

REGULAR BOARD MEETING AGENDA - APRIL 16, 2012 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. April 2, 2012 Regular Board Meeting - **Exhibit A**
5. Finance
 - 5 - 1. Financial Report - None.
 - 5 - 2. Balance Sheet - None.
6. Treasurer's Report -
7. Attorney's Report - Executive Session to discuss personnel, 5 ILCS 120/2 (c)(1)a.
8. ESDA Report
9. Public Participation
10. Reports and Correspondence -
 - 10 - 1. EWR Architects Statement - **Exhibit B**
 - 10 - 2. Davinroy Mechanical Contractor's Pay Request #1 - **Exhibit C**
11. Recommendations of Boards and Commissions - None.
12. Contracts, Releases, Agreements and Annexations -
 - 12 - 1. Rhutasel and Associates Proposal for Safe Routes to School Project - **Exhibit D**
13. Bids -
 - 13 - 1. Lawn Mowing Bids - **Exhibit E**
14. Resolutions - None.
15. Ordinances - None.
16. Old Business
17. New Business
18. Appointments - None.
19. Committee Meeting Minutes
 - 19 - 1. Legal/Ordinance Committee Meeting - Wednesday, April 4, 2012 - 4:30 p.m. - **Exhibit F**
 - 19 - 2. Personnel/Police Committee Meeting - Monday, April 9, 2012 - 7:00 p.m. - **Exhibit G**
 - 19 - 3. Electric Committee Meeting - Wednesday, April 11, 2012 - 5:30 p.m. - **Exhibit H**
 - 19 - 4. Streets Committee Meeting - Wednesday, April 11, 2012 - 6:30 p.m. - **Exhibit I**
20. Upcoming Meetings
 - 20 - 1. Water/Sewer Committee Meeting - Wednesday, April 18, 2012 - 5:30 p.m.
 - 20 - 2. Plan Commission Meeting - Thursday, April 19, 2012 - 7:00 p.m.
 - 20 - 3. Personnel/Police Committee Meeting - Monday, April 23, 2012 - 7:00 p.m.
 - 20 - 4. Legal/Ordinance Committee Meeting - Wednesday, May 2, 2012 - 4:30 p.m.
 - 20 - 5. Finance Committee Meeting - Wednesday, May 2, 2012 - 5:30 p.m.
 - 20 - 6. Economic Development Committee Meeting - Wednesday, May 2, 2012 - 6:15 p.m.
 - 20 - 7. Board Meeting - Monday, May 7, 2012 - 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)a.]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 - (c)(2).

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 530-5545 FAX: (618) 530-5500
Web Site: www.freeburg.com
FREEBURG REGULAR BOARD MEETING
Monday, April 2, 2012 at 7:30 P.M.
Board Meeting

EXHIBIT A
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C.

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:30 p.m., on Monday, April 2, 2012 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern - absent; Trustee Steve Smith - here; Trustee Rita Baker - here; Trustee Mike Blaies - here; Trustee Raymond Matchett, Jr. here; Trustee Seth Speiser - here; Mayor Ray Danford - here; (6 present, 0 absent). Mayor Ray Danford announced there is a quorum. (Trustee Charlie Mattern entered the board meeting at 7:36 p.m.)

MINUTES OF PREVIOUS MEETING: *Trustee Rita Baker motioned to approve the minutes of Monday, March 19, 2012 and Trustee Steve Smith seconded the motion. (5 ayes, 0 nays, 0 abstain, 0 absent) the motion carried.*

FINANCE: Trustee Smith we talked about the following;

1. Income Statement: Trustee Smith said the state is 4 months behind on payment to us.
2. Purchase of Lot at Industrial Park: Trustee Smith said we have closed on the sell of the lot in the Industrial Park.
3. Sign of Industrial Park: Trustee Smith said we going to get a quote on a sign out at the Industrial Park and put the money in next years budget.
4. 3 to 5 year plan: Trustee Smith stated that Dennis, John and Ron are working on this.
5. Electric Bond Refinancing: Trustee Smith said we talked about the electric bonds refinancing, and we as a committee want to compare the cost between Edward Jones and Bernardi Securities, we should have all the information by next committee meeting.
6. FY2013: Trustee Smith said just as soon as we finish up the 3 to 5 year plan we will have a Committee As A Whole meeting to go through the budget.

Treasurer's Report: None

Attorney's Report: None

Village of Freeburg Board Meeting Minutes

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ESDA Report: Mayor Danford call on ESDA Coordinator Gene to take the floor. Gene gave us and update on the weather from the past couple of weeks and what the weather will bring in the next week. Gene explains the new project called "Project Impact".

PUBLIC PARTICIPATION: Mayor Danford called for public participation; Rose Glenn took the floor. Rose said she knows there is a new ruling in Freeburg about moving in to apartments and house. Rose said she called the Village to find out what does that entails and she said someone in the office told her it was just a drive by. Rose said she is concern that a drive by is not enough. Her apartment has a new landlord and he has let the property run down and she is here to see what can be done. Mayor Danford said actually it is our attempt to catch property that is deteriorating before it gets so bad that we have to condemn it or tear it down. Mayor Danford said when we get reports from people those we will give higher priority, but basically it could be a drive-by if the zoning administrator is convince from most part that the building is in good shape.

Mayor Danford told her if you want to make a point you my leave information about the building with Dennis or the staff and it will be given higher priority to this complaint and it will be checked into farther.

REPORTS AND CORRESPONDENCE: None

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None

CONTRACTS, RELEASE, AGREEMENTS, ANNEXATIONS: None

BIDS: None

RESOLUTIONS: None

ORDINANCES: Mayor Danford stated we have Exhibit C Ordinance No. 1418, An Ordinance Authorizing the Village of Freeburg to Enter into and the Mayor to An Agreement between the Village of Freeburg, IL. and Altec, Inc...

Trustee Mike Blaies motioned to adopt Ordinance No. 1418 by title only and Trustee Rita Baker seconded the motion. **ROLL CALL:** Trustee Mike Blaies - aye; Trustee Rita Baker - aye; Trustee Steve Smith - aye; Trustee Seth Speise - aye; Trustee Charlie Mattern - aye; Trustee Raymond Matchett, Jr. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

APPOINTMENTS: None

COMMITTEE MEETING REPORTS:

Public Works Committee Meeting: Trustee Mattern called the Public Works Committee meeting to order on Wednesday, March 21, 2012 at 5:30 p.m. Trustee Mattern said he was absent for that meeting and he would like for Trustee Speiser to give the report.

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1. **Sewer Project:** Trustee Speiser said the loan pre- application renewal has been sent to EPA.
2. **DCEO Grant for Water Towers/Shed:** Trustee Speiser stated we are using \$50,000 of the DCEO grant money to repair Elizabeth Drive and \$100,000 of DCEO grant money for the shed.
3. **Sewer problem areas:** Trustee Speiser stated that John has already started on the Elizabeth Drive sewer problem.
4. **Repair to Truck Box:** Trustee Speiser said nothing has been done on the repair of the truck box.
5. **Resident Driveway:** Trustee Speiser said we had a water main break in the middle of Mr. Hinrichs' driveway and this has been repair.
6. **Resident reimbursement request:** Trustee Speiser said at this time he would like to make a motion on a request from Mel Woodruff.

*Trustee Seth Speiser motioned to pay Mel Woodruff \$500 toward his sewer backup bill and Trustee Raymond Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Seth Speise - aye; Trustee Raymond Matchett, Jr. - aye; Trustee Rita Baker - aye; Trustee Steve Smith. - aye; Trustee Mike Blaies - aye; Trustee Charlie Mattern - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Public Property Committee Meeting: Trustee Matchett called the Public Property Committee meeting to order on Wednesday, March 21, 2012 at 6:30 p.m.

1. **Pool:** Trustee Matchett stated the swim team members were present at our meeting to have us provide them with an update of the pool. Scott Schulz was also present to ask the committee to hire 5 new applicants for the position of lifeguards, 7 returning lifeguards and pool managers.

*Trustee Raymond Matchett, Jr. motioned that Christopher Alt, Schuyler Czech, Ryan Price, Blake Ragland and Neal Schaller be hired as new lifeguards for the 2012 pool season at \$8.25 per hour; retuning lifeguards Caroline Bircher, Dillion Czech Amy Fournie, Hannah Lanter, Kaylyn Nation, Taylor Richards and Tanner Ross and they are to receive 17 per hour increase, and pool managers Scott Schulz, Darren Pierce and Jillian Rouse receive a 2% raise and Trustee Rita Baker seconded the motion. **ROLL CALL:** Trustee Raymond Matchett, Jr. - aye; Trustee Rita Baker - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith. - aye; Trustee Mike Blaies - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Trustee Matchett said he has request from Carl Barton PTO for their Spring Carnival, it this time he would like to make a motion.

*Trustee Raymond Matchett, Jr. motioned to donate one 10-day pool pass to the PTO Carnival and Trustee Rita Baker seconded the notion. **ROLL CALL:** Trustee Raymond Matchett, Jr. - aye; Trustee Rita Baker - aye; Trustee Steve Smith. - aye; Trustee Seth Speiser - aye; Trustee Mike Blaies - aye; Trustee Charlie Mattern - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

2. Safe Routes to School: Trustee Matchett said this project is moving forward.
3. **MFT:** Trustee Matchett said MFT has been approved and we are waiting to hear back from IDOT.
4. **Drainage Problem Areas:** Trustee Matchett stated that Mr. Netemeyer is still working on our drainage issues.
5. **New Fogger machine:** Trustee Matchett stated we have a couple of quotes on new fogger machine and the committee would like to put money in the budget for this.
6. **Spring Clean Up:** Trustee Matchett said that the Spring Clean Up in April is still scheduled for April 20th - 23rd.

Trustee Matchett said under new business we talked about the following issues.

1. Summer Help: Trustee Matchett stated we do have money in the budget for temporary summer help so at this time he would like to make a motion.

*Trustee Raymond Matchett, Jr. motioned to hire David Beshears and Tony McDonald as part-time summer help at \$8.42 per hour and Trustee Mike Blaies seconded the motion. **ROLL CALL:** Trustee Raymond Matchett, Jr. - aye; Trustee Mike Blaies - aye; Trustee Rita Baker - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

2. Area Agency on Aging request: Trustee Matchett said he received a request from Area Agency on Aging; he would like to make a motion on their behalf.

Trustee Raymond Matchett, Jr. motioned to grant Area Agency on Aging request to solicit donations on May 5, 2012 at Route 15 & Apple Street between the hours of 9:00 a.m. to 3:00 p.m.

ROLL CALL: Trustee Raymond Matchett, Jr. - aye; Trustee Rita Baker - aye; Trustee Mike Blaies - aye; Trustee Seth Speiser - aye; Trustee Steve Smith. - aye; Trustee Charlie Mattern - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Danford stated this is becoming more common with other groups and infect it sounds like the way the state is going we might not have any real control over that but in the mean time we need to make our policy as we send out approving their request we send them a sheet with what they are required such as reflecting equipment. Dennis said we have already doing this, such as reflecting vest and other safety equipment.

3. Grass Mowing Bids: Trustee Matchett said we are going out for bids for the grass cutting contract.

Committee As A Whole Meeting: Mayor Danford called the Committee As A Whole meeting to order on Wednesday, March 21, 2012 at 7:30 p.m.

Mayor Danford said this meeting was primarily this was to discuss the refinancing of the electric bonds this was an opportunity for all of the trustees' to be brought up to speed on this with this and a little discuss on the up coming budgetary concerns. Mayor Danford said we are moving forward on the bond issue, we are just getting a little more information that was requested by Steve.

UP COMING MEETING:

Legal/Ordinance Committee Meeting - Wednesday, April 4, 2012 - 4:30 p.m.

Personnel/Police Committee Meeting - Monday, April 9, 2012 - 7:00 p.m.

Electric Committee Meeting - Wednesday, April 11, 2012 - 5:30 p.m.

Public Property Committee Meeting - Wednesday, April 11, 2012 - 6:30 p.m.

EDC Committee Meeting - Monday, April 16, 2012 - 6:30 p.m.

Board Meeting - Monday, April 16, 2012 - 7:30 p.m.

VILLAGE BOARD AND STAFF COMMENTS:

Trustee Charlie Mattern: Charlie asked Dennis a question about the sewer project. Dennis replied that Larry and he have talked and they will need the approval of the board to break it up potions. Dennis said we can make that motion tonight on do it at the next board meeting April 16th. Steve asked what is going to be the cost of it. Dennis said Larry is separating out phases. Charlie asked do have any idea how much is going to be. Dennis said he thinks it will be less then 500,000, but he does not at this time have the actually price. Charlie asked Dennis is Brian ok with it all. Dennis said all Brian has to do Steve asked would it be a 10 year or 15 year loan. Dennis said he thinks it will be a 20 year loan that is usually standard.

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*Trustee Charlie Mattern motioned to precede with the sewer projects improvements unrelated to the North extension and Trustee Rita Baker seconded the motion. **ROLL CALL:** Trustee Charlie Mattern - aye; Trustee Rita Baker - aye; Trustee Raymond Matchett, Jr. - aye; Trustee Mike Blaies - aye; Trustee Seth Speiser - aye; Trustee Steve Smith. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Trustee Steve Smith: Steve said our first Movie in the Park will be May 19th.

Trustee Rita Baker: No thank you

Village Clerk Jerry Menard: No thank you

Trustee Mike Blaies: No thank you

Trustee Raymond Matchett: No thank you

Trustee Seth Speiser: No thank you

Staff Comments: None

ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 8:14 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

Jerry Lynn Menard
Village Clerk



Architecture • Interiors • Planning

TRANSMITTAL

TO: Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

DATE: 4-9-12

PROJECT NO.: 211123

PROJECT: Freeburg Municipal
Phase I Pool
Renovation

ATTENTION: Mr. Dennis R. Herzing, P.E., Administrator

WE ARE TRANSMITTING THE FOLLOWING:

HEREWITH
 BLACK LINE PRINTS
 REPORT
 UNDER SEPARATE COVER

SEPIA PRINTS
 SPECIFICATIONS
 ORIGINAL DRAWINGS
 SHOP DRAWINGS

QUANTITY	ITEM.	DESCRIPTION
2	Copy	Pay Application #1 (Dated 4-12-2012) (certified by arch 4-9-2012)

FOR YOUR INFORMATION/FILES
 AS REQUIRED BY CONTRACT
 PRELIMINARY
 ISSUED

RETURNED TO YOU
 DISPOSITION NOTED
 FOR REVIEW AND COMMENT
 OTHER

COMMENTS:

cc:

Sincerely,

Doug Buesking

TO OWNER: PROJECT: APPLICATION NO: 1

Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

Freeburg Pool - Phase I Renovation
Freeburg Community Park

PERIOD TO:

FROM CONTRACTOR: VIA ARCHITECT:

Davinroy Mechanical Contractor, Inc.
44 Empire Drive
Belleville, IL 62220

Doug Buesking
EWR Associates, Inc
391 Frank Scott Parkway East
Fairview Heights, IL 62208

CONTRACT FOR: General Construction PROJECT NOS: 211123

CONTRACT DATE: 28-Nov-11

CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 889,671.00
 2. Net change by Change Orders \$ 12,850.00
 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 876,821.00
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 221,491.90

5. RETAINAGE:
 a. 10 % of Completed Work \$ 22,149.19
 (Column D + E on G703)
 b. % of Stored Material \$
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or

CONTRACTOR: *M. Doeber*
 By: *M. Doeber* Date: *4/5/2012*
 State of Illinois County of St. Clair "OFFICIAL SEAL"
 Subscribed and sworn to before me this _____ day of _____
 Notary Public: *Janice Doeber* Notary Public, State of Illinois
 My Commission Expires: *2-Apr-14* My Commission Expires 4 / 02 / 14

ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **199,342.71**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: *Alvanzo M. Buesing* Date: *4-9-12*

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$12,850.00
Total approved this Month		
TOTALS		\$12,850.00
NET CHANGES by Change Order		(\$12,850.00)

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 1

Contractor's signed certification is attached.

APPLICATION DATE: 3-Apr-12

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 3-Apr-12

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 211123

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D O R E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
1	Demo	\$113,280.00			\$113,280.00		\$113,280.00	100.00%		\$11,328.00
2	Site Utilities									
	Labor	\$134,604.00			\$26,920.80		\$26,920.80	20.00%	\$107,683.20	\$2,692.08
	Materials	\$19,221.00			\$3,844.20		\$3,844.20	20.00%	\$15,376.80	\$384.42
3	Concrete Paving									
	Labor	\$42,300.00						0.00%	\$42,300.00	\$0.00
	Materials	\$97,400.00						0.00%	\$97,400.00	\$0.00
4	Fencing									
	Labor	\$12,220.00						0.00%	\$12,220.00	\$0.00
	Materials	\$26,600.00			\$15,000.00		\$15,000.00	56.39%	\$11,600.00	\$1,500.00
5	Cast-in-place Concrete	\$13,500.00			\$6,750.00		\$6,750.00	50.00%	\$6,750.00	\$675.00
6	Masonry	\$9,600.00						0.00%	\$9,600.00	\$0.00
7	Carpentry, Shingles, Siding,									
	Doors, Hardware	\$18,300.00						0.00%	\$18,300.00	\$0.00
8	Painting	\$1,200.00						0.00%	\$1,200.00	\$0.00
9	Perimeter Gutter Systems,									
	PVC Membrane									
	Labor	\$46,046.00			\$6,906.90		\$6,906.90	15.00%	\$39,139.10	\$690.69
	Materials	\$69,700.00			\$48,790.00		\$48,790.00	70.00%	\$20,910.00	\$4,879.00
10	Filtration, Recirculation,									
	Chemical Equipment									
	Materials	\$61,500.00						0.00%	\$61,500.00	\$0.00
11	Plumbing, Mechanical									
	Labor	\$149,500.00						0.00%	\$149,500.00	\$0.00
	Materials	\$23,700.00						0.00%	\$23,700.00	\$0.00
12	Electrical									
	Labor	\$34,200.00						0.00%	\$34,200.00	\$0.00
	Materials	\$16,800.00						0.00%	\$16,800.00	\$0.00
13	Change Order No #1	(\$12,850.00)						0.00%	(\$12,850.00)	
GRAND TOTALS		\$876,821.00	\$0.00	\$221,491.90	\$221,491.90	\$0.00	\$221,491.90	25.26%	\$655,329.10	\$22,149.19

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 G703-1992



April 11, 2012

Mr. Dennis Herzing
Village Administrator
Village of Freeburg
14 Southgate Center
Freeburg, Illinois 62243

RE: Safe Routes Sidewalk Project
IL Rt. 15 from IL Rt. 13 to Adele Street

Dear Mr. McElroy:

We are pleased to submit the attached proposal for the Freeburg Safe Routes project. This project consists of adding sidewalk along IL Route 15 from IL Route 13 to Adele Street. We believe that the Freeburg based RHUTASEL and ASSOCIATES, INC. team will allow us to maximize efficiency and provide professional services that meet your scheduling and budget requirements.

RHUTASEL and ASSOCIATES, INC. has successfully completed projects similar in nature to yours. We completed the design and construction of the Safe Routes to School sidewalk project in New Athens and have fully prepared or assisted in the SRTS applications for Central School District 104 in O'Fallon and Shiloh, and in Sparta, Smithton, Marissa and Prairie du Rocher. We will be providing engineering design and construction services for SRTS projects in Mt. Vernon, Smithton, Central School District 104, Prairie du Rocher and Smithton,

RHUTASEL and ASSOCIATES, INC. is extremely interested in providing the professional services required for this project. Our fees for this work will be maintained within the accepted cost range for this work as limited by the Village of Freeburg and the Illinois Department of Transportation for Safe Routes to Schools projects. Please feel free to call us should you require any additional information.

Very truly yours,
RHUTASEL and ASSOCIATES, INC.

Sidney W. LeGrand, P.E.
Transportation Department Head



STATEMENT OF INTEREST

Rhutasel and Associates, Inc. is extremely interested in providing the professional engineering and services required by the Village of Freeburg for the Safe Routes Project.

Rhutasel and Associates, Inc. is committed to allocating the necessary personnel and resources toward a comprehensive effort to complete the professional engineering design, surveying, permitting and construction services required by the Village of Freeburg. Our team is immediately available and will be dedicated to the Safe Routes Project without detrimental interference from other commitments. Our dedication to quality work delivered on time and within budget will provide the Village of Freeburg with quality services provided in a timely and cost-effective manner.

The Rhutasel and Associates, Inc. Project Team is best suited to provide the engineering services required by the Village of Freeburg for the following reasons:

- Our "Project Team" is familiar with the Village of Freeburg and its needs.
- We are eager to provide municipal engineering services for the Village of Freeburg, and will go the "extra mile" to accomplish that goal.
- Our "Project Team" has significant experience in all phases of public works improvement projects with staff who have successfully completed numerous similar projects.
- We have an excellent performance record. Over 90 percent of our engineering work is with repeat clients.
- We have an excellent working relationship with the Illinois Department of Transportation and our Senior Project Manager to be assigned to the project was an Engineer with IDOT prior to joining our firm.
- Our construction cost estimates are reliable, and our designs are thorough as evidenced by the competitive construction bids received on past projects.
- During the performance of our work, we treat the Village of Freeburg elected officials, Village staff and the citizens of Freeburg as our valued clients. We strive to make our work exceed all of your project goals, yet respect the needs and concerns of the citizens who will be most affected by the construction activity.



FEDERALLY FUNDED PROJECT EXPERIENCE

Rhutasel and Associates, Inc. has undertaken several similar projects involving Federal Highway Administration (FHWA) Funds administered by the Illinois Department of Transportation as follows and including significant sidewalk construction:

- City of O'Fallon – Oberneufemann Road Reconstruction – Completed in 2009; Cost \$1.052 Million FHWA Surface Transportation Program (STP) Funds.
- Lebanon - St. Louis Street Improvements - Phase 1 Completed in 2007 and Phase 2 completed in 2011; Cost \$575,000 STP Funds.
- Lebanon – Monroe Street Improvements Sidewalk Improvements– Completed in 2009; Cost \$350,000 ARRA Funds.
- O'Fallon and Fairview Heights – Old Collinsville Road – Completed in 2011; Estimated Cost \$2.265 million in STP Funds.
- Salem – Boone Street Bridge Replacement – Completed in 2003; Cost \$360,000 in Surface Transportation Rural (STR) Funds.
- Salem - Hawthorne Road Improvement – Completed in 2000; Cost \$500,000 in STR Funds.
- O'Fallon – Venita Drive Bridge and Intersection Improvements – Under design with construction in 2012; Estimated Cost; Estimated Cost \$7.21 million in Congestion Mitigation Air Quality (CMAQ) Funds and IDOT Grade Crossing Protection Funds.
- New Athens – Safe Routes to School Sidewalk Improvements – Completed in 2011; Cost \$85,000
- Central School District 104 – prepared full SRTS Application for Sidewalk improvement project; Design to begin upon approval of engineering agreement; Estimated cost \$235,000.



PERSONNEL QUALIFICATIONS

Rhutasel and Associates, Inc. has the professional capacity to accomplish the scope of work within the required time frame. At the present time, the firm has 24 employees, 12 of which are registered professionals, broken down as follows:

Professional Engineers	9	Professional Land Surveyors	3
Engineer Interns	2	Surveyor Interns	2
Draftsman/CADD	3	Rodmen	1
Construction Inspectors	2	Administrative	2

Similar to other firms, Rhutasel and Associates, Inc. strives to maintain a six-month backlog of work and clients. This is necessary to keep staff engaged with productive engineering assignments, reduce overhead costs and assure the efficiency of the firm.

Our present backlog of projects will allow us to immediately assign the specified project team to the Village of Freeburg Safe Routes Project. This team will remain dedicated to the project on a priority basis until it is successfully concluded. We will complete our work in a professional and efficient manner to allow adequate time for regulatory agency review of the various stages of the work. This will enable the project to remain on schedule and meet the needs of the Village of Freeburg.

KMK Lawns

MOWING CONTRACT PRICES FOR 2012

VILLAGE PROPERTIES:

1.	Village Park	\$ <u>75.00</u>
2.	City Hall/All Lots	\$ <u>100.00</u>
3.	East Water Tower	\$ <u>15.00</u>
4.	West Water Tower/Storage Shed	\$ <u>15.00</u>
5.	SAVE Water Tower	\$ <u>15.00</u>
6.	SAVE Pump Station	\$ <u>5.00</u>
7.	Meadowbrook Lift Station	\$ <u>5.00</u>
8.	West Sewer Plant	\$ <u>30.00</u>
9.	East Lagoon	\$ <u>50.00</u>
10.	Wedge at State and Main Street	\$ <u>15.00</u>
11.	Old Sewage Plant - Kessler Road	\$ <u>10.00</u>
12.	North Power Plant	\$ <u>35.00</u>
13.	Village Cemetery	\$ <u>20.00</u>
14.	Village Hall Landscaping	\$ <u>10.00</u>
	Total Mowing Charges (Add 1 - 14)	\$ <u>400.00</u>

Bidders shall be required to carry liability insurance and workman's compensation coverage. **Proof of liability insurance and workman's compensation insurance must be attached to this form.** All bids shall be calculated on a per mowing basis. Successful bidder will be required to sign a one-year contract with the Village. A preliminary contract is enclosed. For additional information or to view the above properties, contact John Tolan 539-3112. Please contact Monday through Friday between 7:00 a.m. and 3:00 p.m. All bids shall be good for 90 days.

The bid price for City Hall mowing shall include monthly landscaping maintenance for weed control in planter areas, minor shrubbery trimming as needed, etc.

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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Web Site: www.freeburg.com

Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Speiser/Baker/Mattern)
Wednesday, April 4, 2012 at 4:30 p.m.

EXHIBIT F
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Legal and Ordinance Committee was called to order at 4:32 p.m. by Chairman Seth Speiser on Wednesday, April 4, 2012, in the Freeburg Municipal Center. Members attending were Chairman Seth Speiser, Trustee Rita Baker, Trustee Charlie Mattern, Mayor Ray Danford, Village Clerk Jerry Menard and Village Administrator Dennis Herzing.

A. OLD BUSINESS:

1. Approval of March 7, 2012 Minutes: Trustee Rita Baker motioned to approve the March 7, 2012 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.
2. Status of Public Hazard Homes: Dennis doesn't have anything new with the Sheets' cases.
3. Unionization: Dennis said Attorney Manion and Jim Beck have been going back and forth on a couple of issues regarding the public works negotiations. We advised Jim Beck if we would like to avoid mediation, for them to come back with some suggestions on their outstanding issues.
4. Update Code Book: This is on old for now. Dennis needs to review Frank's proposed sample chapter.
5. Nuisance Abatement Code: Seth said Bill Herr hasn't done anything yet to clean up his property. Rita talked to Phil about Stumpf who said what he has doesn't have anything in it about noise. Dennis talked to Brian Manion who said if you want to go after Stumpf about the noise, you would basically be starting over. Rita said the Gentry and Anderson families are willing to sign a complaint. Dennis said he will get together with Phil and Mel about this and will then talk to Rita about the complaint.
6. Resident complaint about dust from high school parking lot: The committee would like Phil to call the high school to see if they have plans to asphalt the parking lot since we have received complaints. Dennis will check with Phil on this.
7. Political sign ordinance: Seth said we never really decided what to do about this. Dennis said he previously prepared an ordinance to address signs and also said we ended the sign discussion with not doing too much to regulate the signs in town. Seth asked if we are going to allow Clayton to put out signs on the sidewalk since we let Garys and Reifschneiders put signs out. Dennis said he believes Clayton is a different situation because Koppeis agreed to limit the temporary signs out there. Mayor Danford said we did have a discussion about maximum amount of signage per business. Dennis said he was supposed to go back to their original sign permits to see what square footage amount has been used. Seth suggested the temporary signs be taken in at the close of business. Ray asked why would we want to restrict the signs if it helps business except

Legal and Ordinance Committee Meeting

Wednesday, April 4, 2012

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

we don't want them to become a nuisance. Seth would like to see them used if it helps the business. The committee agreed to temporary signs being able to be placed in front of the business during business hours. Once the business closes for the night, the sign has to be taken in. Dennis said the sign ordinance has to be rewritten anyway because of the political signs, so he will include the new rules for the temporary signs in there. He will write the ordinance to include total sign per lot size not more than 16 square feet and the signs have to stay off the right-of-way and also the sidewalk. Seth would like a letter mailed out to the businesses in town that this would affect.

Mayor Danford left the meeting at 4:52 p.m. Trustee Mattern asked if we are going to address the various materials left out on lots, like the mulch at Ace, and Dennis said that may be in the zoning code. We should either enforce it or change it and Dennis will look into that.

Rita was contacted by an acquaintance who has family here in Freeburg. The family received a letter from Phil stating they can't have concrete blocks in the alley. Dennis said this is an ongoing dispute between neighbors and it should be handled by the police. Rita thought the family had called the police because they had been threatened by the neighbor. Dennis said Mel is pretty good about advising people on what to do in these situations.

B. NEW BUSINESS:

1. Class C Liquor License language revision: Dennis said the current language doesn't differentiate between the classes and doesn't work for retail establishments that have liquor licenses. Our code says if you sell liquor, you can't be open between 1 - 6:00 a.m. This problem came up when Caseys called to say they were going to stay open 24 hours like Motomart does. Right now, Motomart just stops selling liquor at 1:00 a.m. The committee agreed to have Dennis change the ordinance.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn at 5:08 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by
Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
Monday, April 9, 2012 at 7:00 p.m.

EXHIBIT G
VILLAGE ADMINISTRATOR
Dennis Herzing
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
Ronald Dintelmann
POLICE CHIEF
Melvin E. Woodruff, Jr.
VILLAGE ATTORNEY
Weilmuenster Law Group, P.C.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Monday, April 9, 2011 at 7:00 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Mayor Ray Danford, Village Clerk Jerry Menard, Chief of Police Mel Woodruff and Village Administrator Dennis Herzing.

POLICE:

A. OLD BUSINESS:

1. Police Contract:

EXECUTIVE SESSION 7:01 P.M.

Trustee Steve Smith motioned to enter into Executive Session citing personnel, 5 ILCS 120/2-(c)(1)a and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried

EXECUTIVE SESSION ENDED at 7:42 P.M.

Chairperson Baker reconvened the regular session of the Personnel/Police Committee meeting at 7:43 p.m.

2. Moeckel's status: Chief Woodruff said Matt had a successful surgery and is now going through physical therapy. He believes Matt will be back by the summer. Mel said there is another young man in town that is working part-time in Murphysboro and also in O'Fallon. He came in and picked up an application and Mel said he may be another that might be able to be utilized and increase our part-time staff. Smithton has hired Kyle Whitworth full time and his hours here have been limited.

B. NEW BUSINESS: Mel said we might want to schedule another Police Committee after the next board meeting in case there are any other issues we need to deal with. The committee agreed to meet Monday, April 23, 2012 at 7:00 p.m. Chief Woodruff left the meeting at 7:46 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of March 7, 2012 Minutes: *Trustee Steve Smith motioned to approve the March 7, 2012 Minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*

2. Employee Handbook: Nothing at this time.

- a. Public Works On Call Status: Dennis said we are almost in agreement on the language regarding on call status but they are not in agreement on the on call compensation. Dennis also stated we will probably go to mediation on the salaries and the committee said okay to the mediation. Dennis said if both the board and the public works employees are adamant about the salaries, he does not see the value of going to mediation. The mediator will try to find a happy medium and the arbitrator will be the one that actually makes the decision if either party is not willing to give. He can discuss this with Brian and get his opinion.

3. Job Descriptions: Nothing new.
4. Safety Policy: Nothing new.
5. Non-union employee raises: Dennis said the budget was put together based on the non-union employees receiving the same raises as the police officers. Dennis would like the committee to make a decision on them and they agreed.

Trustee Charlie Mattern motioned to recommend to the full Board the non-union employees receive a 2% raise retroactive from April 1, 2011 - March 31, 2012 and a 3% raise effective April 1, 2012 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: Village Clerk Jerry Menard said she was concerned over a situation where she had been overpaid and the auditors did not catch it. She also stated she did not want any money withheld until she hears back from the clerk's lawyer. Jerry stated she was also upset by the fact that she received this in her mailbox rather than being called in to discuss it. Mayor Danford said in all fairness, he is not sure there is anything here to discuss. Jerry feels she shouldn't have to pay back the money because it wasn't her fault. Mayor Danford said we are not entitled to monies we are not due. Dennis said we had a glitch with ADP who processes our payroll. The elected officials are coded as semi-monthly and should have not been paid the extra amount for the two months during the year when we have three payrolls. He can't answer why the auditors didn't catch it. Jerry said you aren't supposed to have the same auditor every three years. Dennis said we do go out for bids on the auditor.

Dennis said he is taking vacation the week of April 23rd and is 1.5 days short of vacation. He would like permission to take it unpaid or take a few days from his upcoming vacation he will be receiving the week he gets back from vacation. The committee agreed to grant 1.5 day of unpaid leave.

Rita asked if we are going to hire another lineman and Dennis said we've gotten a couple of applications in. He said we've been so busy with the pool but we should try to hire another lineman. We haven't had much luck finding a lineman but a few of the applicants to appear to be the same as Tyler. They are partially through the apprenticeship program and we may go that route. The committee felt they should go ahead and set up some interviews.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 8:06 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by
Julie Polson
Office Manager

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Ray Danford

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VILLAGE ATTORNEY
Weilmuenster Law Group, P.C.

ELECTRIC COMMITTEE MEETING
Wednesday, April 11, 2012 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:33 p.m. on Wednesday, April 11, 2012 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith (absent), Trustee Ray Matchett, Mayor Ray Danford, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of March 7, 2012 Minutes: Trustee Ray Matchett motioned to approve the March 7, 2012 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Nothing new.
3. Highway lighting: Nothing new.
4. HAPS: On hold until the testing is conducted.
5. Portable Generator Replacement: Ron is going to work on this.
6. Fuel Cost Adjustment: John said he talked to Coy from HD Supply who has talked to several co-ops and put together a spreadsheet of what they charge. It was interesting to note that some places charge a service fee plus the cost of electricity. John said the average cost of a 100 watt light is \$4.55 and \$13.46 for a 250/400 watt. John would like to see our ordinance rewritten and raise the rates. He believes a new customer should pay for the costs if they want a light and a pole needs to be installed. Dennis said we need to determine how much to raise the monthly fee to cover the maintenance and energy fee and also decide how and what to bill the customer for the installation of the security light. The committee thought we might raise our prices on the 100 watt light from \$6 per month to \$10 per month and from \$12 to \$20 for the 250/400 watt light. Julie suggested billing the material costs separately via an invoice rather than including them on the monthly utility bill.
7. Arc Flash Study: John said we will be able to rent the coveralls from Clean at a nominal fee. He will be purchasing face shields and covers and also said we will need to buy one containment suit. He said we are changing some of our practices, i.e., only letting our linemen change out meters. Dennis said we have \$92,000 in the budget to address the arc flash safety issues and he doesn't want to wait much longer to get them taken care of. Dennis will get a copy of the summary to the committee.

Trustee Mike Blaies motioned to recommend to the full Board that BHM&G proceed with upgrading our relays and also testing our electrical system at a cost of \$92,000 and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

8. Spill containment/Wiegmann: Dennis said Dean Park will be coming out on April 23rd for a meeting with Wiegmann's and Ron and John will attend. They plan on going through the numbers and come up with the work schedule.
9. Safety Training: Discussed above.
10. Digger truck/demo: The truck has been approved to order.
11. Charter Agreement: Dennis is working with them to finalize the contract. Trustee Blaies asked that the spreadsheet of agreements be placed back on the agenda.
12. Work on electric poles/transformers behind grade school: John will contact the school to set up a meeting to schedule this project.
13. Shed: Ron has drawn up a couple of different plans and Dennis has them at home and will get them set up in Autocad. Once we decide what we want, we can give that to whomever and have them prepare a detailed design and cost estimate. Dennis advised he sent the formal request on the \$100,000 grant for the shed and he is waiting on the response.
14. Security at North Power Plant: John said we haven't had anymore problems since the security has been updated at the plant. He still needs to look at the camera. Mike would like to have a meeting at the power plant and the committee agreed to hold next month's meeting at the north plant.
15. Electric lineman/Apprentice Lineman: The committee directed Dennis and John to contact the applicants and schedule interviews and advise the trustees when they have been scheduled. The committee discussed putting language in our ordinance that if an employee leaves, he might have to pay back monies invested in training. Dennis said if we do that, it would have to be negotiated with the union.
16. Lighting on Kessler Road: This project will be done over the summer.

B. NEW BUSINESS:

1. IMEA Electric Agency Update: Dennis said this was provided for informational purposes.

John said we need work done on the old power plant roof because we have a leak where the noon whistle sits. Himstedt quoted \$7600 and that does not include moving the siren or putting it back. Due to the location of the siren, we may have to hire a crane to move it.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:46 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Baker/Blaies)

Wednesday, April 11, 2012 at 6:30 p.m.

EXHIBIT I
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Public Property Committee was called to order at 6:48 p.m. on Wednesday, April 11, 2012, in the Municipal Center. Those in attendance were Chairman Ray Matchett, Trustee Mike Blaies, Trustee Rita Baker, Mayor Ray Danford, Chief Mel Woodruff, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Pool: Administrator Herzing provided an update on the renovation of the pool and advised the update was also provided to the swim team. The excavation for the new filter building started on 3/19. The filter pit in the old filter room was filled and the new floor slab was poured on 3/23. The footings for the new filter building were poured 3/29 and formwork for the walls started immediately after. The subgrade foundation and tank walls for the new filter building were poured on 4/3. The anchor bolts were set and the gutters have been assembled and mounted on the anchor bolts. We have received the first contractor's pay request and Dennis would like to present that at Monday's board meeting for payment. He said Doug Biscayne from EWR has certified and approved it.

Trustee Rita Baker motioned to recommend to the full Board that Davinroy Mechanical Contractor, Inc.'s Application for Payment #1 in the amount of \$199,342.71 be approved for payment and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of March 21, 2012 minutes: *Trustee Rita Baker motioned to approve the March 21, 2012 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

2. Safe Routes to School: Dennis passed around the proposal that Sid LeGrand of Rhutasel prepared for the Safe Routes to School project along State Route 15 from State Route 13 to Adele Street. Dennis said Steve did include engineering fees in the grant and also said it will probably take several months to get an engineering contract approved. Fees are based on IDOT's schedule.

Trustee Rita Baker motioned to recommend to the full Board that Rhutasel & Associates be hired as the engineering firm for the Safe Routes to School project on State Route 15 from Route 13 to Adele Street and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Street Committee Meeting Minutes
Wednesday, April 11, 2012

Page 1 of 3

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

John said in response to Povolich's recent editorial, we will take care of this project this year. Chief Woodruff was present to address recent complaints received regarding basketball goals in or facing the street. Mel said the newspaper was contacted and an article will be running in this week's edition of the Tribune. He wanted the trustees to be aware of what was happening. Our current code states you cannot place anything in the public right-of-way and you also cannot have games in the street. Mel said he had the nuisance officer on duty go around to some of the homes where basketball hoops had been placed incorrectly and asked the homeowners to correct the situation. No-one has been cited and Mel said they are trying to contact the residents and ask them to correct the situation. We will check back later to see if they have complied.

3. 709 Saxony lane request for culvert: Nothing new.
4. Welcome to Freeburg sign: Trustee Blaies said the Chamber is looking for some action on this and also complained to Mike that they had paid for signs and there is nothing on them. Mike said the Chamber also wants to know if we have any money in the budget for the signs. Mayor Danford said he has been looking at what other towns do and liked how Mascoutah has their welcome signs set up. They have a small welcome sign and behind the welcome sign is a larger, lattice-style sign that the individual organizations are displayed on. These signs would meet the breakaway standards set by IDOT.
5. MFT: Dennis said the bid opening has been scheduled for Monday, April 16th at 2:00 p.m.
6. Procedure to Request Flags to be Displayed: Nothing new.
7. Drainage Problem Areas: Dennis will call Netemeyer to get an update.
8. Shady Lane Dispute: Dennis needs to work on this.
9. Ditch behind home at 606 W. High: John has the concrete from the pool and has this on his list to do.
10. Lobby painting: Julie said we will start working on this soon.
11. New fogger purchase: John received two quotes, one for \$8500 which includes the GPS and flow control and the other quote is for \$7800. John was able to purchase the chemical used at \$1900 a barrel which is about \$600 less than last year.
12. Spring Clean Up April 20th - 23rd: The dates have been set and we met with Waste Management last week. Mayor Danford said SAVE is having an electronics recycling event the same weekend. Dennis will contact Jim at SAVE to see if we can include the electronics at the spring clean up.
13. Lighting along Westview Drive: John said we will complete this over the summer.
14. Lawn mowing bids: The bid opening is set for 2:00 p.m. tomorrow.

B. NEW BUSINESS:

1. Lawn care evaluations for Village Hall property: Quotes were received to manage the weeds from Paradise Lawns at \$250 per application and TruGreen at \$315 per application.

Trustee Blaies offered to help with this. Julie suggested utilizing our part-time workers to do this. John will look into applying it ourselves to save some money. There are also some bushes that need to be taken out.

2. Cemetery Road: Dennis said the County is proposing to put a 2" layer of blacktop on their portion and then turn that over to us and also retain ownership of the bridge. Dennis has our attorney looking to see if the County can just abandon a road. Both Ron and Jon said there is a culvert that is failing and Dennis said once he receives the proposal, he will ask them to replace the culvert.

3. Senior Citizens of Freeburg Request: The committee agreed to their request to place their sign on the Village sign. They will supply the sign and we will put it up.

4. FFA Request to plant flowers: We received a request from FFA to plant flowers in the Village Park and the committee agreed to the request.

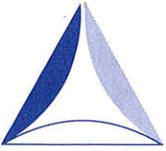
C. **GENERAL CONCERNS:** Trustee Blaies said the gates have been open all the time at the old sewer plant and things are getting dumped there. John had asked them to leave it open but he will have the police start closing it up overnight. Trustee Matchett said Don Hinrichs has contacted him about his driveway and John said we have talked to him several times and told him we want to wait until everything has settled before we repair the driveway. The committee agreed to issue Mr. Hinrichs a check for our portion of the work and he can get it done when he wants to. Julie suggested we have him sign a statement if he does the work before we think it should be done, he agrees that we are not liable for anything that goes wrong.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Rita Baker motioned to adjourn the meeting at 8:08 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764

TFT 00000013

Report to Mayor and Village Board Meeting : 04/16/2012

1. Contact established with Village Clerk for circus activities in the Municipal Park as it relates to possible severe weather later in the day. Contact made around 10:30 AM on 04/15/12.

2. Tornado Watch issued by the Storm Prediction Center on 04/15/2012 at 4:45 PM and valid until 12 midnight (actually cancelled earlier than original time).

I responded to the ESDA office, established as the EOC, made contact with Julie P. for activating the CTY (telephone notification of the Watch to the citizens).

Established radio communications with Cent-com to confirm their page to Freeburg ESDA.

Acknowledged the Weather Alert radio activation of the Watch and received ESDA members telephone calls for "standby" status : PJ Gale, Mindy Foutch, Joy Robinson, Dave Antry, Trustee Mike Blaies, and Janet Baechle.

Established radio contact with Freeburg Police officers 43-27 & 43-28.

Established radio contact with the St. Clair County Amateur Radio Emergency Service (ARES®)-Skywarn® mode. (See attachment of ARS operators and locations we have contacts during severe weather events for information from the "field").

Viewed Storm Prediction Center's "Watch Box" from internet as well as WeatherTap radar images for calculating time of arrival of any storms that have already developed in the Watch Box area. Compared information to our office weather station instruments.

3. Severe Thunderstorm Warning issued for area at 8:03 PM and valid until 8:30 PM for Monroe and St. Clair Co. -warning based on RADAR Indicated winds in excess of 60 MPH.

4. Storm shelters opened: (St. Paul's UCC & FCHS shelters) that included managers: Trustee Mike Blaies, Joy Robinson, Janet Baechle, Mindy Foutch, Phyllis Gale, and David Antry - David was then called by Coord. Kramer to assist with telephones and communication at the ESDA office/EOC within 5 minutes of his shelter operations.

5. Office weather instruments read only a 38 mph wind gust and this was communicated to the National Weather Service office in St. Louis, who called us on the amateur radio frequency of 147.120 mhz repeater system for information. Fortunately there were NO winds clocked beyond 40 mph throughout the County as per the ARES® reports given to our ESDA office. All operations were secured at 8:40 PM.



NOAA's National Weather Service

Storm Prediction Center



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Local forecast by "City, St" or "ZIP"

City, St Go



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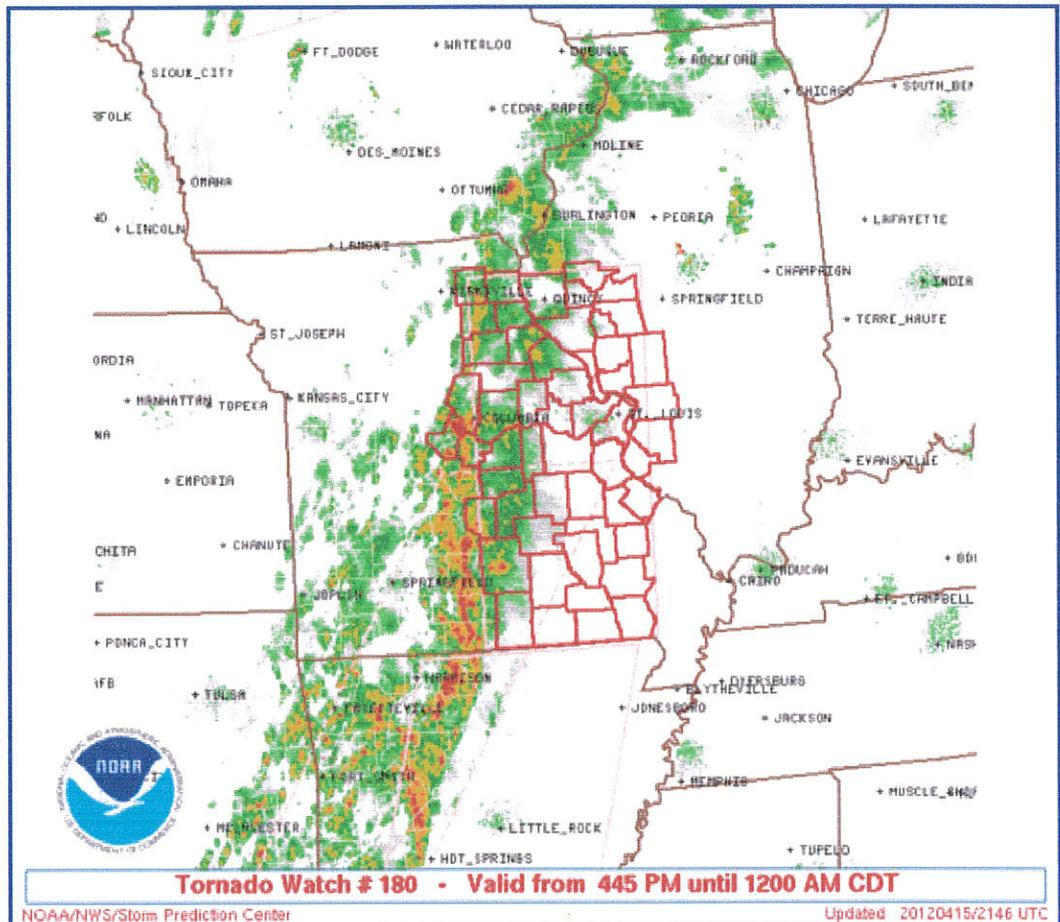
- SPC Feedback



Tornado Watch 180

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Hazard Likelihood	Tornadoes Moderate	EF2+ Tornadoes Low	Severe Wind Moderate	65 kt+ Wind Moderate	Severe Hail Moderate	2"+ Hail Moderate
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Note: The expiration time in the watch graphic is amended if the watch is replaced, cancelled or extended.

Note: Click for [Watch Status Reports](#).

SELO

URGENT - IMMEDIATE BROADCAST REQUESTED
 TORNADO WATCH NUMBER 180
 NWS STORM PREDICTION CENTER NORMAN OK
 445 PM CDT SUN APR 15 2012

THE NWS STORM PREDICTION CENTER HAS ISSUED A
 TORNADO WATCH FOR PORTIONS OF

WESTERN ILLINOIS
EASTERN MISSOURI

EFFECTIVE THIS SUNDAY AFTERNOON FROM 445 PM UNTIL MIDNIGHT CDT.

TORNADOES...HAIL TO 1.5 INCHES IN DIAMETER...THUNDERSTORM WIND GUSTS TO 70 MPH...AND DANGEROUS LIGHTNING ARE POSSIBLE IN THESE AREAS.

THE TORNADO WATCH AREA IS APPROXIMATELY ALONG AND 60 STATUTE MILES EAST AND WEST OF A LINE FROM 40 MILES EAST SOUTHEAST OF WEST PLAINS MISSOURI TO 20 MILES NORTH NORTHEAST OF QUINCY ILLINOIS. FOR A COMPLETE DEPICTION OF THE WATCH SEE THE ASSOCIATED WATCH OUTLINE UPDATE (WOUS64 KWNS WOU0).

REMEMBER...A TORNADO WATCH MEANS CONDITIONS ARE FAVORABLE FOR TORNADOES AND SEVERE THUNDERSTORMS IN AND CLOSE TO THE WATCH AREA. PERSONS IN THESE AREAS SHOULD BE ON THE LOOKOUT FOR THREATENING WEATHER CONDITIONS AND LISTEN FOR LATER STATEMENTS AND POSSIBLE WARNINGS.

OTHER WATCH INFORMATION...CONTINUE...[WW 177](#)...[WW 178](#)...[WW 179](#)...

DISCUSSION...TSTMS IN PROGRESS OVER CNTRL MO ARE EXPECTED TO INTENSIFY AS LARGE-SCALE FORCING FOR ASCENT INCREASES ACROSS THE REGION THIS EVENING. WHILE INSTABILITY WILL REMAIN MARGINAL WITH MLCAPE OF GENERALLY LESS 500 J/KG...THE PRESENCE OF STRONG VERTICAL SHEAR AND INCREASED FORCING FOR ASCENT INDICATE A RISK OF EMBEDDED SUPERCELLS AND BOWING STRUCTURES CAPABLE OF DAMAGING WINDS AND A COUPLE OF TORNADOES.

AVIATION...TORNADOES AND A FEW SEVERE THUNDERSTORMS WITH HAIL SURFACE AND ALOFT TO 1.5 INCHES. EXTREME TURBULENCE AND SURFACE WIND GUSTS TO 60 KNOTS. A FEW CUMULONIMBI WITH MAXIMUM TOPS TO 450. MEAN STORM MOTION VECTOR 22040.

...MEAD

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