

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 17, 2018 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:31 p.m., on Monday, December 17, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee James (Mike) Blaies – here; Trustee Robert (Bob) Kaiser – here; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here: (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

December 3, 2018 Board Minutes - Unavailable

EXHIBIT A:

FINANCE:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, December 17, 2018 at 6:45 p.m.

The following item or items were talked about or discussed:

- 1. REVIEW OF BOARD LISTS:** Trustee Albers stated we Reviewed the Board Lists.
- 2. REVIEW OF INVESTMENTS:** Trustee Albers said we Reviewed the Investments, nothing due until June, 2019 and August, 2019
- 3. INCOME STATEMENT:** Trustee Albers said we questioned some of the items on the Income Statement.

TREASURER'S REPORT: Trustee Albers stated Village Treasurer Bryan Vogel is here to present the Treasurer Reports for August, July and September 2018.

OLD BUSINESS:

- 1. Attorney Invoices:** Trustee Albers said we did not have the invoices in time to review them do to the Finance Committee Meeting was held earlier tonight.

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2. Newsletter: Trustee Albers said we sent the newsletter to the Tribune.

EXHIBIT B:

NEW BUSINESS: Trustee Albers stated we have a Nevois Construction Pay Request #1 in the amount of \$45,000 for the Police Department expansion

Trustee Denise Albers motioned to pay Nevois Construction Pay Request #1 in the amount of \$45,000 for the Police Department Expansion and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; **All voting aye, the motion carried.**

EXHIBIT C:

TREASURER'S REPORT:

Mayor Speiser stated we have Treasurer Reports for July 31, 2018, August 31, 2018 and September 30, 2018. Treasurer Bryan Vogel said he would like to have approval of the Treasurer Reports for July, August and September 2018, if there are no questions.

Trustee Denise Albers motioned to approve the Treasurer Reports for July 31, August 31 and September 30, 2018 and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

ATTORNEY'S REPORT: None.

EXHIBIT D:

ESDA REPORT: Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. December 4, 2018 Conducted Outdoor Tornado Siren Test.
2. IEMA Region 8 Starcom Communications Test.
3. Conducted Tuesday evenings ARES/RACES/Aux Communications Tests.
4. Participated on the December 14, 2018 HARN Communications Exercise.
5. Met with St. Joseph's School Principal on VHF Communications Operations.

6 Completed ARES Connect Webinar.

7. Teleconferences held on December 13, and December 14, 2018 related to SHARES HF communications with Mr. Bill Springer, ILEAS and Firstnet Illinois.

8. Upcoming weather for the next couple of days.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report.

EXHIBIT F:

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: Mayor Speiser stated we have the Combined Planning and Zoning Board Recommendation to Approve Meadow Pines Phase #1 Final Plat. Trustee Heap said at this time he would like to make a motion.

Trustee Michael (Mike) Heap motioned to Recommend the Approval of the Final Plat for Phase #1 of the Meadow Pines Development contingent on the Village of Freeburg Mayor Seth Speiser executing the Maintenance Bond Agreement with the appropriate Maintenance Bond Information being approved by the Village of Freeburg and by BK Development Corporation and seconded by Trustee Ramon Matchett, Jr. **ROLL CALL:** Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

EXHIBIT G:

BIDS: Mayor Speiser stated we have Blomenkamp Excavating & Construction Proposal to Clear Land for Sewer Expansion.

Trustee Robert (Bob) Kaiser motioned to accept the Bid from Blomenkamp Excavation & Construction in the amount of \$24,750 for the removal of brushes, trees and stumps, and seconded by Trustee Michael (Mike) Heap. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT H:

Electric Committee Meeting:

Trustee James (Mike) Blaies called the meeting of Electric Committee to order at 5:30 p.m. on Wednesday, December 12, 2018.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Meadow Pines Subdivision: Trustee Blaies said we discussed the Meadow Pines Subdivision. Trustee Blaies said Head Lineman Shane Krauss reported they bored 500 feet across the front of the subdivision. We are still waiting for Rhutasel to start staking the lots.
2. Traffic Lights Battery Backup: Trustee Blaies said Village Administrator Tony Funderburg did sent an email to Joe Monroe at IDOT asking for permission to fix them.

NEW BUSINESS:

1. APPA Legislative Rally: Trustee Blaies stated we do attend the APPA Legislative Rally in Washington D.C. ever year. Trustee Blaies said Mayor Speiser and Public Works Director John Tolan will be going year to the APPA Legislative Rally in February to represent the Village of Freeburg.
2. IMEA Solar: Trustee Blaies said Public Works Director John Tolan got some information on regarding solar, and some brochure to be handed out to anyone interested in solar.

GENERAL CONCERNS: None.

EXHIBIT I:

Public Works Committee Meeting: (Trash/Water/Sewer)

Trustee Robert (Bob) Kaiser called the meeting of the Water/Sewer Committee to order at 5:53 p.m. on Wednesday, December 12, 2018.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. New Sewer Plant: Trustee Kaiser stated Attorney Keck had a two-hour conference call with Burns and McDonnell, and reviewed their agreement line by line. Attorney Keck stated it was a very productive meeting. Trustee Kaiser said Attorney Keck hopes to have the final agreement form in January for approval. Trustee Kaiser said we took care of the proposal to clear land for sewer expansion under Bids on the agenda tonight.

2. Sewer Issues: Trustee Kaiser stated Public Works Director John Tolan said with the new development being proposed between North Edison and Meadowbrook, Rhutasel asked for us to locate the manhole. We did locate the manhole and found it had sewage. Trustee Kaiser said the Market Place has their own trunk sewer line that dumps into our manhole. Country Mart has had some issues with their grease trap overflowing. Trustee Kaiser said we ended up cleaning 600 feet of sewer line. Public Works Director John Tolan will have Gregg put a bacteria block that will eat the grease and will monitor it monthly.

3. Private Sewer at Potter/West Street: Trustee Kaiser said Public Works Director John Tolan advised the committee we have 3 properties on the private sewer which is not allowed in the Village. Public Works Director John Tolan stated it needs to be ours, and we are looking to run a new sewer line.

4. East and West Tower Work: Trustee Kaiser stated Public Works Director John Tolan advised the committee of the SAVE tower leaks, and Aquastore will be here the week of Christmas to repair all of them.

NEW BUSINESS:

1. Meadow Pines Water Samples: Trustee Kaiser said Public Works Director John Tolan said the Meadow Pines water samples came back good, and John is waiting on the operating permit.

GENERAL CONCERNS: Trustee Kaiser said Public Works Director John Tolan advised the committee the cross connection survey has to be done every two years.

EXHIBIT J:

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)
Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, December 12, 2018 at 6:10 p.m.

The following items were talked about or discussed:

POOL: OLD BUSINESS:

1. Pool: Trustee Matchett stated the pool has been winterized.

NEW BUSINESS:

1. Freeburg FFA Alumni Donation Request: Trustee Matchett said we had a request from Freeburg FFA Alumni. The committee agreed to donate a 10-day pool pass.

STREETS:

OLD BUSINESS:

1. Drainage Problem Areas (Hill Mine Road/Stormwater Run-Off): Trustee Matchett said Public Works Director John Tolan met with Fournie on the Hill Mine Road issue. Trustee Matchett stated they will be out next week to fix it, and John will obtain a cost sheet from him.

1. Customer Issues: Trustee Matchett stated the clutch went out on the leaf machine. It has been repaired and it is back on the street. We are pretty caught up on leaf collection.
2. MFT/Belleville Street/ Post Office Repair: Trustee Matchett said the street in front of the post office should be finished. Trustee Matchett said our guys will grade down the rock on White Street, and we still have the gutter drain to pour on the White Street side.
3. Flashing Stoplight: Trustee Matchett stated Public Works Director John Tolan advised the committee the flashing stoplight was moved to Main Street. Trustee Matchett said we will be putting the radar sign up on Cemetery Road.

NEW BUSINESS: None.

Legal/Ordinance Committee Meeting Minutes – Monday, December 17, 2018 – 5:30 p.m.
Unavailable

Personnel/Police Committee Meeting Minutes – Monday, December 17, 2018 – 6:00 p.m.
Unavailable

UPCOMING MEETINGS:

CLOSED IN OBSERVANCE OF CHRISTMAS EVE & CHRISTMAS Day – Monday,
December 24 & Tuesday, December 25, 2018.

CLOSED IN OBSERVANCE OF NEW YEAR'S DAY – Tuesday, December 31, 2018.
Board Meeting – Monday, January 7, 2018 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – She would like to wish everyone a Merry Christmas.

Trustee Elizabeth (Lisa) Meehling – Same.

Trustee Michael (Mike) Heap – Same.

Village Clerk Jerry Menard – Merry Christmas and Happy New Year.

Trustee James (Mike) Blaies – Same thing here.

Trustee Ramon Matchett, Jr. – Same thing.

Trustee Robert (Bob) Kaiser – Same thing.

STAFF COMMENTS:

Village Administrator Tony Funderburg – Same thing.

Zoning Administrator Matt Trout - He would like to thank all the employees who donated and took names off of the Christmas tree for adopted family.

Chief Mike Schutzenhofer – Merry Christmas

ESDA Coordinator Gene Kramer – Merry Christmas and have a safe holiday.

ADJOURNMENT:

Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 19, 2018 at 7:45 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk