

VILLAGE PRESIDENT  
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VILLAGE TRUSTEES  
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Dean Pruett  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

June 13, 2016

## NOTICE MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Albers/Matchett/Meehling/Trout)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, June 13, 2016 at 6:00 p.m.**

### PUBLIC PROPERTY COMMITTEE MEETING AGENDA

#### SWIMMING POOL:

- A. Old Business
  - 1. Pool/Storm Shelter/St. Clair County Parks Grant
- B. New Business
  - 1. Pool Inspection

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- A. Old Business
  - 1. Approval of April 13, 2016 Minutes
  - 2. Safe Routes to School
  - 3. MFT/Ditch on N. Main
  - 4. Drainage Problem Areas/Southgate Drive
  - 5. Stormwater Run-Off/Drainage issues
  - 6. E. Apple Issues
  - 7. Honor Tree Program
  - 8. Security System/Bullet-Proof Glass
- B. New Business
  - 1. Lupus Foundation Request
  - 2. Borger Drainage Issue

#### C. General Concerns

#### D. Public Participation

#### E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].



ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
SWIMMING FACILITY INSPECTION FORM

County St. Clair  
I.D.#133- 24695  
Date 6/1/16

NAME OF FACILITY Freeburg Municipal  
ADDRESS 310 E. Hill  
MANAGER Dallen Pierce

TELEPHONE 618-539-9178  
CITY Freeburg  
TELEPHONE \_\_\_\_\_

Type of Facility \_\_\_\_\_ Type of Inspection \_\_\_\_\_  
 Indoor  Outdoor  Licensure  Operational  Reinspection  Complaint  Other

Feature #	Description	Bather Load		Volume (Gallons)	License Recommendation		
		Allowable	Present		Regular	Conditional	Not Approved
1	Main Pool	400	100				
2	Wading Pool		4				
3							
4							

See separate inspection form for water slides and beaches.

		Feature #				DECK		EQUIPMENT ROOM (cont'd)			
		1	2	3	4						
<b>WATER QUALITY</b>						30	Enclosure barrier	ck	58	Chemicals/labeled containers	ck
1	Bromine of Chlorine					31	Self-closing doors or gates	ck	59	Locked/lighted floor drainage	
2	Shallow/Deep Free Disinfectant	4	1.5			32	Deck conditions/surface	ck	60	Pipes/valves labeled	
3	Total Chlorine/Combined	4/0	1.5/0			333	Deck drainage	ck	61	Valve operating sched.	
4	pH	7.0	7.2			34	Cleanliness	ck	<b>BATHER PREP. FACILITY</b>		ck
5	Cyanuric Acid	N/A	N/A			35	Clear walkway	ck	622	Cleanliness	
6	Temperature					36	Depth markings	ck	633	Soap dispensers	
7	Turbidity	ck	ck			37	"No Diving" signs	ck	64	Facilities adequate	
8	Floating matter	ck	ck			38	Drinking fountain	ck	65	Drainage	
<b>WATER TREATMENT</b>						39	Starting platforms	N/A	<b>MANAGEMENT SAFETY</b>		
9	Recirculation pump	Brand	Brand			40	Diving boards/guardrails	ck	66	Lifeguard certificates	ck
10	Suction gauge reading	8	7			41	Ventilation	ck	67	Safety equipment	JRB ISC
11	Discharge reading	19	30			42	Refuse containers	ck	68	First aid kit	ck
12	Discharge valve	ck	ck			43	Lighting	ck	69	Telephone	ck
13	Flow rate required					<b>POOL</b>			70	Operational reports	ck
14	Flow rate actual	500	100			44	Light color	ck	71	Infants in rubber pants	N/A
15	Turnover (hrs.)					45	Non-slip shallow area floor	ck	72	License posted	ck
16	Filter type	HRS	HRS			46	Safety rope/transition point marked	ck	73	Patron regulations sign	ck
17	Filter area	410.8	7.06			47	Safety ledge marked	N/A	74	"No lifeguard on duty" sign	ck
18	Filter loading maximum	15	15			48	Depth markers	ck	75	Bather load posted	ck
19	Filter loading actual					49	Perimeter overflow system/surge	ck	<b>MISCELLANEOUS</b>		
20	Filter influent pressure	17	20			50	Skimmer condition	wading	76	General maintenance	ck
21	Filter effluent pressure	7	12			51	Water level	ck	77	Electrical	ck
22	Pre-coat amount	N/A	N/A			52	Main drain(s)/grate(s)	ck	78	Hose bibbs/vacuum breakers	Deck
23	Backwash facility	ck	ck			53	Inlets	ck	79	Makeup water	ck
24	Vacuum limit switch	N/A	N/A			54	Pool stairs/ladders	ck	80	Certified pool operator	
25	Disinfectant chemical	CaOCl	CaOCl			<b>EQUIPMENT ROOM</b>					
26	Capacity/day	7.4	1.1	11/16		55	Gas chlorine	N/A			
27e	pH control chemical	HCC	22	10	spd		Mask/room/ventilation	ck			
28	Water heater	N/A	N/A			56	Vacuum system provided	ck			
29	Vacuum system	ck	ck			57	Test kit	NPD	ck		

The items circled above identify violations of the Swimming Pool and Bathing Beach Code. Refer to the attached sheet for an explanation and the date by which correction must be made.

Report and Instructions Received by: Dallen Pierce  
Owner/Representative's Name (PLEASE PRINT)

Inspected By: Josh Cesar  
Inspector



12:00

# St. Clair County Health Department

- Food Service Establishment
- Retail Food Store
- Temporary Retail Food Establishment
- Mobile Retail Food Establishment

19 Public Square, Suite 150  
 Belleville, Illinois 62220-1624  
 Phone (618) 233-7769

Establishment Number 1630326  
 Phone 5399178

## RETAIL FOOD SANITARY INSPECTION REPORT

White -- File Copy  
 Yellow -- Establishment Copy

Name of Establishment Freeburg Municipal Pool Address 14 Southgate Dr  
 Owner or Operator Tanner Ross City Freeburg Zip Code 62243

Based on an inspection this day, the items marked below identify violations of the Illinois Food, Drug and Cosmetic Act and/or the Sanitary Inspection Law and Rules Promulgated under these acts. Failure to correct these violations within the time specified may result in prosecution under the Enforcement Provisions of these acts. ● = Critical Items Requiring Immediate Correction.

ITEM	X	WT	DESCRIPTION	ITEM	X	WT	DESCRIPTION	ITEM	X	WT	DESCRIPTION
			<b>FOOD</b>	18		1	Pre-flushed, scraped, soaked	34		1	Outside storage area, enclosures properly constructed, clean; controlled incineration
● 1		5	Source, Wholesome, No Spoilage	19		2	Wash, rinse water: clean, proper temperature	<b>INSECT, RODENT ANIMAL CONTROL</b>			
2		1	Original Container, Properly Labeled	● 20		4	Sanitization rinse: clean, temperature, concentration				
			<b>FOOD PROTECTION</b>	21		1	Wiping cloths: clean, use restricted	● 35		4	Presence of insects/rodents — outer openings protected, no birds, turtles, other animals
● 3	X	5	Potentially hazardous food meets temperature requirements during storage preparation, display, service and transportation	22		2	Food-contact surfaces of equipment and utensils clean, free of abrasives and detergents	<b>FLOORS, WALLS AND CEILINGS</b>			
● 4		4	Facilities to maintain product temperature	23		1	Non-food contact surfaces of equipment and utensils clean				
5		1	Thermometers provided and conspicuous	24		1	Storage, handling of clean equipment - utensils	36		1	Floors: constructed, drained, clean, good repair, covering installation, dustless cleaning methods
6		2	Potentially hazardous food properly thawed	25		1	Single-service articles, storage, dispensing	37		1	Walls, ceiling, attached equipment: constructed good repair, clean surfaces, dustless cleaning methods
● 7		4	Unwrapped and potentially hazardous food not re-served. CROSS CONTAMINATION	26		2	No re-use of single-service articles	<b>LIGHTING</b>			
8		2	Food protection during storage, preparation, display, service and transportation	<b>WATER</b>			● 27				
9		2	Handling of food (ice) minimized, methods	<b>SEWAGE</b>			<b>VENTILATION</b>				
10		1	Food (ice) dispensing utensils properly stored	● 28		4					
			<b>PERSONNEL</b>	<b>PLUMBING</b>			<b>DRESSING ROOMS</b>				
● 11		5	Personnel with infections restricted	29		1					
● 12		5	Hands washed and clean, good hygienic practices	● 30		5	Cross-connection, back siphonage, back flow	<b>OTHER OPERATIONS</b>			
13		1	Clean clothes, hair restraints	<b>TOILET AND HAND-WASHING FACILITIES</b>			● 41				
			<b>FOOD EQUIPMENT AND UTENSILS</b>	● 31		4	Number, convenient, accessible, designed, installed	42		1	Premises: maintained, free of litter, unnecessary articles, cleaning/maintenance equipment properly stored, authorized personnel
14		2	Food (ice) contact surfaces: designed, constructed, maintained, installed, located	32		2	Toilet rooms enclosed, self-closing doors, fixtures, good repair, clean: hand cleansers, sanitary towels/hand drying devices provided, proper waste receptacles, tissue	43		1	Complete separation from living/sleeping quarters, laundry
15		1	Non-Food contact surfaces: designed, constructed, maintained, installed, located	<b>GARBAGE AND REFUSE DISPOSAL</b>			● 45		1	Management personnel certified	
16	X	2	Dishwashing facilities: designed, constructed, maintained, installed, located, operated	<b>Yes _____ No <input checked="" type="checkbox"/></b>							
17	X	1	Accurate Thermometers, chemical test kits provided, gauge cock								
33	X	2	Containers or receptacles covered: adequate number, insect/rodent proof, frequency, clean								

Dishwashing: Temp: N/A Hot Foods 135° AND ABOVE Cold Foods 41° AND BELOW  
 (PPM) 50 to 100 CL<sup>2</sup> N/A N/A

ITEM	RULE	750	Remarks and Recommendations for Corrections	CORRECTED BY
			"HACCP INSA ON TESTING SANITIZER ALL METHODS ARE SATISFACTORY"	
3	120		Hot Foods MUST Be 41° or 135° AND ABOVE - NACHO Cheese - 120° MUST Be 135 Mgr. SHUT OFF MACHINE	EMARDO CORRECTED
16	820		3 Comp. Sink MUST Be CLEANED	NEXT INSP.
17	520		Provide Chem. Test Kit FOR CALORIMETER	
33	130		DUMPSTERS MUST Be CLOSED AT ALL TIMES	

Report and Instructions Received By Tanner Ross  
 Date 5-31-16 Time A.M. 12:20 P.M.  
 (SIGNATURE OF OWNER OR REPRESENTATIVE)  
 Sanitation Score 98 95 (100 Minus Demerits)  
 By Ernest Briggs (INSPECTOR)

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Albers/Matchett/Meehling/Trout)  
Wednesday, May 11, 2016 at 5:45 p.m.

The meeting of the Public Property Committee was called to order at 5:45 p.m. on Wednesday, May 11, 2016, in the Municipal Center by Chairperson Denise Albers. Members present were Chairperson Denise Albers, Trustee Ray Matchett, Trustee Lisa Meehling, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Dean Pruett, Public Works Director John Tolan, Head Lineman Shane Krauss (5:53 p.m.), Village Administrator Tony Funderburg (absent) and Office Manager Julie Polson.

## **POOL: A. OLD BUSINESS:**

1. Pool/Storm Shelter/St. Clair County Parks Grant: Public Works Director John Tolan advised most of the dirt work done, we have 8-9 tables put together, and need to do benches and bike racks. The cover is off pool, and we will take that to the north sub for storage. Looking at ERW's plans where the slide was originally set in deep end, it is in the way of the swim team and only leaves 2.7 feet to get on the stairs and behind that is the deep end. Everyone agreed that is not safe. John stated we are looking to move to a different place. We have a couple of options, and John will meet with Tony and Doug to discuss those. He thinks the best option is across the pool which in that area, it will make the slide geared towards smaller kids.
2. Internet at Pool: Take off.

## **B. NEW BUSINESS: None.**

## **STREETS: A. OLD BUSINESS:**

1. Approval of April 13, 2016 Minutes: Trustee Matt Trout motioned to approve the April 13, 2016 minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Safe Routes to School: Trustee Albers said we are still waiting, no updates on that.
3. MFT/Ditch on N. Main: John advised MFT was approved, and we will be bid out the oil and rock. He met with Tracy from Rhutasel last Friday on the ditch on M. Main. There are a lot of problems with the project. Inlets would stick 2.5 feet out of ground, there would be 9 utilities to cross, so the project is on hold for now. We are going to leave the front alone since we don't have any drainage problems. John said we can put a culvert in from Pyatts to where the ditch is. The area we need to concentrate is by Randy Kasper. We can do that work, and John suggested having Attorney Manion work on a temporary construction easement. John stated the homeowners are in agreement with the work. We may have to put in a couple of drainage pipes, and John said we should look into the cost-sharing aspect of taking the trees out and riprap.

4. Drainage Problem Areas/Southgate Drive: John advised we completed a couple of small culvert jobs; grading and ditching at Mill/Cherry; and also inlets, rocked and concreted at the firehouse for the ladder truck. He is going to Southgate next.
5. Stormwater Run-Off/Drainage Issues: Discussed above.
6. E. Apple Issues: Summer project.
7. Honor Tree Program: Trustee Albers states she will have the draft by the next meeting. She is determining the prices and warranty.
8. Security System/Bullet-Proof Glass: Trustee Albers advised the security system is in process. We are waiting for the tray to come in on the bullet-proof glass.

**B. NEW BUSINESS:**

1. Pre-K Graduation at Village Park: The Pre-K graduations would like to hold their ceremony at the Village Park on Friday, May 20th. They have done this for several years.

*Trustee Lisa Meehling motioned to approve the Pre-K graduation ceremony at the Village Park on Friday, May 20, 2016 and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.*

2. Stop Sign Request: We have a stop sign request to be placed at Temple/Edison. Trustee Albers asked for this to be taken to Chief Donald to review and to then send it to committee. Trustee Trout asked about the signs we ordered. Trustee Meehling suggested we place the radar sign at that location and see what happens. Trustee Pruett asked if we could have a crosswalk placed on Hill Street by Old Fayetteville Road. Head Lineman Shane Krauss suggested we order the sign that states oncoming traffic has to stop at the crosswalk. We will put that information in the newsletter and on the website.

**C. GENERAL CONCERNS:** John advised we will start mosquito spraying shortly. He is also going to treat the Recreation Park with larvicide.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Matt Trout motioned to adjourn the meeting at 6:03 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager



# Village of Freeburg Honor Tree Program



The Honor Tree Program provides a meaningful way of commemorating a special event such as a birth of a child, an anniversary or special birthday by donating a tree to a Village park or property. It also makes a wonderful memorial to a loved one while giving back to your community. Your tree will be a living remembrance that will enhance the community for many years to come.

For a \$150 donation a tree will be planted at a Village property by Village employees, along with a plaque with your unique message at the base of the tree. The Village will provide the donor with an approved tree species list, from which a selection can be made based on the location of the designated planting area.

All trees chosen for planting are 2 - 2 1/2" in diameter, since young trees this size have the best chance of survival after transplanting. Please see Page 2 for approved tree species. Trees will be planted in the spring and the fall in conjunction with the Village's planting schedule. Each tree will be cared for in accordance with our maintenance program. The Village will maintain the plaque for as long as a tree remains in place.

To make a donation of a Memory Tree, please return the attached completed form along with a check or money order made out to the Village of Freeburg in the amount of \$150 to Village Hall. Orders received between January 1 and June 30 will be planted between November 15 and January 31. Orders received between July 1 and December 31 will be planted between February 1 and April 30.

Please complete the order form below and return to Freeburg Village Hall with your payment.

Donor Name					
Address					
City		State		Zip	
Phone					
Email					
Tree Species					
Preferred Planting Area					
Plaque inscription (Maximum characters & spaces in parentheses)					
1st Line (30)					
2nd Line (30)					
3rd Line (30)					
4th Line (30)					
5th Line (30)					



# Village of Freeburg Honor Tree Program



## Approved Tree Species

### Small / Ornamental Trees

Dogwood – Corneliancherry  
 Redbud  
 Tuliptree  
 Japanese Male  
 Japanese Tree Lilac

### Medium to Large Trees

White Oak  
 Ginkgo  
 European Beech  
 Birch – Japanese Whitespire  
 Maple – Purple Blow (*Acer truncatum*)

## Preferred Planting Areas

Freeburg Village Park (by post office)

Freeburg Pool Pavilion Area

Others?

June 7, 2016

Board of Directors  
The Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

Dear Board of Directors:

On August 6, 2016, the Lupus Foundation of America – Heartland Chapter serving Missouri, eastern Kansas, and southern Illinois will be hosting the 2016 *Lupus WolfRide* held at Bolm-Schuhkraft Park in Columbia, Illinois. Our goal is to promote awareness of lupus while using our minds and bodies to raise the necessary funds for a cure. We are asking **The Village of Freeburg's** participation again this year by allowing the use of the Village Park on Monroe and W High Street as a Rest Stop for cyclists participating in the *Lupus WolfRide GranFondo*. In the past we have erected a 10 x10 pop-up canopy. This year we are asking to be able to reserve the new Gazebo. Volunteers will man the station throughout the ride offering water and refueling snacks. A port-a-john will be positioned within 25 feet of station for cyclists to use.

The Lupus WolfRide GranFondo is a long-distance cycling event designed to raise awareness of Lupus and to raise funds to help improve the lives of those who suffer from the disease. With a start/finish in beautiful Columbia, IL, the routes are equivalent to the half ironman (56 miles) and full ironman distances (112 miles). Designed for recreational cyclists and racers alike, the WolfRide has been called the "best organized charity cycling event in the region". Proceeds benefit the Lupus Foundation of America, Heartland Chapter.

The *WolfRide-GranFondo* is expected to bring approximately 300 cyclists and volunteers together to help the Lupus Foundation of America, Heartland Chapter find a cure for and spread awareness of lupus.

A dedicated team of professionals and volunteers are there to support cyclists along the ride, including SAG support and rest/refuel stops along the route. The day will finish with a pasta dinner to satisfy the appetite you've worked up after a great day of cycling!

Enclosed is the WolfRide Guide that gives a more detailed look at the event itself.

**Event Schedule:**

Rider Check-In: 8/6/2016 7:00 am - 8:00 am  
Rules of the Road & Announcements: 7:45 am - 8:00 am  
Ride Begins: 8:00 am - 6:00 pm  
Pasta Dinner: 11:00 am - 4:00 pm

To register or learn more about *Lupus WolfRide* please log on to [www.wolfride.com](http://www.wolfride.com).

We greatly appreciate your consideration of our request. If you have any questions, please feel free to contact Beka Rich at 800-9LUPUS6, 314-644-2222 or [brich@lfaheartland.org](mailto:brich@lfaheartland.org).

Thank you for your consideration.

Respectfully,



Beka Rich  
Events & Engagement Manager

Proud member of



United Way  
of Greater St. Louis



# Village of Freeburg Park Gazebo Reservation Form

Completion of this form does NOT confirm or guarantee your reservation. A Freeburg employee will follow up once payment is received and the reservation is confirmed.

## Applicant/ Contact Information:

Name: Beka J. Rich - Lupus WolfRide Gran Fondo  
Group Name (if applicable): Lupus Foundation of America, Heartland Ch.  
Address: 4640 Shenandoah Ave  
City: Saint Louis State: MO Zip: 63110  
Phone Number: 314-644-2222 Cell Number: 314-496-5257  
Work Number: 314-644-2222 Email: brich@LFAheartland.org  
Driver's License No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## Reservation Information:

Date of Reservation Request: 8/6/2016 (Hours of Operation 8:00a.m. - 10:00p.m.)  
(Month/Day/Year)  
Arrival Time: 8:00  AM  PM Departure Time: 4:00  AM  PM  
Purpose: Rest Stop for Cycling Event Number of People Planned to Attend: 8 volunteers  
(Be specific: wedding, photos, rehearsal, party, etc.) (200 cyclists)  
Cyclists will stop periodically  
(not all at once)  
Will you be using amplified sound? Yes  No  If Yes, what time frame?: \_\_\_\_\_

I have read all of the rules and regulations and understand them. I agree to abide by and will ensure that the members of my group abide by these rules and regulations. I also understand that a failure to abide by any of these regulations will result in my security deposit being forfeited. I understand that I am responsible for leaving the gazebo and surrounding area in the same condition as upon my arrival and that my security deposit will not be returned if the property or facilities are damaged or require reasonable clean-up. I understand that the park may be in use by other individuals. As the permit holder, I understand that I must be on site for the permitted time. I also understand that this agreement of understanding must be signed or this permit is void.

Signature: [Signature] Date: 6/7/2016

OFFICE USE ONLY	
PAYMENT METHOD: CASH _____	CHECK _____