for April 30, May 31 and June 30, 2018 and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.*

**ATTORNEY'S REPORT:** None.

**EXHIBIT F:**

**ESDA REPORT:** Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer welcome Bob Kaiser to village board. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. ESDA office activated on Sunday, November 25<sup>th</sup> as National Weather Service.
2. Potential Severe Thunderstorm event data received from SPC.
3. Completed the two hour Webinar training from the ARRL.
4. Outdoor Tornado Warning Siren test will be conducted.
5. Region 8 of IEMA monthly communication test to be conducted.
6. Freeburg ESDA's Village Wide communication test to be held.
7. Freeburg School District 70 & 77, and St. Joseph's Catholic School communication test to be conducted.
8. Provided communications Net Control duties for the Salvation Army Team Emergency Radio Network.
9. Upcoming weather for the next couple of days.

**PUBLIC PARTICIPATION:** Mayor Speiser called for Public Participation.

Janet Baechle congratulated Bob Kaiser for being appointed to the Village Board.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT G:**

**ZONING ADMINISTRATOR'S REPORT:**

1. Zoning Administrator Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT H:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #18-10, A Resolution Regarding the Release of closed Session Minutes.

*Trustee Michael (Mike) Heap motioned to adopt Resolution #18-10 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion.* **ROLL CALL:** Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT I:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #18-11, A Resolution Authorizing the Village to Renew its Liability Insurance with Arthur J. Gallagher & Co.

*Trustee Denise Albers motioned to adopt Resolution #18-11 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT J:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1672, Tax Levy Ordinance for the Village of Freeburg.

*Trustee Denise Albers motioned to adopt Ordinance #1672 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT K:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1673, An Ordinance Abating the Taxes Levied for the Year 2018 to Pay Debt Service on the General Obligation Refunding Bonds (Tax Increment Alternate Revenue Source). Series 2014 of the Village of Freeburg.

*Trustee Denise Albers motioned to adopt Ordinance #1673 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT L:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1674, An Ordinance Abating the Taxes Hereto Levied for the Year 2018 to Pay Principal of and Interest on \$4,780,000 General Obligation Bonds (Electric System Alternate Revenue Source) Series 2012 of the Village of Freeburg.

*Trustee Denise Albers motioned to adopt Ordinance #1674 by title only and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** Agenda was amended to move Appointments under Exhibit A Minutes.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT M:**

**Legal/Ordinance Committee Meeting:**

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, November 28, 2018 at 5:35 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap stated Zoning Administrator Matt Trout reported the following permits were issued this month: 6 building, 2 fence, 1 deck, 1 structural remodel, 1 shed, the police department addition and 6 occupancy.

2. Meadow Pines Engineering Plans: Trustee Heap said we discussed Meadow Pine Subdivision. They are wanting to have the Cable put under the ground. They are working with Head Lineman Shane Krauss on this issue.

3. Code Revisions/Legal Review: Trustee Heap said we are still working on the Code Revisions. Trustee Heap said we hope to have it to the Combined Planning/Zoning Board real soon to review it.

**NEW BUSINESS:**

1. St. Clair County Zoning Board of Appeals Hearing: Trustee Heap St. Clair County Zoning Board of Appeals will hold a hearing on Heberer Bros. Inc. in regards to Solar Energy System.

**EXHIBIT N:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, November 28, 2018 at 6:22 p.m.

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

1. Police Department Expansion: Trustee Meehling stated Village Administrator Tony Funderburg advised the committee, footings will be poured tomorrow.

Trustee Meehling said Village Administrator Tony Funderburg spoke to the Village Treasurer Bryan Vogel regarding a possible of taking out a loan for \$100,000 or less to cover the additional costs, then taking the money out of our reserves. Trustee Meehling stated Village Administrator Tony Funderburg said Chief Schutzenhofer budget will take care of paying the loan, and he and Chief Schutzenhofer will put a plan in place to address that. They will bring the loan numbers back to the committee.

2. Amendment to Police and Community Relations Improvement Act as it relates to Officer in Involved Shootings: Trustee Meehling said we are working on addressing Community Relations Improvement Act with officers involved in shootings.

Trustee Meehling said Chief Schutzenhofer said with regard to the stop signs, he would not place one at Pitts /High Street. On High/Edison Street, he would rather place that at High/Cherry Street so it is right in the middle. Trustee Meehling said Chief Schutzenhofer spoke with his contact at the railroad company regarding the train speeds through town. If they don't have a hazardous load, the speed limit is 60 miles per hour and 50 miles per hour if they do have hazardous materials. Village Administrator Tony Funderburg will write a letter voicing our concerns so it is documented.

**NEW BUSINESS:**

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Executive Session: Trustee Meehling said we held an Executive Session to Discuss Personnel.

**UPCOMING MEETINGS:**

Combined Planning/Zoning Board – Tuesday, December 12, 2018 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, December 12, 2018 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, December 12, 2018 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, December 21, 2018 – 6:00 p.m.  
Legal/ Ordinance Committee Meeting – Monday, December 17, 2018 – 5:30 p.m.  
Finance Committee Meeting – Monday, December 17, 2018 – 5:45 p.m.  
Personnel/Police Committee Meeting – Monday, December 17, 2018 – 6:00 p.m.  
Board Meeting – Monday, December 17, 2018 – 7:30 p.m.

**EXHIBIT O:**

Mayor Speiser said we have Trustee Bert (Dean) Pruett's Resignation to allow him to serve on the County Board of St. Clair County.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – Welcome Bob to the board. She said she would like to comment on the Country Mart party, there was a very big turn and it was great.

**Trustee Elizabeth (Lisa) Meehling** – Welcome aboard Bob. She would thank Dean Pruett for serves on the board.

**Trustee Michael (Mike) Heap** – Same thing here.

**Village Clerk Jerry Menard** – Congratulations Bob and welcome to the board. She would like to say Dean did a great job serving on the board.

**Trustee James (Mike) Blaies** – Same thing here. Welcome Bob and what a great turn out for the Country Mart. Congratulations to Gary Henning they present him an award up in Chicago for the Veteran Award

**Trustee Ramon Matchett, Jr.** – Welcome Bob and Gene thank you for all of your hard work.

**Trustee Robert (Bob) Kaiser** – Thank you everyone and he is looking forward to working with everyone.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – He had a lot of fun at the Country Mart.

**Zoning Administrator Matt Trout** - Matt said him and Lisa will have the Family Christmas Tree up for everyone to pick something off of it for are needy family. This year we have one family with three children.

**Public Works Director John Tolan** – Welcome Bob

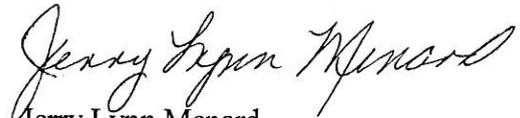
**Chief Mike Schutzenhofer** – Welcome Bob. Country Mart was a good time.

**ESDA Coordinator Gene Kramer** – Welcome Bob.

**ADJOURNMENT:**

Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 3, 2018 at 7:58 p.m. and Trustee James (Mike) Blaises seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk