

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 23, 2019 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 23, 2019, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee James (Mike) Blaies – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – absent Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 2, 2019, for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, December 2, 2019 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

**FINANCE:** None.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

### EXHIBIT C:

**ESDA REPORT** Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer was not present to give his report. Mayor Speiser stated if you have any questions on Genes report, please call him.

**PUBLIC PARTICIPATION:** None.

### REPORTS AND CORRESPONDENCE:

#### EXHIBIT C:

#### ZONING ADMINISTRATOR'S REPORT:

1. Mayor Speiser asked if anyone has any questions on the Zoning Report.

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**EXHIBIT D:**

1. Mayor Speiser stated we have Burns & McDonnell Invoice #113084-7 in the amount of \$71,644.06 and Invoice #114528-7 in the amount of \$2,698.85.

*Trustee Robert (Bob) Kaiser motioned to approve to pay Burns & McDonnell Invoice #113084-7 in the amount of \$71,644.06 and Invoice #114528-7 in the amount of \$2,698.85 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:**

**EXHIBIT E:**

1. Combined Planning and Zoning Board Memorandum.

Zoning Administrator Matt Trout said the Combined Planning and Zoning Board approved the Area Bulk Variance on Turkey Hill. They approved of the Preliminary Plat on contingent making the changes. Zoning Administrator Matt Trout told the Village Board the Combined Planning and Zoning Board wants to start meeting every couple of months even if there isn't anything on it. They would like to discuss the code.

**EXHIBIT F:**

2. Edison Estates Preliminary Plat.

*Trustee Ramon Matchett, Jr. motioned the approval of the Edison Estates Preliminary Plat with the corrections on the sidewalks on Firestone and Edison Street and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT F:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolution #19-15, A Resolution Authorizing of the Village of Freeburg, Illinois Authorizing the Mayor to Execute and the Village to Accept an Agreement Between the Village of Freeburg and Arthur J. Gallagher Risk Management Services, Inc.

*Trustee James (Mike) Blaies motioned to adopt Resolution #19-15 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**ORDINANCES:** None.  
**OLD BUSINESS:** None.  
**NEW BUSINESS:** None.  
**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT H:**

**Electric Committee Meeting:**

Trustee James (Mike) Blaies called the meeting of Electric Committee to order at 5:30 p.m. on Wednesday, December 11, 2019.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss advised the committee we have not experienced any problems.
2. IMEA Energy Efficiency Grant: Trustee Blaies said nothing new to report.
3. Power Plant Roof: Trustee Blaies said Head Lineman Shane said the roof turned out very nice, and there were no problems during the rains we had.

Trustee Blaies said Head Lineman Shane Krauss informed the committee the oil testing on all the substation transformers is complete, and we will start doing this on a yearly basis. That will satisfy one of the insurance company's recommendations for our boiler and machinery policy.

**NEW BUSINESS:**

1. Altorfer Quote for Stand-By Generators Maintenance Agreement: Trustee Blaies said Head Lineman Shane Krauss advised the committee this is a combination of our insurance company's recommendations and EPA requirements for oil testing, etc. By scheduling this annually, we will be in compliance with everything. All of the testing will be documented with logs kept.
2. Resident Request for Solar: Trustee Blaies said we had a resident requesting Solar. Zoning Administrator Matt Trout said he reached out to the resident and talked to him.

Trustee Blaies said the committee talked about Gallagher's Liability Insurance. We passed this earlier on the agenda under Resolutions.

**EXHIBIT I:**

**Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Robert (Bob) Kaiser called the meeting of the Water/Sewer Committee to order at 5:53 p.m. on Wednesday, December 11, 2019.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. New Sewer Plant: Trustee Kaiser stated Village Administrator Tony Funderburg advised the committee the loan has been received from Citizens Bank. Trustee Kaiser said Public Works Director John Tolan has had a couple of meetings on the plant, and we should see the proposed design in March. We were able to determine the type of equipment we liked and will be going out for bids on them. Once the proposals have been prepared, we will see where the numbers comes in.

2. Sewer issues: Trustee Kaiser said with regard to Mr. Raetz's issue, we cleaned and televised our line. It was completely clean. We also televised Mr. Raetz's lateral, and it was clear.

3. FSH Minuets: Nothing to report.

4. Old Freeburg Road Water Lines: Trustee Kaiser said Public Works Director John Tolan said TWM is working on finalizing the railroad permit, and they hope to bid it out in spring.

5. Water System Study: Trustee Kaiser said Public Works Director John Tolan is meeting with TWM. Trustee Kaiser said there have been a few low water pressure issues around town due to the cold weather.

**NEW BUSINESS:**

Trustee Kaiser stated Public Works Director John Tolan received a call from Jeff at Burns & McDonnell requesting permission for engineering students at University of Missouri and Southwest Missouri State to work on a project. Jeff gave them our site plan to work on elevations, etc.

Public Works Director John Tolan also advised Ameren rejected our claim for damages on Wolf Road. Our Attorney Fred Keck is going to handle this issue.

Trustee Kaiser said he would like to make a motion at this time to pay two invoices from TWM.

*Trustee Robert (Bob) Kaiser motioned to pay TWM invoice #64582 in the amount of \$8,428.00 and Invoice #64535 in the amount of \$4,184.63 and Trustee James (Mike) Blaies seconded the motion.* **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

**GENERAL CONCERNS:** None.

**EXHIBIT I:**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, December 11, 2019 at 6:04 p.m.

**The following items were talked about or discussed:**

**POOL: OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**STREETS:**

**OLD BUSINESS:**

1. East Apple Street Proposed Repair: Trustee Matchett said Public Works Director John Tolan said he met with TWM, Village Administrator Tony Funderburg and his self to discuss possible grants for East Apple, Main Street, Hill Street, Savanna Oaks and Wolf Road. The consensus was to hold off for one year. We need to do more research before we move forward with applying for any grants and spending money on engineering fees. Trustee Matchett stated we would like to come back with a plan and have the committee prioritize the streets.

2. Drainage Problem Areas/Stormwater Run-Off: Trustee Matchett said Public Works Director John Tolan said we are working on culverts and ditching this time of year.

3. MFT/Meadowbrook: Trustee Matchett said at this time he would like to make a motion.

*Trustee Ramon Matchett, Jr. motioned to pay the final payment to Gleeson Asphalt in the amount of \$244,687.30 and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Ramon Matchett Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – absent (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.***

4. Demolition of 310 West Washington: Trustee Matchett said the 310 West Washington demolition has been completed.

5. Security Officer Agreement: Trustee Matchett said since the camera system has been completed, we received the invoice for that in the amount of \$20,502.

*Trustee Ramon Matchett, Jr. motioned to pay Interface Security System Invoice #19580442 in the amount of \$20,502 and Trustee Denise Albers seconded the motion. **ROLL CALL:** Trustee Ramon Matchett Jr. – aye; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.***

Trustee Matchett said we would like to do some work on the board room. Trustee Matchett said Mark White is going to work on finding the source of the leaks in the board room. We would like to replace the carpet with vinyl laminated wood floor. We have an estimate from McCullough Flooring, which includes removing the furniture at a cost of \$13,175.00. Trustee Matchett said at this time he would like to make a motion.

*Trustee Ramon Matchett, Jr. motioned to accept McCullough Flooring's bid not to exceed \$13,175.00 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – absent (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

**NEW BUSINESS:** None.

**GENERAL CONCERNS:**

Trustee Matchett said we had some discussion on Edison Estates, which we took care of earlier on the agenda.

Legal/ Ordinance Committee Meeting – Monday, December 23, 2019 – 5:30 p.m. **Unavailable**  
Finance Committee Meeting – Monday, December 23, 2019 – 5:45 p.m. **Unavailable**  
Personnel/Police Committee Meeting – Monday, December 23, 2019 – 6:00 p.m. **Unavailable**

**UPCOMING MEETINGS:**

Closed in Observance of Christmas Eve & Christmas – Tuesday, December 24<sup>th</sup> and Wednesday, December 25<sup>th</sup>.

Closed in Observance of New Year's Day – Wednesday, January 1<sup>st</sup>.

Board Meeting – Monday, January 6, 2020 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – Wishing everyone a Merry Christmas.

**Trustee Elizabeth Meehling** – Merry Christmas to everyone.

**Trustee Michael (Mike) Heap** – Absent

**Village Clerk Jerry Menard** – Merry Christmas and Happy New Year.

**Trustee James (Mike) Blaies** – Same thing.

**Trustee Ramon Matchett, Jr.** – Same thing and he would like to thank John and the workers department on a good job they did with the snow plowing.

**Trustee Robert (Bob) Kaiser** – Merry Christmas.

**Mayor Speiser** – Merry Christmas.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – Merry Christmas.

**Public Works Director John Tolan** – Merry Christmas.

**Village Zoning Administrator Matt Trout** – Merry Christmas.

**Police Chief Mike Schutzenhofer** – Merry Christmas and Happy New Year.

**ESDA Coordinator Gene Kramer** – absent.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 23, 2019 at 7:44 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk