

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

## FREEBURG REGULAR BOARD MEETING Monday, August 19, 2013 at 7:30 P.M. Regular Board Meeting Minutes

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:31 p.m., on Monday, August 19, 2013 in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Mike Blaies – here; Trustee Raymond Matchett, Jr. – here; Trustee Dean Pruett – here; Trustee Elizabeth Niebruegge - here; Trustee Steve Smith - here; Trustee Matt Trout – here; Mayor Seth Speiser - here; (7 present, 0 absent ). Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have two sets of minutes for approval; Regular Board meeting Monday, July 15, 2013 and Regular Board meeting Monday, August 5, 2013

*Trustee Matt Trout motioned to approve the minutes of Monday, July 15, 2013 with corrections and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*

*Trustee Dean Pruett motioned to approve the minutes of Monday, August 5, 2013 with corrections and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*

**FINANCE: None.**

**TREASURER'S REPORT: None.**

**ATTORNEY'S REPORT: None.**

**ESDA REPORT:** Coordinator Gene Kramer gave an updated us on his report he passed out for the Board to review as he spoke on each subject.

**PUBLIC PARTICIPATION:** Mayor Speiser called for Public Participation:

1. Mike Heap said he is here publicly to thank the village electric department and John Tolan, for taking care of the electric on the two-way radios.

Village of Freeburg Board Meeting Minutes  
Monday, August 19, 2013  
Page 1 of 7

The guys got them up and running and back in service for the starting of the school year. Mike said without their cooperation and help we would of not had our two-way radios to communicate with schools and bus drivers for the first day of school. We appreciated all their hard work and he wanted to thank them all for a great job.

**REPORTS AND CORRESPONDENCE:** None.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASE, AGREEMENTS and ANNEXATIONS:** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**EXHIBIT B:**

**ORDINANCES:**

Mayor Speiser said we have Ordinance #1470, An Ordinance of the Board of Trustee of the Village of Freeburg Authorizing the Village to Enter into and the Mayor to Execute an Agreement between the Village and Charter Communications.

After questions and discussion on Ordinance #1470, the Board of Trustees decided to table the ordinance until next meeting.

*Trustee Mike Blaies motioned to table Ordinance #1470 and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*

**EXHIBIT C:**

**ORDINANCES:**

Mayor Speiser said we have Ordinance #1471, An Ordinance Authorizing Waiver of Bidding Process and Accepting AKA Concrete's Bid for Electric Shed Floor.

*Trustee Mike Blaies motioned to adopt Ordinance No. 1471 by title only and Trustee Elizabeth Niebruegge seconded the motion. **ROLL CALL:** Trustee Mike Blaies – aye; Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; Trustee Dean Pruett - aye; Trustee Matt Trout - aye; Trustee Raymond Matchett, Jr.- aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

**OLD BUSINESS:** Mayor Speiser call for any Old Business.

Trustee Smith asked Village Administrator Tony Fundenburg if he wanted to say anything about the ITIF application. Village Administrator Fundenburg said we did submitted the application. It is a three part project and part one and two are done.

Trustee Smith said he thinks we need to put an article in the Tribune, about the weight limits on village streets, like parking certain vehicles like tractor trailers being parked in back yards and on village side streets. We need to make people aware of it and then also enforce it.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT D:**

**Electric Committee Meeting:** Trustee Blaies called the Electric Committee meeting to order on Wednesday, August 14, 2013 at 5:30 p.m.

**OLD BUSINESS:**

1. Acquiring Ameren customers: Trustee Blaies said we had our first meeting with Shane Krauss our new Head Lineman for the Village. In the meeting we are having Shane to go through the list to see if there are other customers that might want to hook up with the village for our power.
2. Portable Generator Replacement Trustee Blaies said we talked to Craig at Burr Oak and he had to send the fuel pump back that was being replace on the generator and should have a new one in a couple of weeks.
3. Charter Agreement: Trustee Blaies said we talked a little about the Charter Agreement.
4. Wiegmann's project/Grade School project: Trustee Blaies said we are waiting on them for the next phase. The grade school project is done.
5. Shed: Trustee Blaies said we talked about the shed and took care of that already on the agenda.
6. Spreadsheet of agreements: Trustee Blaies said we talked about the spreadsheet of agreements.
7. Transformer bids/Surplus Transformers: Trustee Blaies said the guys are going through everything and see what can be surplus bid out. Some of guys have been out checking the power poles to see what kind of condition they are in. Trustee Blaies stated that the guys are working on getting the area cleaned out on the old railroad right-of-way at the north plant for pole storage to get them away from the sewer plant.
8. Prairie State Tour: Trustee Blaies said we have the Prairie State Tour coming up this Thursday.

9. Cold storage units: Trustee Blaies said we found out the reason why the units are still in cold storage and they will most likely stay that way, for it would be too expensive to get them up and running.

#### **NEW BUSINESS:**

Trustee Blaies said we talked about reviewing the cost for wire and labor for installations to new construction.

#### **EXHIBIT H:**

**Personnel/Police Committee Meeting:** Trustee Matchett called the Personnel/Police Committee meeting to order on Wednesday, August 14, 2013 at 6:30 p.m.

#### **POLICE: OLD BUSINESS:**

1. Transmission repair on 2009 car: Trustee Matchett said the repair on the vehicle is completed and the car is back in operations.

**NEW BUSINESS:** Trustee Matchett stated under police new business we had a couple of topics we discussed.

#### **PERSONNEL:**

#### **OLD BUSINESS:**

1. Employee handbook and Job descriptions: Trustee Matchett said we are going to put this on hold for right now until the code book revisions have been completed.

2. Full-time Crew Worker: Trustee Matchett said we talked about the hiring of the Full-time Crew Worker and at this time he would like to have motion.

*Trustee Mike Blaies motioned to hire Tony McDonald as the Full-time Crew Worker for the Village of Freeburg and Trustee Raymond Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Mike Blaies – aye; Trustee Raymond Matchett, Jr. - aye; Trustee Matt Trout - aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett - aye; 6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

3. Time Clock Policy: Trustee Matchett said we talked about the time clock policy. Trustee Matchett said he would like to make a motion at this time.

Trustee Smith said before we vote on the time clock policy he would like to discuss a couple of things. After a short discussion, Trustee Matchett made the motion.

*Trustee Raymond Matchett, Jr. motioned to adopt the Time Clock Policy and Trustee Matt Trout seconded the motion. .* **ROLL CALL:** Trustee Raymond Matchett, Jr. - aye; Trustee Matt Trout - aye; Trustee Mike Blaies – aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett - aye; 6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

4. Office Cleaning: Trustee Matchett said we are still looking into this.

### **NEW BUSINESS:**

1 IML Conference: Trustee Matchett stated we are looking to send a few of the board members to the conference.

Trustee Smith said before we go on he has some questions:

1. On Lucky Joes; about extending their liquor license until 2:00 a.m.; why are we doing this. Mayor Speiser said we do aloud six special permits each year from businesses for their request of extending their license time for special events.

2. Under the IML Conference it says we have three trustees' wanting to attend the conference; why do we need to send three. Trustee Niebruegge explained there is so much to cover at the conference that one cannot do it all. Trustee Niebruegge also commentated that Tony has talked to several Municipalities and they send everyone that would like to attend. Trustee Blaies said there is so many session to attend that one or two people cannot cover it. Mayor Speiser informed Trustee Smith this is going to go to Finance Committee and see if we can come up with the money.

3. Trustee Smith said the third thing is that Julie made a suggestion; we could use some of the money from video gaming for the conference. Trustee Smith said we decided to use that money for community projects that was a group decision.

### **UPCOMING MEETINGS**

Water/Sewer Committee Meeting – Wednesday, August 21, 2013 – 5:30 p.m.

Street Committee Meeting – Wednesday, August 21, 2013 - 6:30 p.m.

Plan Commission Meeting – Thursday, August 22, 2013 – 6:00 p.m.

Legal/Ordinance Committee Meeting – Wednesday, August 28, 2013 – 4:45 p.m.

Finance Committee Meeting – Wednesday, August 28, 2013 – 5:30 p.m.

CLOSED IN OBSERVANCE OF LABOR DAY – Monday, September 2, 2013

Board Meeting - Tuesday, September 3, 2013 – 7:30 p.m.

### **VILLAGE BOARD AND STAFF COMMENTS:**

**Trustee Dean Pruett:** He would like to congratulate Tony McDonald for being hired as full time crew worker.

Village of Freeburg Board Meeting Minutes

Monday, August 19, 2013

Page 5 of 7

**Trustee Raymond Matchett:** He said he would like to thank Elizabeth and anyone else who helped with the float for the Homecoming. He said he heard a lot of good comments on how great it was that everyone took part in the parade. Also most of us do have shirts and he would like to know if everyone would like to start wearing them to board meetings.

**Trustee Mike Blaies:** He would like to welcome Tony McDonald and he knows he will do a good job for the village.

**Mayor Speiser:** He would like to wish Tony good luck and he thinks he is a great part-time employee now. Seth said he has seen him on the job and he works very hard. He would like to thank all the trustees' for being in the Homecoming Parade. This went along way with the people who work so hard to get this parade organized.

**Village Clerk Jerry Menard:** She would like to congratulate Tony also for his position. She would like to say a special thank you to Elizabeth for donating all the candy for the parade, Seth for the picnic tables for float and Matt for getting the truck and flat bed. She was proud to see everyone take part in the parade. Also she heard good comments about it from several people.

**Mayor Speiser:** He said by the way he would like to let the public know the trustees' paid for their own shirts.

**Trustee Matt Trout:** He would like to thank Elizabeth for her help for the float; because it was a last minute thing to get together. He had a great time doing the float along with being in the parade.

**Trustee Steve Smith:** He said he would like to say ditto to everything that has been said.

**Trustee Elizabeth Niebruegge:** She would like to congratulate Tony. She would like also to thank Matt's family for the truck and flat bed, they did all the decorating she just supplied the decorations and the candy. She said she really like being part of it.

**Village Administrator Tony Funderburg:** Thank you all. He thought it all went off just great and it was incredible.

**Village Attorney:** Ditto to all the comments.

**Village Zoning Administrator Gary Henning:** He would like to let everyone know he had a great time on Saturday. He also like to take this time to thank John, Tony and everyone else who took part in making sure the town was in shape and perfect for the Homecoming.

**Village Public Works John Tolan:** – He thinks he has a workman comp claim he was hit in head with candy, it is on video. Trustee Blaies informed him to wear a hard hat next year.

**ESDA REPORT Gene Kramer:** He said we need a thank you the weather that was predicted, from your truly.

**ADJOURN:** *Trustee Matt Trout motioned to adjourn the meeting at 8:00 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard  
Village Clerk