

REGULAR BOARD MEETING AGENDA – APRIL 15, 2013 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. April 1, 2013 – Regular Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer's Report
7. Attorney's Report - None.
8. ESDA Report
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Rhutasel and Associates Pay Request #3 – **Exhibit B**
11. Recommendations of Boards and Commissions – None.
12. Contracts, Releases, Agreements and Annexations – None.
13. Bids – None.
14. Resolutions –
 - 14 – 1. Resolution #13-05: A Resolution Appointing Ron Dintelmann to Serve as IMEA Director For the Village of Freeburg – **Exhibit C**
 - 14 – 2. Resolution #13-06: A Resolution Appointing Julie Polson to Serve as Authorized Agent Of the Illinois Municipal Retirement Fund for the Village of Freeburg – **Exhibit D**
15. Ordinances –
 - 15 – 1. Ordinance #1454: An Ordinance Authorizing the Village to Enter into and the Mayor to Execute A Letter of Agreement Regarding Wages Between the Village of Freeburg and the Policemen's Benevolent Labor Committee – **Exhibit E**
16. Old Business
17. New Business
18. Appointments - None.
19. Committee Meeting Minutes/Recommendations
 - 19 - 1. Legal/Ordinance Committee Meeting – Wednesday, April 3, 2013 – 4:45 p.m. – **Exhibit F**
 - 19-1a. Recommend Update of Code Book not to exceed \$10,000
 - 19 - 2. Electric Committee Meeting - Wednesday, April 10, 2013 - 5:30 p.m. – **Exhibit G**
 - 19-2a. Recommend purchase of 2012 F550 Diesel Dump Truck
 - 19-2b. Recommend Ron Dintelmann be appointed as IMEA Director – See Exhibit C
 - 19 - 3. Police/Personnel Committee Meeting – Wednesday, April 10, 2013 – 6:30 p.m. – **Exhibit H**
 - 19-3a. Recommend 2% wage increase for police officers – See Exhibit E
 - 19-3b. Recommend Julie Polson be appointed as IMRF Authorized Agent – See Exhibit D
 - 19 – 4. Streets Committee Meeting – Monday, April 15, 2013 – 6:30 p.m. – Minutes unavailable
 - 19-4a. Recommend hiring summer help
 - 19-4b. Recommend payment of Rhutasel and Associates Pay Request #3 – See Exhibit B
20. Upcoming Meetings
 - 20 – 1. Water/Sewer Committee Meeting – Wednesday, April 17, 2013 – 5:30 p.m.
 - 20 – 2. Personnel/Police Committee Meeting – Monday, April 20, 2013 – 7:00 p.m.
 - 20 – 3. Legal/Ordinance Committee Meeting – Wednesday, May 1, 2013 – 4:45 p.m.
 - 20 – 4. Finance Committee Meeting – Wednesday, May 1, 2013 – 5:30 p.m.
 - 20 – 5. Board Meeting – Monday, May 6, 2013 – 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT A
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

FREEBURG REGULAR BOARD MEETING Monday, April 1, 2013 at 7:30 P.M. Board Meeting Minutes

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:30 p.m., on Monday, April 1, 2013 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern - here; Trustee Seth Speiser - here; ; Trustee Steve Smith - here; Trustee Raymond Matchett, Jr. – here Trustee Rita Baker - here; Trustee Mike Blaies – here; Mayor Ray Danford - here; (7 present, 0 absent). Mayor Ray Danford announced there is a quorum.

Trustee Raymond Mathett, Jr. asked to make a motion to amend the agenda to go into Executive Session to discuss personnel {5 ILCS, 120/2 – (c)(1) Mayor Danford said a motion by Trustee Matchett has been made for the good of the Village.

REGULAR BOARD MEETING EXECUTIVE SESSION 7:33 P.M.

*Trustee Raymond Mathett, Jr. motioned to amend the Regular Board Meeting agenda to go into Executive Session to discuss personnel {5 ILCS, 120/2 – (c)(1) and Trustee Rita Baker seconded the motion. **ROLL CALL:** Trustee Raymond Matchett, Jr. - aye; Trustee Rita Baker- aye; Trustee Steve Smith - aye; Trustee Mike Blaies - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.*

EXECUTIVE SESSION ENDED 8:46 P.M.

Trustee Rita Baker motioned to reconvene the Regular Board Meeting at 8:48 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

Mayor Danford stated Executive Session was about personnel, which is not subject to public discussion so there wouldn't be any reference to that at this point.
Trustee Matchett asked to make a motion to reprimand an employee for gross misconduct.

Village of Freeburg Board Meeting Minutes
Monday, April 1, 2013
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Mayor Danford stated that the motion is denied per the Open Meeting Act, since the item was not listed on the agenda. Attorney Manion says that it is his position that simply making a motion equates to asking the board to act, therefore, it constitutes taking final action. Trustee Speiser asked does this mean we cannot make a motion to vote on anything at the board meeting that is not stated on the agenda. Mayor Danford said correct; the Open Meeting Act has been more specific within the last couple of years in that respect and that is why we have had some changes to our agenda just recently.

MINUTES OF PREVIOUS MEETING:

Exhibit A:

Mayor Danford said we have minutes for approval from Monday, March 18, 2013 Regular Board meeting.

Trustee Rita Baker motioned to approve the minutes of Monday, March 18, 2013 Regular Board meeting and Trustee Steve Smith seconded the motion. All voting aye, the motion carried

FINANCE:

Trustee Smith said the committee reviewed the board list and then we talked about the review of investments once we will not have anything until 2015.

1. Sign for Industrial Park: Trustee Smith said we talked about the sign for the Industrial Park.
2. Local Debt Recovery Program: Trustee Smith stated we talked about the local debt recovery program and Julie is finishing up the application for that.
3. Annual Simapc Contribution: Trustee Smith we talked about the Annual Simapc Contribution. The committee agreed not to pay this because there really isn't any benefit for village.
4. FY2014 Budget: Trustee Smith stated we talked about the 2014 budget; which is later on the agenda.

TREASURER'S REPORT: None

ATTORNEY'S REPORT: None.

ESDA Report: Mayor Danford said everyone should have an ESDA report in front of them from Gene. Mayor Danford asked is there any questions or concerns on it.

PUBLIC PARTICIPATION: Mayor Danford called for Public Participation.

1. Sarah brought back to the board meeting the issue with Pickers on Wheels. She would like to know why nothing has been done about the situation. Phil said he talked to Mr. Morris and the tub will be picked up tomorrow.

Trustee Smith asked can we give them a date to have the fence in place. Phil said yes we can just tell me when on the date. Trustee Smith asked is two weeks enough time to get a permit and have the fence put up. Phil said depends on who you get to put it up. Phil said Mr. Morris said he would put the fence up, but Mr. Sanders would have to buy the material and he doesn't seem to want to do that. Trustee Smith stated he thinks two weeks is reasonable time that would be April 15, if the board agrees with it. Phil said he will send him a letter stating he has until April 15th to have the fence up. Sarah said she has one more question. How can Mr. Morris run a light industrial business out of a B-2 zone district? Mayor Danford asked are you talking about his tractor. No to his business behind the scene what he is running on the alley way next to my property, how he can do a light industrial business in a B-2 zone. Sarah said isn't that contradicting itself. Mayor Danford said if that is what is occurring he is not aware that we are allowing any use that conflict with zone B-2.

2. Scott Weber stated he has a question regarding promoting the Village of Freeburg. He was told the Village Board was approached back in October by a gentleman from Scott Air Force Base representing them and all the new military personnel and engineering contractors who are coming into the base. He was wondering why Freeburg wasn't listed in their book, it seems like we would want to promote the Freeburg community for living and growth. The gentleman said he approached the Village Board to be listed in their book. Scott asked why we didn't take that opportunity. Mayor Danford said we discussed this issue in one of the committee meetings that the advertising rates were not affordable for the village. Scott said he was concerned because all the communities around us were listed, Mascoutah, Columbia, Millstadt, New Baden promoting their village for development and growth. Trustee Smith said it was discussed in Finances Trustee Smith said when it was brought to us it was too late to be published in their book for that year and we said we would have them come back next year so we could consider it. Scott said they came out in October when he placed his ad with them; he met with you the village the week before they met with him. Scott said the gentleman told him this book comes out every five years and this book is not just distributed to new people coming to Scott Air Force Base it goes to everyone that is currently stationed out there. Trustee Smith stated we were not told it comes out every five years, if that is case it wasn't communicated to us in that way.

3. Dave Masters stated he would like to talk about an issue that happen a couple of months back. This involved a police officer who was on duty for about half-an-hour and parked the patrol car out in front and took his personal car and went and put gas in it. There was a motion made to have the village attorney to look into this issue and he felt that this issue was washed away and nothing was done about it. Mayor Danford reminded Mr. Masters that those discussions would not take place in a public forum. Any action that was taken or not taken you would have no acknowledge of anyhow. The assumption that nothing was done is just an assumption on your part. We can't really discuss this issue in a public forum which what you are asking him to do and he has explained this to him before. There really nothing you could hope to accomplish at this point with a discussion, it just can't happen.

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Mr. Master along with several citizens of the public in attendance at the meeting expressed frustration over the lack of information being released by the Village on the potential theft. Mayor Danford said he understands their concerns there too, but it is not up for public discussion and there is no point in going into that at this time. Your displeasures or concerns he feels have been misplaced because you can't have all of the facts, the only people who would have all the facts would be the trustees and that wouldn't be conveyed to the public. There is a process for this and that process is not in public forum at this point; you want to talk to a trustee about your concerns that would be the avenue you would take and your trustee would handle it for you. Tony Miller said to the Board that despite all the talk of transparency, there is none. Tony said that this was the case even when he served on the Board, and the Board needs to get beyond this. He feels the Board needs to take care of these types of issues quickly and equally. Mayor Danford told the concerned residents that this issue is not public forum at this point. Mayor Danford said he understands the people's frustration, but the rules are for the benefit of the public and help protect the innocent. Mayor Danford said that any concerns about a cover-up are misplaced, because all the facts are not known. Trustee Speiser and Trustee Mattern both took the floor concerning the issue. Mayor Danford asked at this time would any other trustee like to take the floor. Hearing none Mayor Danford moved on to Exhibit C.

REPORTS AND CORRESPONDENCE:

EXHIBIT C

Mayor Danford said we have Exhibit C Contractor's Pay Request #3 in the amount of \$34,581.95 from Moniger Excavating, Inc.

Trustee Charlie Mattern motioned to approve Contractor's Pay Request #3 in the amount of \$34,581.95 from Moniger Excavating, Inc. and Trustee Seth Speiser seconded the motion. . **ROLL CALL:** Trustee Charlie Mattern - aye; Trustee Seth Speiser - aye; Trustee Steve Smith - aye; Trustee Rita Baker- aye; Trustee Mike Blaies - aye; Trustee Raymond Matchett, Jr. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

EXHIBIT D

Mayor Danford said next we have Exhibit D Rhutasel & Associate's Pay Request #2 in the amount of \$2,688.47.

Trustee Raymond Matchett, Jr. motioned to approve Rhutasel & Associate's Pay Request #2 in the amount of \$2,688.47 and Trustee Charlie Mattern seconded the motion. **ROLL CALL:** Trustee Raymond Matchett, Jr. - aye; Trustee Charlie Mattern - aye; Trustee Seth Speiser - aye; Trustee Rita Baker- aye; Trustee Steve Smith - aye; Trustee Mike Blaies - aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASE, AGREEMENTS and ANNEXATIONS: None

BIDS: None.

RESOLUTIONS:

Exhibit E:

Mayor Danford said we have Resolution #13-04. A Resolution Adopting Freeburg's 2013-2014 Operating Budgets. Before adopting the 2013-2014 Operating Budget Trustee Smith asked some questions. After questions were answered by Village Administrator Herzing the resolution was voted upon.

*Trustee Rita Baker motioned to adopt Resolution #13-04 by title only and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker - aye; Trustee Steve Smith - aye; Trustee Mike Blaies - aye; Trustee Raymond Matchett, Jr. - aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

Exhibit F:

Public Works Committee Meeting: Trustee Charlie Mattern called the Public Works Committee meeting to order on Wednesday, March 20, 2013 at 5:30 p.m.

OLD BUSINESS:

1. Budget billing: Trustee Mattern said we are continuing to review the opinions of budget billing. Trustee Smith asked on the budget billing we said we like Waterloo policy. What is Waterloo policy? Trustee Mattern said they catch-up twice a year and it balance out and they do not require automatic debit to participate in it. The two big issues were how well you balance out and how payment is made.
2. Trustee Speiser asked Attorney Manion have we heard anything from the fire district on the \$20,000 settlement. Brian said he has had a conversation with their attorney and he is getting their position.
3. Clean Uniform Agreement Renewal: Trustee Smith said the other question he had is for Clean Uniform Agreement. Since they had some language we didn't agree with; have we looked somewhere else? John said he spoke to him today when he brought the uniforms and they have no problem removing paragraph #9 out of the contract. They will redo the contract and give it to him Monday.

EXHIBIT G:

Public Property Committee Meeting: Trustee Raymond Matchett, Jr. called the Public Property Committee Meeting to order on Wednesday, March 20, 2013 at 6:30 p.m.

OLD BUSINESS:

1. Pool: Trustee Matchett said the committee decided with the baby pool opening this year; and not having enough lifeguard we need to post a sign "no lifeguard on duty" when we can't cover the baby pool with a lifeguard. Pool Manager Scott said he would like to have a lifeguard on duty at the baby pool at all time, but we need one more lifeguard to be covered to do this.

STREET: OLD BUSINESS

1. Safe Routes to School: Trustee Matchett said we approved Rhutasel's invoice earlier tonight on the agenda and paid that.

2. Welcome to Freeburg sign: Trustee Matchett said we are still talking to Mark White hoping for him to come up with some less expensive designs.

3. Drainage Problem Areas: Trustee Matchett said we have the plans from Netemeyer and Dennis will get it put together soon and it we can go out for bid.

4. Street banners: Trustee Matchett said we talked about getting new street banners and we should be able to put this in next year's budget.

NEW BUSINESS:

1. Spring Clean Up: Trustee Matchett said the dates have been set for Spring Clean Up and it will take place on Friday, April 26th – Monday, April 29th.

GENERAL CONCERN:

1. Sportsman's Club: Trustee Matchett said we had a request from the Sportsman's Club if they could use our village trucks to lift their dock back into the water.

Trustee Smith asked under the baby pool. We said we were going to post a sign saying "lifeguard not on duty"; why would we want to accept that liability and risk not having lifeguard on duty. John said we talked to Scott the pool manager at the meeting he is ok going with the 12 lifeguards and providing a lifeguard to which the baby pool while on duty with the big pool and see how well this works out. Dennis said the discussion about the sign was to put it up if we didn't have enough lifeguards to cover the baby pool.

Trustee Smith said why we don't just close it if we don't have a lifeguard on duty. Dennis said we could, but we might still meet state requirements by just putting up the sign. Dennis said that is not the plan, Scott's plan is to have a lifeguard on duty.

Trustee Smith asked about the ditch behind the home at 606 West High Street; what is the issue with that. John said he talked to them home owners the other day; they have some erosion going on. John said he went back over to talk to the guy and he wasn't at home but he left his number with the guy's wife for him to call, but he hasn't heard back from him yet.

EXHIBIT H:

Committee As A Whole Meeting:

Mayor Ray Danford called the Committee As A Whole Meeting to order on Wednesday, March 27, 2013 at 8:00 p.m. Trustee Blaies said he would like to point out there is a mistake on the minutes under Executive Session it ended at 9:37 p.m. not 7:37 p.m. Mayor Danford said the evening was spent mostly in Executive Session.

UPCOMING MEETINGS

Legal/Ordinance Committee Meeting – Wednesday, April 3, 2013 – 4:45 p.m.

Electric Committee Meeting - Wednesday, April 10, 2013 - 5:30 p.m.

Personnel/Police Committee Meeting – Wednesday, April 10, 2013 – 6:30

Street Committee Meeting – Monday, April 15, 2013 - 6:30 p.m.

Board Meeting - Monday, April 15, 2013 – 7:30 p.m.

VILLAGE BOARD AND STAFF COMMENTS:

Trustee Charlie Mattern: No thank you.

Trustee Steve Smith: No thank you.

Trustee Rita Baker: No thank you

Village Clerk Jerry Menard: No thank you.

Trustee Mike Blaies: No thank you.

Trustee Raymond Matchett, Jr.: No thank you

Trustee Seth Speiser: Yes; He doesn't think the situation with the personnel issue was handled the right way. He hopes in the future we can include all the trustees in decision making.

Staff Comments: None

ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 9:36 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard
Village Clerk



COST PLUS FIXED FEE INVOICE

RECEIVED

APR 08 2013

Date: 04/08/13 Invoice No. 3
Work Order No. _____

To: Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

From: Rhutasel and Associates, Inc.
Firm Address: Rhutasel and Associates, Inc.
P.O. Box 97
Freeburg, IL 62243

PTB / Item #	Project	SRTS-4009(149)	Consultant's Job Number 41712
Route	County	St. Clair	
Section	Job No.	P-98-311-12	
Phase			

For Professional Services performed as set forth in the Agreement dated: 09/07/12
& Supplemental Agreement(s) dated: _____

1) Invoice Period		From:	To:				
		<u>03/01/13</u>	<u>03/31/13</u>	This Invoice	Previously Invoiced	Earned to Date	Max allowable
2) Maximum Payable							\$28,000.00
3) Direct Salaries		\$460.20	\$2,516.51	\$2,976.71			
4) QC/QA		\$0.00	\$0.00	\$0.00			
5) Payroll & Overhead							
	this invoice	148.7500%					
	average	148.75%		\$684.55	\$3,743.30	\$4,427.85	
6) Fixed Fee =	4.6808%	\$165.80	\$907.91	\$1,073.71			\$3,542.08
7) Direct Costs Prime		\$0.00	\$9.31	\$9.31			
8) Services by others						\$0.00	
						\$0.00	
						\$0.00	
9) Total invoiced for project including this invoice						<u>\$8,487.58</u>	
10) Previously Invoiced					<u>\$7,177.03</u>		
11) Payment Due this invoice		<u>\$1,310.55</u>					

I have reviewed the invoice and found it in compliance with "The Simple Guide To Consultant Payments" published on the Consultant Engineering Sharepoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved
IDOT Rep. _____ Date: _____
Accepted By: _____ Date: _____
Checked _____ Date: _____

Consultant: Rhutasel and Associates, Inc.
By / Date: [Signature] 4/4/13
(Name)
(Title)

Distribution: 2 complete packages plus 2 copies of invoice form to Liaison Engineer.

Rhutasel and Associates, Inc.
Timesheet for the period ending 3/15/13

Employee 071 SID LEGRAND

Posted

Signed _____
Approved _____

Task	Task COR	Reg.	Total	Fri 03/01	Sat 03/02	Sun 03/03	Mon 03/04	Tue 03/05	Wed 03/06	Thu 03/07	Fri 03/08	Sat 03/09	Sun 03/10	Mon 03/11	Tue 03/12	Wed 03/13	Thu 03/14	Fri 03/15	
BUSINESS DEVELOPMENT																			
CORPORATE BUSINESS DEVELOPMENT																			
10	Task 461	62105	30.00				8.00	8.00	6.00	6.00				2.00					
03/04 STU & CMAQ Applications Lebanon & O'Fallon. 03/07 STU & CMAQ Applications Lebanon & O'Fallon. 03/11 Lebanon City Council Meeting.																			
Client: 8012 - ST. CLAIR COUNTY																			
COMMITTEE CONSULTATION																			
40213	Task 461	03505	2.00						2.00										
Client: 4323 - IDOT DISTRICT 8																			
40612	Task 004	IDOT 8 INSPECTION PTB 160/20 WORK ORDER #4	1.00											1.00					
Client: 4323 - IDOT DISTRICT 8																			
40910	Task 001	IDOT - IL255 INSPECTION	1.00																
Client: 4323 - IDOT DISTRICT 8																			
41412	Task 401	O'FALLON - VENITA FACILITIES - DRAINAGE GRADING & DRAINAGE	1.00																
Client: 6595 - O'FALLON, CITY OF																			
41512	Task 030	MT. VERNON - N. 34TH ST. RECONSTRUCTION P, S & E	2.00											1.00	1.00				
Client: 5947 - CITY OF MT. VERNON																			
41710	Task 403	ST. CLAIR COUNTY - BALDWIN ROAD FINAL PS&E	1.00																
Client: 8011 - ST. CLAIR COUNTY DEPT OF ROADS & BRIDGES																			
41712	Task 402	FREEBURG - SAFE ROUTE TO SCHOOLS PRELIMINARY ROAD PLANS	1.00																
Client: 3280 - FREEBURG, VILLAGE OF																			
41810	Task 403	CENTRALIA - CALUMET ST & AIRPORT RD FINAL ROAD PLANS	1.00																
Client: 1875 - CENTRALIA, CITY OF																			
2	Task COR	GENERAL & ADMINISTRATIVE LABOR CORPORATE GENERAL & ADMIN LABOR	2.00											1.00	1.00				
Client: 1875 - CENTRALIA, CITY OF																			
5	Task FTR	VACATION FREEBURG TRANSPORTATION VACATION	5.00											1.00	2.00	2.00			
Client: 1875 - CENTRALIA, CITY OF																			

Rhutasel and Associates, Inc.
Timesheet for the period ending 3/15/13

Employee 086 ANTHONY SCHENK

Signed _____

Approved _____

Posted

Profit Center: FR:TR		Total		Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Thu	Wed	Tue	Mon	Sun	Sat	Fri	Thu	Wed	Tue	Mon	Sun	Sat	Fri		
				03/01	03/02	03/03	03/04	03/05	03/06	03/07	03/08	03/09	03/10	03/11	03/12	03/13	03/14	03/15	03/14	03/13	03/12	03/11	03/10	03/09	03/08	03/07	
2	Task FTR	GENERAL & ADMINISTRATIVE LABOR	Reg. 5.50	1.00			0.50	0.50	0.50	0.50	1.00																
				03/01 Time Sheet, ect. 03/15 AutoCAD lineweights and setup Client: 6595 - O'FALLON, CITY OF																							
41412	Task 401	0'FALLON - VENITA FACILITIES - DRAINAGE GRADING & DRAINAGE	Reg. 0.50	0.50																							
				03/01 Meeting Minutes Client: 5947 - CITY OF MT. VERNON																							
41512	Task 030	MT. VERNON - N. 34TH ST. RECONSTRUCTION P, S & E	Reg. 0.50	0.50																							
				03/01 Xsections																							
6	Task FTR	PROFESSIONAL DEVELOPMENT	Reg. 10.00	0.50																							
				03/08 AutoCAD 03/12 ICORS Prep 03/13 ICORS Training 03/14 AutoCAD Training																							
10	Task FTR	BUSINESS DEVELOPMENT	Reg. 4.00	1.50																							
				03/01 Lebanon Ped Signal Request for Assignment 03/04 Red Bud Meeting 03/08 Lebanon Audit Client: 5370 - LEBANON, CITY OF																							
42009	Task 402	LEBANON - ALTON STREET IMPROVEMENT PRELIMINARY ROAD PLANS	Reg. 51.00	2.00			7.00	6.50	5.50	6.00																	
				03/06 Profile 03/07 Alignment revisions/Xsections 03/15 Storm Sewer Layout Client: 3280 - FREEBURG, VILLAGE OF																							
41712	Task 401	FREEBURG - SAFE ROUTE TO SCHOOLS ENVIRONMENTAL COORDINATION	Reg. 5.00	2.00																							
				03/01 Preliminary Layout 03/06 Surface for Preliminary Layout Client: 6595 - O'FALLON, CITY OF																							
41412	Task 402	0'FALLON - VENITA FACILITIES - DRAINAGE UTILITY COORDINATION	Reg. 1.50																								
				03/01 Meeting Minutes Client: 5947 - CITY OF MT. VERNON																							

Employee 086 ANTHONY SCHENK

Signed _____

Approved _____

Posted

Profit Center: FR:TR

2 Task FTR GENERAL & ADMINISTRATIVE LABOR
 FREEBURG TRANSPORTATION GEN & ADMIN LABR

61115 Reg. 5.50

03/18 time sheet, ect.

Client: 6595 - O'FALLON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		1.00	1.00	0.50	0.50				0.50	1.00	0.50	0.50			

Total															

03/18 time sheet, ect.

Client: 6595 - O'FALLON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		1.00	1.00	0.50	0.50				0.50	1.00	0.50	0.50			

Total															

Client: 3280 - FREEBURG, VILLAGE OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		1.00	1.00	0.50	0.50				0.50	1.00	0.50	0.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		1.00	1.00	0.50	0.50				0.50	1.00	0.50	0.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
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		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

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Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

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Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

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Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

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Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

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Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
03/16	03/17	03/18	03/19	03/20	03/21	03/22	03/23	03/24	03/25	03/26	03/27	03/28	03/29	03/30	03/31
		5.00	5.00	2.50	2.50				2.00	6.00	3.50	3.50			

Total															

Client: 5370 - LEBANON, CITY OF

Rhutasel and Associates, Inc.
Timesheet for the period ending 3/15/13

Employee 004 GALE E. HAKE

Signed _____

Approved _____

Posted

Profit Center:	FR:SU	Total	Fri 03/01	Sat 03/02	Sun 03/03	Mon 03/04	Tue 03/05	Wed 03/06	Thu 03/07	Fri 03/08	Sat 03/09	Sun 03/10	Mon 03/11	Tue 03/12	Wed 03/13	Thu 03/14	Fri 03/15
31912	RED BUD - POWER STREET 2012																
Task 302	PROPOSED R.O.W. DOCUMENTS																
	08507	Reg.															0.25
30413	PATRICK ENG - 2013 GESI NO.2 MINE																
Task 301	SUBSIDENCE																
	08507	Reg.					0.50	0.75	0.50					0.75	0.75	0.50	0.50
30113	2013 ELEVATION CERTIFICATES																
	08507	Reg.												1.00	0.75		1.00
30613	HYDROGEOLOGIC - PO NO 2013-00																
Task 301	MOBILIZATION						1.00	2.00							1.50	1.75	0.25
Task 303	PROCESS DATA																
	08507	Reg.															0.50
41712	FREEBURG - SAFE ROUTE TO SCHOOLS																
Task 301	GROUND & LAND SURVEYS																
	08507	Reg.															0.50
41812	SMITHTON - SAFE ROUTE TO SCHOOLS																
Task 301	GROUND & LAND SURVEYS																
	08507	Reg.					0.25	0.75									1.00
20113	O'FALLON - UTILITY STUDY FIRE DEPT FACIL																
Task 301	SURVEY																
	08507	Reg.															0.50
30513	ESTATE OF VIRGINIA M. SMITH SURVEY																
	08507	Reg.					0.50										0.50
41412	O'FALLON - VENITA FACILITIES - DRAINAGE																
Task 402	UTILITY COORDINATION																1.00
	08507	Reg.															
31612	HAROLD HUGHES SURVEY																
	08507	Reg.															1.50

Client: 7370 - RED BUD, CITY OF

Client: 5877 - PATRICK ENGINEERING

03/12 KEN KRUSE
03/13 KEN KRUSE
03/15 KEN KRUSE

Client: 4140 - HYDRO GEOLOGIC, INC.

Client: 3280 - FREEBURG, VILLAGE OF

Client: 7925 - SMITHTON, VILLAGE OF

Client: 6595 - O'FALLON, CITY OF

Client: 7807 - SMITH, VIRGINIA ESTATE OF

Client: 6595 - O'FALLON, CITY OF

Client: 4115 - HUGHES, HAROLD

RESOLUTION NO. 13-05

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, APPOINTING RON DINTELMANN TO SERVE AS DIRECTOR OF THE ILLINOIS MUNICIPAL ELECTRIC AGENCY FOR THE VILLAGE OF FREEBURG

WHEREAS, the Village of Freeburg is a member of the Illinois Municipal Electric Agency; and

WHEREAS, the Village of Freeburg is allowed a Member on the Illinois Municipal Electric Agency Board of Directors;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILINOIS, that Ron Dintelmann be appointed as the representative to the Illinois Municipal Electric Agency Board of Directors from the Village of Freeburg.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, this 15th day of April, 2013.

AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____

Vote Recorded By: _____
Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 15th day of April, 2013.

Raymond Danford, Village President

ATTEST:

Jerry Menard, Village Clerk

RESOLUTION NO. 13-06

**A RESOLUTION APPOINTING JULIE POLSON TO SERVE
AS AUTHORIZED AGENT OF THE ILLINOIS MUNICIPAL
RETIREMENT FUND FOR THE VILLAGE OF FREEBURG (IMRF)**

WHEREAS, the Village of Freeburg, St. Clair County, Illinois, is a member of the Illinois Municipal Retirement Fund (IMRF); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG AS FOLLOWS:

Section 1. The Village of Freeburg, Illinois, does hereby appoint Ms. Julie Polson as its Authorized Agent of the Illinois Municipal Retirement Fund.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, this 15th day of April, 2013.

AYES _____ NAYS _____ ABSENT _____

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 15th day of April, 2013.

Raymond Danford, Village President

ATTEST:

Jerry Menard, Village Clerk

ORDINANCE NO. 1454**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FREEBURG, ILLINOIS,
AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO EXECUTE
A LETTER OF AGREEMENT REGARDING WAGES BETWEEN THE VILLAGE OF
FREEBURG, ILLINOIS AND THE POLICEMEN'S BENEVOLENT LABOR
COMMITTEE**

WHEREAS, the Policemen's Benevolent Labor Committee is the authorized bargaining representative for certain police officers employed by the Village of Freeburg;

WHEREAS, the Village of Freeburg and the Policemen's Benevolent Labor Committee are currently parties to a four year collective bargaining agreement;

WHEREAS, the collective bargaining agreement contained a re-opener, requiring the parties to meet and negotiate on wage increases for the final year of the collective bargaining agreement;

WHEREAS, representatives of the Village of Freeburg and the Policemen's Benevolent Labor Committee have reached an agreement as to wage increases for the final year of the Agreement (April 1, 2013 – March 31, 2014), which is fully set forth in the Letter of Agreement attached hereto and made a part hereof;

WHEREAS, the Letter of Agreement has been ratified by the membership of the bargaining unit, and;

WHEREAS, The Board of Trustees has determined that it is in the best interest of the Village to execute the Letter of Agreement.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Freeburg, St. Clair County, Illinois as follows:

SECTION 1. The Letter of Agreement between the Village of Freeburg and the Policemen's Benevolent Labor Committee, in substantially the form of the copy of said agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

SECTION 2. The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Agreement attached hereto and made a part hereof, and the Village Clerk is hereby authorized and directed to attest the same.

SECTION 3. The Village Board hereby authorizes disbursement of all retroactive pay as provided in the Agreement.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED by the Board of Trustees and approved by the Mayor this 15 day of April, 2013.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this 15th day of April, 2013.

VILLAGE OF FREEBURG, ILLINOIS

Raymond S. Danford, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Village Attorney

COLLECTIVE BARGAINING AGREEMENT
between
THE VILLAGE OF FREEBURG, ILLINOIS

and the

POLICEMEN'S BENEVOLENT LABOR COMMITTEE

APRIL 1, 2010 TO MARCH 31, 2014

LETTER OF AGREEMENT

Pursuant to Article 12 (Wages) of the current Collective Bargaining Agreement (CBA), the parties have met and negotiated a wage agreement for the period of April 1, 2013 through March 31, 2014. The terms of that agreement are as follows:

All members of the collective bargaining unit shall receive a two percent (2%) pay raise, retroactive to April 1, 2013.

The salary schedule shall be as follows:

2013-2014	
Probationary	\$41,303.12
Patrolman	\$46,390.93
Sergeant	\$49,390.93

Upon execution of this agreement, the terms contained within shall become binding on the parties and subject to the terms and conditions of the Collective Bargaining Agreement from which it originated.

Signed and Agreed,

For the Village

Date

For PBLC Unit 157

Date

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT F
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Speiser/Baker/Mattern)
Wednesday, April 3, 2013 at 4:45 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 4:47 p.m. by Chairman Seth Speiser on Wednesday, April 3, 2013, in the Freeburg Municipal Center. Members attending were Chairman Seth Speiser, Trustee Rita Baker, Trustee Charlie Mattern, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of March 6, 2013 Minutes: Trustee Rita Baker motioned to approve the March 6, 2013 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.
2. Status of Public Hazard Homes: Seth talked to Bill Herr last Monday and told Bill the deadline to have the home removed is this Wednesday. Everything is gone except for the axle and trailer. Dennis suggested we have Phil talk to him tomorrow about the removal of those items.
3. Update Code Book: Dennis reviewed Chapter 1 that was provided by Frank and said most of it looks okay, but there are a couple items that need to be changed. For example, it states the utility billing clerk's position is appointed and that is not in our code, and the fiscal year start date shows May 1st and our start date is April 1st. If we decide to move forward with the update, we need to review the proposed changes carefully.

Trustee Rita Baker motioned to recommend to the full Board we update the Village of Freeburg Code of Ordinances not to exceed \$10,000 and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

4. Nuisance Abatement Code: Attorney Manion called during the committee meeting and advised that a court order was issued finding Stumpf guilty and awarding fines and costs in the amount of \$3450.00. Julie will get a copy of the court order distributed to the trustees.
5. 101 E. Hill: Dennis said we have not heard anything on this.
6. Complaints regarding Pickers on Wheels: A letter was sent to Mr. Sanders today regarding the fence that needs to be installed to screen the dumpster from residential view. It will need to be at least six feet in height. The deadline to install

Legal and Ordinance Committee Meeting

Wednesday, April 3, 2013

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

the fence is April 15th which was decided upon at the April 1st board meeting. Dennis confirmed the dumpster was to be moved today or tomorrow.

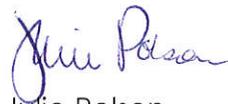
7. Roger's Towing Service: Dean Pruett will be invited to the next Personnel/Police committee meeting for this discussion. This item can be taken off the agenda.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn at 5:03 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
Ray Matchett, Jr.
Steve Smith
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
Wednesday, April 10, 2013 at 5:30 p.m.

EXHIBIT G
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, March 13, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Mayor Ray Danford, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guests present: Elizabeth Niebruegge, Sandy Dintelmann and Janet Baechle.

A. OLD BUSINESS:

1. Approval of March 13, 2013 Minutes: Trustee Steve Smith motioned to approve the March 13, 2013 minutes with corrections and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Dennis said he has a list of 15-16 people still on Ameren in the Village. He stated about half of them have expressed an interest in switching their electric over to Freeburg. Julie will work on getting letters out to them to start the process. Dennis said Ron knows Todd Masten and will be able to work with him on this.
3. HAPS: Ron said we are waiting on the permit.
4. Portable Generator Replacement: Ron said Craig at Burr Oak has not given him the estimate on the labor for the bad generator. He will have that at the next committee meeting. Because of the weather, we need to get that portable generator fixed as quickly as possible.
5. Arc Flash Study: Ron said since the weather is improving, we will paint the switchgear and work on the doors soon. We still need to train on the new relays. John said Wiegmanns called wanting arc flash data and we were able to get that to them right away.
6. Safety Training: CPR training was completed and John said it was the best training they had ever had. They talked about purchasing an AED for each electric department truck and also a first aid kit in every truck. Ron said we have trenching/shoring set for April 24th. Julie sent Ron an email from the Illinois Electric Co-Op gauging interest in a trenching/shoring competent person session and Ron will contact them advising we are interested in attending that training. Trustee Blaies asked if we are going to purchase an arc flash suit and John said we don't really need one. We have 4 areas we could use it and all of them can be killed which would alleviate the need for a suit.

7. Digger truck/demo: John said the delivery date is now the 22nd. We had a couple minor things that needed to be taken care of.
8. Charter Agreement: We are waiting to see if Charter agrees with our proposal. We are not willing to change our code regarding work done in the right-of-way.
9. Wiegmann's project/Grade School project: John said we are almost done with the first one. John talked to Tim Havel at the grade school and scheduled a meeting on Monday at 9:00 a.m. to show them what we are going to do. He did confirm with them they want to do the project over the summer months.
10. Shed: Ron said the bid date on the concrete floor is Friday, April 19th at 2:00 p.m. Pat Netemeyer drew up the specs for that. We will be using Ehert for the rough-in plumbing and Toennies for the radiant heat. Trustee Matchett had someone approach him about that and asked if he could submit a price and Ron said that would be fine. Due to the quotes that came in, only the concrete floor needed to be bid. Ron asked Ray to have Jay Krieg contact him so he could send Jay the specs. Both Ron and Dennis visited a 100 x 200 building with radiant heat installed by Toennies and said it was very nicely done. Dennis said the big difference in price on the radiant heat quotes is Belo and Ehert use tanks and heaters and Toennies uses point of use water heaters. Dennis said BHM&G is going to sketch up the electrical needs for the shed and also give us some suggestions on ventilation.
11. Spreadsheet of agreements: Julie revised the new sewer loan payments and said she will finalize it once we receive the loan payment schedule from IEPA. She also added Waste Management's agreement in there. Mike asked if she could show the differences between revenue-producing agreements and non revenue-producing agreements.
12. Risk assessment conducted by insurance company: Ron said we need to decide how often we want to conduct the inspections on the battery banks, switchyards and switchgear. He has not assigned the task of inspecting these items yet. He stated it should be implemented by the next committee meeting. He also stated this is not an OSHA regulation but rather more of an electric standard.
13. Combustion turbine: Nothing new.
14. Spill containment: John said we have pretty much everything out at the new containment area. We only have some electric cabinets and old reels of wire at the west plant. Shane has another list of transformers that he will be getting to Ron to test and get rid of. We are also going to build a rack at the north plant where we can store our utility poles.
15. Doors at old power plant: The doors are in and Mike asked if we've had any problems with them opening. Ron and John were aware of any problems. Mike said someone approached him with about the openers not working properly.

Ron found a 2012 F550 Diesel dump truck in Wisconsin on state bid. The dealer is willing to send it to Monroe Truck to have the strobe package installed and deliver it to us at a cost of \$48,500. We have allocated money in the budget to purchase a new truck. It won't only be used as a leaf truck. We can also hook up a snow plow or spreader. If we wait for a 2013 state bid truck, it will take at least 4 months to receive it.

Trustee Mike Blaies motioned to recommend to the full Board we purchase a 2012 F550 Diesel dump truck from Elkhart Motors at a cost of \$48,500 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Landmark Dividend: Julie said this is another company that is interested in our cell tower. The committee requested financial information from them.

C. GENERAL CONCERNS: Administrator Herzing said we need to appoint someone else as IMEA Director since he is retiring. He recommended we give that appointment back to Ron. He suggested Shane or Clark to take him to the monthly meetings. This gives them the opportunity to see how IMEA works.

Trustee Steve Smith motioned to recommend to the full Board Public Works Director Ron Dintelmann be appointed as the IMEA Director from the Village of Freeburg and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:27 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Seth Speiser
Charlie Mattern
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PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

Wednesday, April 10, 2013 at 6:30 p.m.

EXHIBIT H
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Webmaster Law Group, P.C.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Wednesday, April 10, 2013 at 6:30 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Mayor Ray Danford, Trustee Ray Matchett, Trustee Seth Speiser, Trustee Mike Blaies, Chief Mel Woodruff, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Dean Pruett, Dave Masters, Sharon Marquardt and John Blomenkamp.

POLICE:

A. OLD BUSINESS:

1. Full-time officer hire: Chief Woodruff advised the physical and drug tests are complete for Dan Turner and William Donald. We have one of the polygraphs scheduled and are in the process of scheduling the second one. The psychological evaluation still needs to be completed on both officers.
2. Roger's Service & Towing Request: Dean Pruett was present regarding this issue. He said he understands how business works and isn't necessarily happy to share in the towing requests but he is okay with it. Trustee Smith asked if it will be a conflict of interest since Dean is going to be a trustee and we will be using his company to tow vehicles. Mel advised we don't pay Dean to tow the vehicles. The owner of the vehicle would pay for the tow. The committee was fine with using the towing companies on a rotation basis.
3. K-9 training: Mel reported Brian, the trainer, has asked us to commit to a 15-day training period and we did. Brian reported to Mel that Diggitt is doing very well. She should get certified by the end of the month.

B. NEW BUSINESS:

1. Police salary negotiations: Administrator Herzing said the police officers have agreed to a 2% raise for the year and an ordinance was prepared for this.

Trustee Steve Smith motioned to recommend to the full Board Ordinance #1454, the police officer 2% wage increase effective 4/1/13 – 3/31/14- for approval and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

2. Thank you: Chairperson Baker read the thank you note addressed the Police Secretary Laura McGarry to the committee.

Chief Woodruff requested an executive session to discuss personnel.

EXECUTIVE SESSION

6:37 P.M.

Personnel/Police Committee Meeting

Wednesday, April 10, 2013

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

Trustee Steve Smith motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2 – (c)1 and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED at 6:51 P.M.

Chairperson Baker reconvened the regular session of the Personnel/Police Committee meeting at 6:52 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of March 13, 2013 Minutes: Trustee Steve Smith motioned to approve the March 13, 2013 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.
2. Employee handbook: Nothing new.
3. Job descriptions: The revised job descriptions were discussed. Dennis said if they are approved by the committee, he will prepare an ordinance that would amend the code as needed. Rita asked Mel, Ron and John if they have seen the job descriptions and Mel advised he has. Steve had several suggestions and those will be incorporated into the descriptions. Dennis will then distribute the job descriptions to Mel, Ron and John for their review.
4. Public Works union contract issue: This has been addressed and item can be taken off the agenda.
5. Pickers on Wheels complaint: Dennis advised the committee that Phil gave them an April 15th deadline to have the fence installed. If Sanders does not comply, we can proceed with an ordinance violation.

B. NEW BUSINESS:

1. Raises for manager/zoning administrator: Dennis said we everyone except the managers and zoning administrator received a 2% raise. Jerry stated they can't receive a raise and has the information on that. she will give it to Rita.

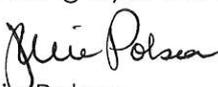
Dennis announced his retirement. With that being said, we need to appoint someone as the IMRF Authorized Agent for the Village of Freeburg. He suggested Julie and said he can prepare a resolution to go in Monday night's board basket.

Trustee Steve Smith motioned to recommend to the full Board Julie Polson be appointed as the IMRF Authorized Agent for the Village of Freeburg and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Steve Smith motioned to adjourn at 7:15 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.


Julie Polson
Office Manager

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Steve Smith

Mike Blaies

Mathew Trout

Dean Pruett

Elizabeth Niebruegge

VILLAGE OF FREEBURG**FREEBURG MUNICIPAL CENTER**

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PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
Wednesday, April 10, 2013 at 5:30 p.m.**VILLAGE ADMINISTRATOR**

Tony Funderburg

VILLAGE TREASURER

Bryan A. Vogel

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Stanley Donald

VILLAGE ATTORNEY

Weilmuenster Law Group, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, March 13, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Ray Matchett, Mayor Ray Danford, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guests present: Elizabeth Niebruegge, Sandy Dintelmann and Janet Baechle.

A. OLD BUSINESS:

1. Approval of March 13, 2013 Minutes: Trustee Steve Smith motioned to approve the March 13, 2013 minutes with corrections and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): Dennis said he has a list of 15-16 people still on Ameren in the Village. He stated about half of them have expressed an interest in switching their electric over to Freeburg. Julie will work on getting letters out to them to start the process. Dennis said Ron knows Todd Masten and will be able to work with him on this.
3. HAPS: Ron said we are waiting on the permit.
4. Portable Generator Replacement: Ron said Craig at Burr Oak has not given him the estimate on the labor for the bad generator. He will have that at the next committee meeting. Because of the weather, we need to get that portable generator fixed as quickly as possible.
5. Arc Flash Study: Ron said since the weather is improving, we will paint the switchgear and work on the doors soon. We still need to train on the new relays. John said Wiegmanns called wanting arc flash data and we were able to get that to them right away.
6. Safety Training: CPR training was completed and John said it was the best training they had ever had. They talked about purchasing an AED for each electric department truck and also a first aid kit in every truck. Ron said we have trenching/shoring set for April 24th. Julie sent Ron an email from the Illinois Electric Co-Op gauging interest in a trenching/shoring competent person session and Ron will contact them advising we are interested in attending that training. Trustee Blaies asked if we are going to purchase an arc flash suit and John said we don't really need one. We have 4 areas we could use it and all of them can be killed which would alleviate the need for a suit.

7. Digger truck/demo: John said the delivery date is now the 22nd. We had a couple minor things that needed to be taken care of.
8. Charter Agreement: We are waiting to see if Charter agrees with our proposal. We are not willing to change our code regarding work done in the right-of-way.
9. Wiegmann's project/Grade School project: John said we are almost done with the first one. John talked to Tim Havel at the grade school and scheduled a meeting on Monday at 9:00 a.m. to show them what we are going to do. He did confirm with them they want to do the project over the summer months.
10. Shed: Ron said the bid date on the concrete floor is Friday, April 19th at 2:00 p.m. Pat Netemeyer drew up the specs for that. We will be using Ehert for the rough-in plumbing and Toennies for the radiant heat. Trustee Matchett had someone approach him about that and asked if he could submit a price and Ron said that would be fine. Due to the quotes that came in, only the concrete floor needed to be bid. Ron asked Ray to have Jay Krieg contact him so he could send Jay the specs. Both Ron and Dennis visited a 100 x 200 building with radiant heat installed by Toennies and said it was very nicely done. Dennis said the big difference in price on the radiant heat quotes is Belo and Ehert use tanks and heaters and Toennies uses point of use water heaters. Dennis said BHM&G is going to sketch up the electrical needs for the shed and also give us some suggestions on ventilation.
11. Spreadsheet of agreements: Julie revised the new sewer loan payments and said she will finalize it once we receive the loan payment schedule from IEPA. She also added Waste Management's agreement in there. Mike asked if she could show the differences between revenue-producing agreements and non revenue-producing agreements.
12. Risk assessment conducted by insurance company: Ron said we need to decide how often we want to conduct the inspections on the battery banks, switchyards and switchgear. He has not assigned the task of inspecting these items yet. He stated it should be implemented by the next committee meeting. He also stated this is not an OSHA regulation but rather more of an electric standard.
13. Combustion turbine: Nothing new.
14. Spill containment: John said we have pretty much everything out at the new containment area. We only have some electric cabinets and old reels of wire at the west plant. Shane has another list of transformers that he will be getting to Ron to test and get rid of. We are also going to build a rack at the north plant where we can store our utility poles.
15. Doors at old power plant: The doors are in and Mike asked if we've had any problems with them opening. Ron and John were not aware of any problems. Mike said someone approached him with about the openers not working properly.

Ron found a 2012 F550 Diesel dump truck in Wisconsin on state bid. The dealer is willing to send it to Monroe Truck to have the strobe package installed and deliver it to us at a cost of \$48,500. We have allocated money in the budget to purchase a new truck. It won't only be used as a leaf truck. We can also hook up a snow plow or spreader. If we wait for a 2013 state bid truck, it will take at least 4 months to receive it.

Trustee Mike Blaies motioned to recommend to the full Board we purchase a 2012 F550 Diesel dump truck from Elkhart Motors at a cost of \$48,500 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Landmark Dividend: Julie said this is another company that is interested in our cell tower. The committee requested financial information from them.

- C. GENERAL CONCERNS:** Administrator Herzing said we need to appoint someone else as IMEA Director since he is retiring. He recommended we give that appointment back to Ron. He suggested Shane or Clark to take him to the monthly meetings. This gives them the opportunity to see how IMEA works.

Trustee Steve Smith motioned to recommend to the full Board Public Works Director Ron Dintelmann be appointed as the IMEA Director from the Village of Freeburg and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.

D. PUBLIC PARTICIPATION: None.

- E. ADJOURN:** *Trustee Steve Smith motioned to adjourn at 6:27 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager