

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Mathew Trout  
Lisa Meehling

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, AUGUST 7, 2017 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 7, 2017, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Mathew (Matt) Trout – here; Trustee Bert (Dean) Pruett – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee James (Mike) Blaies – here; Trustee Ramon (Ray) Matchett, Jr. – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the previous Regular Board Meeting Monday, July 17, 2017 for approval.

*Trustee Mathew Trout motioned to accept the minutes from the Regular Board Meeting Monday, July 17, 2017 with corrections and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

#### FINANCE:

- 1. REVIEW OF BOARD LISTS:** Trustee Matchett stated we reviewed the Board Lists. Few questions were asked and answered.
- 2. REVIEW OF INVESTMENTS:** Trustee Matchett stated we looked over the Investments. Trustee Matchett said Treasurer Vogel stated we have a CD that is coming for renewal in December.
- 3. INCOME STATEMENT:** Trustee Matchett said the audit will start soon, and Debbie has been working on that. The Income Statement has not been complete updated yet.

**TREASURER'S REPORT:** Trustee Matchett stated Treasurer Bryan Vogel will have some Treasurer's Reports for us shortly.

Village of Freeburg Board Meeting Minutes  
Monday, August 7, 2017

**OLD BUSINESS:**

1. Newsletter: Trustee Matchett said the next edition for our Newsletter will go out in mid-September.

**NEW BUSINESS:**

1. Rhutasel Invoice #13351: Trustee Matchett stated there was an invoice from Rhutasel, which there were some questions on that.

**TREASURER'S REPORT:** Treasurer Bryan Vogel stated he is working on the CD that came for renewal, and working on some Treasurer's Reports.

**ATTORNEY'S REPORT:** None

**EXHIBIT C:**

**ESDA REPORT:** ESDA Coordinator Gene Kramer updated us on his ESDA Report that was in the board packet to be reviewed Exhibit C.

**PUBLIC PARTICIPATION:** Janet Baechle congratulated ESDA Coordinator Gene on getting his raise, and congratulations to Mike Schutzenhofer for being appointed Chief of Police.

**EXHIBIT D:**

**REPORTS AND CORRESPONDENCE:**

1. Zoning Administrator's Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Gary Henning. Mayor Speiser stated hearing none we will move on.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT E:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolutions #17-10. A Resolution Authorizing the Village to Enter Into and the Mayor to Execute a Second Amended Temporary Construction Easement with Frederick Helms.

*Trustee James Blaies motioned to adopt Resolution #17-10 by title only and Trustee Mathew Trout seconded the motion.* **ROLL CALL:** Trustee James Blaies – aye; Trustee Mathew Trout – aye; Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

**EXHIBIT F:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolutions #17-11. A Resolution of Support for the St. Clair County Parks Grant Funding Cycle 24.

*Trustee Ramon Matchett, Jr. motioned to adopt Resolution #17-11 by title only and Trustee Elizabeth Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Mathew Trout – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

**ORDINANCES:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

*Trustee Ramon Matchett, Jr. motioned to go into Executive Session for Personnel [5ILCS, 120/2- (c)(1)] and Trustee Bert Pruett seconded the motion. (All voting aye, motioned carried).*

*Trustee Mathew Trout motioned to reconvene the Regular Board meeting at 7:47 p.m. and Trustee Elizabeth Meehling seconded the motion. (All voting aye, motion carried).*

**APPOINTMENTS:** Mayor Speiser stated moving on to appointments. Police Officer Mike Schutzenhofer will have a 9-month leave of absence from the Policemen’s Benevolent and Protective Association Labor Committee (Union).

*Trustee James Blaies motioned to approve the appointment of Officer Mike Schutzenhofer to the Chief of Police position and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee James Blaies – aye; Trustee Denise Albers – aye; Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; Trustee Bert Pruett – nay; Trustee Ramon Matchett, Jr. – nay; (4 ayes, 2 nays, 0 absent). With 4 ayes and 2 nays, the motion carried.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT G:**

**Committee As A Whole Meeting:**

Mayor Seth Speiser called the Committee As A Whole Meeting to order at 6:00 p.m. on Monday, July 17, 2017.

**The following items were talked about or discussed under:**

Mayor Speiser stated this meeting was to discuss personnel.

**EXHIBIT H:  
Legal/Ordinance Committee Meeting:**

**The following item or items were talked about or discussed:**

Trustee Bert Pruett called the meeting of Legal/Ordinance to order at 5:30 p.m. on Wednesday, July 26, 2017.

**OLD BUSIENSS:**

1. Zoning Report/Nuisance Properties: Trustee Pruett said we discussed the tall grass and weeds on N. State Street and this will be taken care of once the weather cools off. Trustee Pruett also stated he thinks this has been taken care of.
2. Azavar Audit: Trustee Pruett said we have come to an agreement with Azavar on the sales tax. They are not going to pursue that issue. They did find \$280 in revenue, and we will be paying them a portion of that amount per the contract terms. Our contract with Azavar will be closed out.

**NEW BUSINESS:** None.

**EXHIBIT I:  
Personnel/Police Committee Meeting:**

**The following item or items were talked about or discussed:**

Trustee Elizabeth Meehling called the meeting of Personnel/Police to order at 6:02 p.m. on Wednesday, July 26, 2017.

**POLICE:**

**OLD BUSIENSS:**

1. Police Department Expansion: Trustee Meehling said we discussed the Police Department expansion a little. Mayor Speiser advised us he is working on this, but has nothing to present at this time.
2. 2017 Eclipse Preparedness: Trustee Meehling said Jane in the office is keeping us updated on the 2017 Eclipse preparedness. We have sold over 1,000 glasses and have more on order.
3. Police Chief: Trustee Meehling said we just had the appointment of Police Chief earlier on the agenda.

**NEW BUSINESS:**

1. ESDA Coordinator Raise: Trustee Meehling said ESDA Coordinator Gene Kramer was not included in the recent raises. Trustee Meehling said at this time she would like to make a motion.

*Trustee Elizabeth Meehling motioned ESDA Coordinator Gene Kramer receive a 2.5% raise retroactive to April 1, 2017 and Trustee Mathew Trout seconded the motion. ROLL CALL:* Trustee Elizabeth Meehling – aye; Trustee Mathew Trout – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**Upcoming Meetings:**

Electric Committee Meeting – Wednesday, August 16, 2017 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, August 16, 2017 – 5:45 p.m.

Streets Committee Meeting – Wednesday, August 16, 2017 – 6:00 p.m.

Board Meeting – Monday, August 21, 2017– 7:30 p.m.

**VILLAGE MAYOR & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – Congratulations Mike on your new chief of police position.

**Trustee Elizabeth (Lisa) Meehling** – Congratulations to our new Chief of Police, and she is looking forward to working with him.

**Trustee Mathew (Matt) Trout** – Good luck and congratulations Mike. He knows he has a tough road ahead in getting everyone back together and working with everybody in the community. Let us know if you need any help, and he said he is also looking forward to working with Mike.

**Village Clerk Jerry Menard** – Congratulations Mike you well deserve it.

**Trustee James (Mike) Blaies** – Congratulations Mike and he would like to thank Stan Donald for the last four years of service.

**Trustee Ramon (Ray) Matchett, Jr.** – Same here about Stan and he would like to thank the other offices for being candidates for applying for the Chief of Police position. He thanked Stan for all he has done for Freeburg in the last 4 years.

**Trustee Bert (Dean) Pruett** – No thank you.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – Good luck Mike.

**Public Works Director John Tolan** – Congratulations Mike.

**Village Treasurer Bryan Vogel** – Congratulations Mike.

**ESDA Coordinator Gene Kramer** – Congratulations Mike and he said he will try not to give him as much trouble as he has given Stan.

**Mayor Speiser** – Mike will be in training until Thursday. Mike will be sworn in Friday and Chief Donald last day will be Friday. Chief Donald will stay on for the next four weeks to help us out.

**ADJOURNMENT:**

Mayor Speiser called for a motion to adjourn the meeting.

*Trustee Mathew Trout motioned to adjourn the meeting at 7:52 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard

Village Clerk