

## REGULAR BOARD MEETING AGENDA – SEPTEMBER 21, 2015 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. September 8, 2015 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report
9. Public Participation
10. Reports and Correspondence –
  - 10 – 1. Zoning Administrator’s Report – **Exhibit B**
  - 10 – 2. Trikote’s Pay Request #4 in the amount of \$42,072.20 – **Exhibit C**
  - 10 – 3. Trikote’s Pay Request #5 in the amount of \$139,761.40 – **Exhibit D**
  - 10 – 4. Rhutasel & Associates Pay Request #3 in the amount of \$4,192.00 – **Exhibit E**
  - 10 – 5. Rhutasel & Associates Pay Request #4 in the amount of \$3,921.12 – **Exhibit F**
11. Recommendations of Boards and Commissions – None.
12. Contracts, Releases, Agreements and Annexations – None.
13. Bids –
  - 13 – 1. Notice of Intent to Award to Haier Plumbing for Wastewater Collection System Improvements Phase 1B-1 – **Exhibit G**
14. Resolutions – None.
15. Ordinances – None.
16. Old Business –
17. New Business –
18. Appointments – None.
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Committee as a Whole Meeting – Tuesday, September 8, 2015 – 6:00 p.m. – **Exhibit H**
  - 19 – 2. Electric Committee Meeting – Wednesday, September 16, 2015 – 5:30 p.m. – Unavailable
  - 19 – 2. Water/Sewer Committee Meeting – Wednesday, September 16, 2015 – 6:00 p.m. – Unavailable
    - 19-2a. Recommend Approval for Mayor to Sign IEPA Facilities Planning Submittal Paperwork
    - 19-2b. Recommend Acceptance of Haier Plumbing’s Bid in the amount of \$932,527.62 – see Item #13-1
    - 19-2c. Recommend Trikote’s Pay Request #4 not to exceed \$42,070.20 – see Item #10-2
    - 19-2d. Recommend Trikote’s Pay Request #5 not to exceed \$139,761.40 – see Item #10-3
  - 19 – 3. Streets Committee Meeting – Wednesday, September 16, 2015 – 6:30 p.m. – Unavailable
    - 19-3a. Recommend Rhutasel & Associates Pay Request #3 not to exceed \$4,192.00 – see Item #10-4
    - 19-3b. Recommend Rhutasel & Associates Pay Request #4 not to exceed \$3,921.12 – see Item #10-5
20. Upcoming Meetings
  - 20 – 1. Legal/Ordinance Committee Meeting – Wednesday, September 30, 2015 – 5:30 p.m.
  - 20 – 2. Finance Committee Meeting – Wednesday, September 30, 2015 – 6:00 p.m.
  - 20 – 3. Personnel/Police Committee Meeting – Wednesday, September 30, 2015 – 6:30 p.m.
  - 20 – 4. Plan Commission Meeting – Wednesday, September 30, 2015 – 7:30 p.m.
  - 20 – 5. Board Meeting – Monday, October 5, 2015 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].



VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

## FREEBURG REGULAR BOARD MEETING TUESDAY, SEPTEMBER 8, 2015 @ 7:30 P.M. BOARD MEETING MINUTES

EXHIBIT A  
VILLAGE ADMINISTRATOR  
Tony Funderburg  
VILLAGE TREASURER  
Bryan A. Vogel  
PUBLIC WORKS DIRECTOR  
John Tolan  
POLICE CHIEF  
Stanley Donald  
VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 8, 2015 in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE;** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Dean Pruett – here; Trustee Lisa Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee Elizabeth Niebruegge – here; Trustee Mike Blaies – here; Trustee Matt Trout – here; Mayor Seth Speiser – here; (7 present, 0 absent). Mayor Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes for approval from the Regular Board Meeting Monday, August 17, 2015 for approval.

*Trustee Elizabeth Niebruegge motioned to accept the minutes from the Regular Board Meeting Monday, August 17, 2015 and Trustee Matt Trout seconded. All voting aye, the motion carried.*

### EXHIBIT B:

#### FINANCE:

**REVIEW OF BOARD LISTS:** Trustee Matchett stated we reviewed the Board Lists.

**REVIEW OF INVESTMENTS:** Trustee Matchett said we reviewed the Investments. Trustee Matchett said we have a significant amount of money coming up for renewal in January. Treasurer Vogel will go out to bid from all the banks the week before.

**INCOME STATEMENT:** Trustee Matchett said the state is still with holding the video gaming money, and they are 3 months behind.

**TREASURER'S REPORT:** None.

#### OLD BUSINESS:

1. Sign at Industrial Park: Our guys are really busy right now, so this is on hold.
2. Newsletter: We will start working on the next edition. If anyone has anything to be add please turn it in to the village office.

Village of Freeburg Board Meeting Minutes  
Tuesday, September 8, 2015  
Page 1 of 5

**NEW BUSINESS:**

1. FY 2015 Audit: Trustee Matchett said we have the FY 2015 Audit.

*Trustee Ramon Matchett, Jr. motioned the FY 2015 Audit be approve and Trustee Matt Trout seconded the motion. All voting aye, motion carried.*

**TREASURER'S REPORT:** Treasurer Vogel said he did review the audit and everything looks pretty good. He said the only thing he seen was on the water department and it was minor one. In the feature you may want to consider raising the water rates.

**ATTORNEY'S REPORT:** Attorney Manion said we need to go into Executive Session on the Dintelmann suite.

**REGULAR BOARD MEETING**

**EXECUTIVE SESSION**

**7:40 P.M.**

*Trustee Matt Trout motioned to go into Executive Session to Discuss Litigations, 5 ILCS 120/2-(c)(11) and Trustee Lisa Meehling seconded the motion. All voting aye, motion carried.*

**EXECUTIVE SESSION ENDED**

**7:46 P.M.**

*Trustee Matt Trout motioned to reconvene the Regular Board Meeting at 7:47 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*

**ESDA REPORT:** ESDA Coordinator Kramer sent his report by email to everyone and he says it going to rain.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT D:**

**REPORTS AND CORRESPONDANCE:**

1. Zoning Administrator's Report: Administrator Henning brought us up to date on the report that was filed Friday evening August 28 concerning accumulation of garbage, debris, and tires at the property at 109 N. Main. This issue has been resolved.

**EXHIBIT E:**

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS.** None.

**BIDS:** None.

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

Village of Freeburg Board Meeting Minutes

Tuesday, September 8, 2015

Page 2 of 5

## COMMITTEE MEETING REPORTS:

### EXHIBIT E:

#### Legal/Ordinance Committee Meeting:

Trustee Lisa Meehling called the meeting of Legal/Ordinance to order at 5:30 p.m. on Wednesday, August 26, 2015.

#### OLD BUSIENSS:

1. Zoning Report/Nuisance Properties: Trustee Meehling said the trailer on Route 15 is gone. Lisa said Gary spent some time with Mr. Stumpf in reference to his business.
2. Occupancy permits inspections: Trustee Meehling said we talked about forming a small group of people to discuss the occupancy permit inspections. The committee would like to hear what the realtor says, so Julie is going to invite him to our next meeting.
3. St. Clair County update of Building and Property Maintenance Code: We have not received anything from St. Clair County yet.
4. Combination of Plan Commission and Board of Appeals: Attorney Manion is still working on this.
5. Comprehensive Plan: Trustee Meehling said we just had a meeting on this issue earlier tonight.
6. Local Debt Recovery Program: Attorney Manion is working on this.

**NEW BUSIENSS:** None.

### EXHIBIT F:

#### Personnel/Police Committee Meeting:

Trustee Matt Trout called the meeting of Personnel/Police to order at 6:30 p.m. on Wednesday, August 26, 2015.

#### POLICE:

#### OLD BUSIENSS:

1. In Car Computer: Trustee Trout said the router is in and we are waiting on Computron to install it.

#### NEW BUSINESS:

1. Officer's end of probation: Trustee Trout said he would like to make a motion.

*Trustee Matt Trout motioned to take Officer Chris Flynn off probationary status and be moved to full-time status and Trustee Dean Pruett seconded the motion. All voting aye, motion carried.*

Trustee Trout said we talked a little about the homecoming. Matt said that Trustee Pruett had someone contact him about Officer Flake handing out plastic badges to the kids, and this went over very well.

This made a good impression on the Police Department. We had a 539 incident and this was cleared up and taking care of right away.

**PERSONNEL:**

1. Job Descriptions/Handbook: Tony has worked on the handbook and will bring the revised handbook to the next committee meeting.

**Committee As A Whole Meeting:**

Mayor Speiser stated a Committee As A Whole Meeting was held earlier this evening at 6:00 p.m. and minutes are unavailable

**NEW BUSINESS:** None.

**UPCOMING MEETINGS:**

Electric Committee Meeting – Wednesday, September 16, 2015 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, September 16, 2015 – 6:00 p.m.

Streets Committee Meeting – Wednesday, August September 16, - 6:30 p.m.

Board Meeting – Monday, September 21, 2015– 7:30 p.m.

**VILLAGE MAYOR & TRUSTEES' COMMENTS:**

**Trustee Elizabeth Niebruegge** – No thank you. **Trustee Lisa Meehling** – No thank you.

**Trustee Matt Trout** – He would like to congratulate Officer Flynn on moving to full-time status.

**Village Clerk Jerry Menard** – No thank you.

**Trustee Mike Blaies** – He would also like to congratulate Officer Flynn. And Jill Bear wanted him to mention she appreciated Matt coming by and asking if it was ok when we have the Chili Cook Off if we close the street. She said she has never had anyone come in and asked her if this would be ok with her and if it would case any problem for her business.

**Trustee Ramon Matchett, Jr.** – No thank you.

**Trustee Dean Pruett** – No thank you.

**STAFF COMMENTS:**

**Village Administrator Tony Funderburg** – No thank you.

**Village Attorney Brian Manion:** – No thank you.

**Village Zoning Administrator Gary Henning** – No thank you

**Public Works Director John Tolan:** No thank you.

**Village Treasurer Bryan Vogel** – No thank you.

Mayor Speiser said St. Joe's is having their Parrish Picnic everyone come on out the weather is supposed to perfect. Also anyone who would like to help cut up chicken just show up.

**Mayor Speiser** – He thanked everyone for coming this evening.

**ADJOURNMENT:**

Mayor Speiser called for motion to adjourn the meeting.

*Trustee Matt Trout motioned to adjourn the meeting at 7:54p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.*

  
Jerry Lynn Menard  
Village Clerk



VILLAGE BOARD MEETING  
SEPTEMBER 21st, 2015

Gary Henning Zoning Administrator

5-Occupancy Permits issued to date in September 2015.

3--Building Permits issued to date in September 2015:

1-Electrical

1-Sign

1-New Home

Nuisances Corrected to date in September -- 7

Current Nuisances:

\*#3 Lake Drive--abandoned: Has until October 7<sup>th</sup>, 2015 to put building into safe condition or demolished.

\*Kenny Stumpf, 102 N. Cherry: I called and talked with Mr. Stumpf and informed him next time he is noncompliant with court order, the evidence will be turned over to our attorney for further prosecution.

\*109 N. Main--Police Report was filed Friday evening (August 28<sup>th</sup>, 2015) concerning Accumulation of Garbage, Debris, and Tires. He cleaned up his back yard!

NEW BUSINESSES WORKING:

LOG LOGISTICS INC: Permit has been issued.

FREEBURG AUTO BODY-- Talked with Jerry again and he said working hard and will get it done down the road. Will give us at least two week notice!





**RHUTASEL and ASSOCIATES, INC.**  
CONSULTING ENGINEERS • LAND SURVEYORS

Aug. 25, 2015

Village President and Board of Trustees  
Village of Freeburg  
14 Southgate Center  
Freeburg, Illinois 62243

RE: West Water Tower Painting  
RA #21214

Ladies and Gentlemen:

Please find attached pay request No. 4 for the Water Tower Painting for \$42,072.20. We recommend approval of the pay request from TriKote, LLC.

Very truly yours,

RHUTASEL AND ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'T. Pruett', is written over a horizontal line.

Tim Pruett, P.E.

Enc.

**Reply To:**

4 Industrial Drive, P.O. Box 97  
Freeburg, Illinois 62243-0097  
Phone: (618) 539-3178  
Fax: (618) 539-3174  
E-mail: raai.freeburg@rhutasel.net

[www.rhutasel.net](http://www.rhutasel.net)

201 South Locust Street  
Centralia, Illinois 62801-3508  
Phone: (618) 532-1992  
Fax: (618) 532-1993  
E-mail: raai.centralia@rhutasel.net

**Contractor's Application for Payment No: #4**

<b>Owner:</b> Village of Freeburg West Water Tower Painting	<b>Contractor:</b> TriKote, LLC 2846 Tiny Ridge Way Pacific, MO 63069	<b>Application Date:</b> August 13, 2015  <b>Engineer:</b> Rhutasa & Associates Industrial Dr 97 Freeburg IL 62243-0097
<b>Project:</b> 250,000 Gallon Elevator Water Tower		

**Application for Payment  
Change Order Summary**

Number	Additions/Deductions
	-
	-
<b>TOTAL</b>	<b>\$ -</b>

ORIGINAL CONTRACT PRICE	\$ 288,000.00
Net change by Change Orders	\$ -
	\$ 288,000.00
TOTAL COMPLETED AND STORED TO DATE	\$ 179,298.00
RETAINAGE	\$ 17,929.80
AMOUNT ELIGIBLE TO DATE	\$ 161,368.20
LESS PREVIOUS PAYMENTS	\$ 119,296.00
AMOUNT DUE THIS APPLICATION	\$ 42,072.20
BALANCE TO FINISH, PLUS RETAINAGE	\$ 126,631.80

<p><b>Contractor's Certification</b>                  The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) total of all Work, materials and equipment incorporated in said Work free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances; and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	8/13/2015
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Payment of: \$ 42,072.20

Is recommended by:  (Engineer)

(Date)

Payment of: \$ 42,072.20

Is approved by: \_\_\_\_\_ (Owner)

(Date)



**TRIKOTE, LLC**  
 2846 Tiny Ridge Way  
 Pacific, MO 63069  
 636-393-0397

**SCHEDULE OF VALUES  
 APPLICATION & CERTIFICATE FOR PAYMENT**

Project Name: Village of Freeburg  
 Project #: 250,000 Gallon Elevated Tank  
 Application #: #4  
 Application Date: August 13, 2015

A Description	Qty.	B Unit Price	B Scheduled Value	C Work Completed		D This Period	E Materials Stored (not in C or D)	F Total Completed & Stored to Date (C+D+E)		G Balance to Finish (B-F)
				C From Previous Application (C+D)	C This Period			F Total Completed & Stored to Date (C+D+E)	F %	
1 Mobilization & Demobilization, Insurance, Bonds, & Permits	1	9,700.00 \$	9,700.00 \$	9,700.00 \$				9,700.00 \$	100%	\$ -
2 Interior Blast/ Prime	1	24,000.00 \$	24,000.00 \$	4,800.00 \$	19,200.00 \$			24,000.00 \$	100%	\$ -
3 Exterior Blast/ Prime	1	54,796.00 \$	54,796.00 \$	54,796.00 \$				54,796.00 \$	100%	\$ -
4 Interior Paint	1	43,000.00 \$	43,000.00 \$	- \$	- \$			- \$	0%	43,000.00 \$
5 Containment	1	50,000.00 \$	50,000.00 \$	50,000.00 \$				50,000.00 \$	100%	\$ -
6 Exterior Paint	1	102,004.00 \$	102,004.00 \$	- \$	40,802.00 \$			40,802.00 \$	40%	61,202.00 \$
7 Logo	1	3,000.00 \$	3,000.00 \$	- \$	- \$			- \$	0%	3,000.00 \$
8 Demobilization & Seeding	1	1,500.00 \$	1,500.00 \$	- \$	- \$			- \$	0%	1,500.00 \$
9	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
10	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
11	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
12	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
13	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
14	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
14	1	- \$	- \$	- \$	- \$			- \$	#DIV/0!	\$ -
<b>TOTALS</b>			<b>288,000.00 \$</b>	<b>119,296.00 \$</b>	<b>60,002.00 \$</b>			<b>179,298.00 \$</b>		<b>108,702.00 \$</b>





**RHUTASEL and ASSOCIATES, INC.**  
CONSULTING ENGINEERS • LAND SURVEYORS

Sept. 14, 2015

Village President and Board of Trustees  
Village of Freeburg  
14 Southgate Center  
Freeburg, Illinois 62243

RE: West Water Tower Painting  
RA #21214

Ladies and Gentlemen:

Please find attached pay request No. 5 Final for the Water Tower Painting for \$139,761.40. The painting is complete and we recommend approval of the final pay request from TriKote, LLC.

Very truly yours,

RHUTASEL AND ASSOCIATES, INC.

Tim Pruett, P.E.

Enc.

**Reply To:**

4 Industrial Drive, P.O. Box 97  
Freeburg, Illinois 62243-0097  
Phone: (618) 539-3178  
Fax: (618) 539-3174  
E-mail: raai.freeburg@rhutasel.net

[www.rhutasel.net](http://www.rhutasel.net)

201 South Locust Street  
Centralia, Illinois 62801-3508  
Phone: (618) 532-1992  
Fax: (618) 532-1993  
E-mail: raai.centralia@rhutasel.net

**Contractor's Application for Payment No: #5**

Owner: Village of Freeburg Water Tower Painting	Contractor: TriKote, LLC 2846 Tiny Ridge Way Pacific, MO 63069	Application Date: September 14, 2015  Engineer: Rhutasal & Associates Industrial Dr PO Box 97 Freeburg IL 62243-0097
Project: 250,000 Gallon Elevator Water Tower		

**Application for Payment  
Change Order Summary**

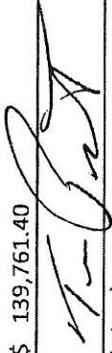
Number	Additions/Deductions	
Add'l work Safety climb	1,200.00	
	-	
<b>TOTAL \$</b>	<b>1,200.00</b>	

ORIGINAL CONTRACT PRICE \$	289,200.00
Net change by Change Orders \$	-
	289,200.00
<b>TOTAL COMPLETED AND STORED TO DATE \$</b>	<b>289,200.00</b>
RETAINAGE \$	-
<b>AMOUNT ELIGIBLE TO DATE \$</b>	<b>289,200.00</b>
LESS PREVIOUS PAYMENTS \$	149,438.60
<b>AMOUNT DUE THIS APPLICATION \$</b>	<b>139,761.40</b>

BALANCE TO FINISH, PLUS RETAINAGE \$ -

<p><b>Contractor's Certification</b>                  The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances; and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	9/14/2015
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Payment of: \$ 139,761.40

Is recommended by:  (Engineer) 9/14/15 (Date)

Payment of: \$ 139,761.40

Is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)



**TRIKOTE, LLC**  
 2846 Tiny Ridge Way  
 Pacific, MO 63069  
 636-393-0397

**SCHEDULE OF VALUES  
 APPLICATION & CERTIFICATE FOR PAYMENT**

Project Name: Village of Freeburg  
 Project #: 250,000 Gallon Elevated Tank

Application #: #5  
 Application Date: September 14, 2015

A Description	B Qty.	C Unit Price	D Scheduled Value	E Work Completed		F Materials Stored (not in C or D)	G Total Completed & Stored to Date (C+D+E)	H % 100%	I Balance to Finish (B-F)
				J From Previous Application (C+D)	K This Period				
1 Mobilization & Demobilization, Insurance, Bonds, & Permits	1	9,700.00 \$	9,700.00 \$	9,700.00 \$	-	-	9,700.00 \$	100%	\$ -
2 Interior Blast/ Prime	1	24,000.00 \$	24,000.00 \$	24,000.00 \$	-	-	24,000.00 \$	100%	\$ -
3 Exterior Blast / Prime	1	54,796.00 \$	54,796.00 \$	54,796.00 \$	-	-	54,796.00 \$	100%	\$ -
4 Interior Paint	1	43,000.00 \$	43,000.00 \$	-	43,000.00 \$	-	43,000.00 \$	100%	\$ -
5 Containment	1	50,000.00 \$	50,000.00 \$	50,000.00 \$	-	-	50,000.00 \$	100%	\$ -
6 Exterior Paint	1	102,004.00 \$	102,004.00 \$	40,802.00 \$	61,202.00 \$	-	102,004.00 \$	100%	\$ -
7 Logo	1	3,000.00 \$	3,000.00 \$	-	3,000.00 \$	-	3,000.00 \$	100%	\$ -
8 Demobilization & Seeding	1	1,500.00 \$	1,500.00 \$	-	1,500.00 \$	-	1,500.00 \$	100%	\$ -
9 Additional Work- Safety Climb	1	1,200.00 \$	1,200.00 \$	-	1,200.00 \$	-	1,200.00 \$	100%	\$ -
10	1	-	-	-	-	-	-	#DIV/0!	\$ -
11	1	-	-	-	-	-	-	#DIV/0!	\$ -
12	1	-	-	-	-	-	-	#DIV/0!	\$ -
13	1	-	-	-	-	-	-	#DIV/0!	\$ -
14	1	-	-	-	-	-	-	#DIV/0!	\$ -
15	1	-	-	-	-	-	-	#DIV/0!	\$ -
<b>TOTALS</b>			<b>\$ 289,200.00</b>	<b>\$ 179,298.00</b>	<b>\$ 109,902.00</b>		<b>\$ 789,200.00</b>		<b>\$ -</b>



**COST PLUS FIXED FEE  
INVOICE**

Date: 08/12/15 Invoice No. 3  
Work Order No. \_\_\_\_\_

To: Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

From: Rhutasel and Associates, Inc.  
Firm Address: Rhutasel and Associates, Inc.  
P.O. Box 97  
Freeburg, IL 62243

PTB / Item #	_____	Project	<u>SRTS-40009(150)</u>	Consultant's Job Number  42014
Route	<u>FAU 9369</u>	County	<u>St. Clair</u>	
Section	<u>12-00024-00-SW</u>	Job No.	<u>C-98-343-12</u>	
Phase	_____			

For Professional Services performed as set forth in the Agreement dated: 05/01/14  
& Supplemental Agreement(s) dated: \_\_\_\_\_

1) Invoice Period		From:	<u>07/01/15</u>	To:	<u>07/31/15</u>
		This Invoice	Previously Invoiced	Earned to Date	Max allowable
2) Maximum Payable					\$18,501.39
3) Direct Salaries		\$1,426.29	\$2,256.47	\$3,682.76	
4) QC/QA		\$0.00	\$0.00	\$0.00	
5) Payroll & Overhead					
this invoice	<u>157.6700%</u>				
average	<u>157.67%</u>	\$2,248.83	\$3,557.77	\$5,806.60	
6) Fixed Fee =	22.6584%	\$516.88	\$833.11	\$1,349.99	\$2,281.19
7) Direct Costs Prime		\$0.00	\$109.66	\$109.66	
8) Services by others				\$0.00	
				\$0.00	
				\$0.00	
9) Total invoiced for project including this invoice				<u>\$10,949.01</u>	
10) Previously Invoiced			<u>\$6,757.01</u>		
11) Payment Due this invoice		<u>\$4,192.00</u>			

I have reviewed the invoice and found it in compliance with "The Simple Guide To Consultant Payments" published on the Consultant Engineering Sharepoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved  
IDOT Rep. \_\_\_\_\_ Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Checked \_\_\_\_\_ Date: \_\_\_\_\_

Consultant: Rhutasel and Associates, Inc.

By / Date: *Sidney W. LeGrand* 8/12/15

(Name) Sidney W. LeGrand

(Title) Secretary

Distribution: 2 complete packages plus 2 copies of invoice form to Liaison Engineer.







Firm Name Rhutasel and Associates, Inc.

From: 07/01/15 To: 07/31/15

PTB/Item # \_\_\_\_\_  
Route FAU 9369  
Section 12-00024-00-SW  
County St. Clair  
Job No. C-98-343-12

Invoice No. 3

Work Order No. \_\_\_\_\_

Item	Max Allowable Rate	Rate	Quantity	Total	Remarks
Overtime Premium (See Personnel Summary)				\$0.00	
Mileage		\$0.55	0.00	\$0.00	
Photocopies		\$0.15	0.00	\$0.00	
Testing Soil Samples		\$150.00	0.00	\$0.00	
Construction Stakes		\$1.24	0.00	\$0.00	
<b>Total for period</b>				<b>\$0.00</b>	

**Rhutasel and Associates, Inc.**  
**Time by Job Detail**  
**July 2015**

Date	Name	Duration
<b>FREEBURG:42014:350 SRTS - CONSTRUCTION STAKING</b>		
<b>07 PRINCIPAL SURVEYOR</b>		
07/31/2015	Hake, Gale E	0.50
Total 07 PRINCIPAL SURVEYOR		0.50
Total FREEBURG:42014:350 SRTS - CONSTRUCTION STA...		0.50
<b>FREEBURG:42014:450 SRTS - CONSTRUCTION OBSERVATION</b>		
<b>15 PROJECT ENGINEER</b>		
07/06/2015	Smith, Christopher A	1.00
07/08/2015	Smith, Christopher A	1.00
07/09/2015	Smith, Christopher A	4.00
07/16/2015	Smith, Christopher A	0.50
07/24/2015	Smith, Christopher A	1.00
07/27/2015	Schenk, Anthony A	1.00
07/28/2015	Schenk, Anthony A	3.50
07/29/2015	Smith, Christopher A	1.00
07/30/2015	Smith, Christopher A	1.00
07/31/2015	Smith, Christopher A	1.00
Total 15 PROJECT ENGINEER		15.00
<b>31 CONSTRUCTION ENGINEER</b>		
07/02/2015	Schenk, Anthony A	2.00
07/07/2015	Schenk, Anthony A	2.00
07/10/2015	Schenk, Anthony A	1.50
07/13/2015	Schenk, Anthony A	2.00
07/14/2015	Schenk, Anthony A	3.50
07/15/2015	Schenk, Anthony A	2.50
07/16/2015	Schenk, Anthony A	0.50
07/20/2015	Schenk, Anthony A	2.00
07/21/2015	Schenk, Anthony A	0.50
07/22/2015	Schenk, Anthony A	1.00
07/23/2015	Schenk, Anthony A	3.00
07/24/2015	Schenk, Anthony A	2.50
Total 31 CONSTRUCTION ENGINEER		23.00
<b>45 RESIDENT TECHNICIAN</b>		
07/06/2015	Avry, Frank A	1.00
07/06/2015	Avry, Frank A	1.00
Total 45 RESIDENT TECHNICIAN		2.00
<b>47 TECHNICIAN V</b>		
07/31/2015	Luechtefeld, Mark A	1.50
Total 47 TECHNICIAN V		1.50
Total FREEBURG:42014:450 SRTS - CONSTRUCTION OB...		41.50
<b>TOTAL</b>		<b>42.00</b>



**COST PLUS FIXED FEE  
INVOICE**

Date: 09/09/15 Invoice No. 4  
Work Order No. \_\_\_\_\_

To: Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

From: Rhutasel and Associates, Inc.  
Firm Address: Rhutasel and Associates, Inc.  
P.O. Box 97  
Freeburg, IL 62243

PTB / Item #	_____	Project	<u>SRTS-40009(150)</u>	Consultant's Job Number  42014
Route	<u>FAU 9369</u>	County	<u>St. Clair</u>	
Section	<u>12-00024-00-SW</u>	Job No.	<u>C-98-343-12</u>	
Phase	_____			

For Professional Services performed as set forth in the Agreement dated: 05/01/14  
& Supplemental Agreement(s) dated: \_\_\_\_\_

1) Invoice Period		From:	<u>08/01/15</u>	To:	<u>08/31/15</u>
		This Invoice	Previously Invoiced	Earned to Date	Max allowable
2) Maximum Payable					\$18,501.39
3) Direct Salaries		\$1,334.13	\$3,682.76	\$5,016.89	
4) QC/QA		\$0.00	\$0.00	\$0.00	
5) Payroll & Overhead					
	this invoice				
	average				
		\$2,103.52	\$5,806.60	\$7,910.12	
6) Fixed Fee =	21.1936%	\$483.47	\$1,349.99	\$1,833.46	\$2,281.19
7) Direct Costs Prime		\$0.00	\$109.66	\$109.66	
8) Services by others				\$0.00	
				\$0.00	
				\$0.00	
9) Total invoiced for project including this invoice				<u>\$14,870.13</u>	
10) Previously Invoiced			<u>\$10,949.01</u>		
11) Payment Due this invoice		<u>\$3,921.12</u>			

I have reviewed the invoice and found it in compliance with "The Simple Guide To Consultant Payments" published on the Consultant Engineering Sharepoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved  
IDOT Rep. \_\_\_\_\_ Date: \_\_\_\_\_

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Checked \_\_\_\_\_ Date: \_\_\_\_\_

Consultant: Rhutasel and Associates, Inc.

By / Date: Sidney W. LeGrand 9/9/15

(Name) Sidney W. LeGrand

(Title) Secretary

Distribution: 2 complete packages plus 2 copies of invoice form to Liaison Engineer.







**Rhutasel and Associates, Inc.**  
**Time by Job Detail**  
**August 2015**

Date	Name	Duration
<b>FREEBURG:42014:450 SRTS - CONSTRUCTION OBSERVATION</b>		
<b>15 PROJECT ENGINEER</b>		
08/20/2015	Schenk, Anthony A	2.00
08/21/2015	Schenk, Anthony A	3.00
08/24/2015	Schenk, Anthony A	5.00
08/25/2015	Schenk, Anthony A	1.00
08/31/2015	Schenk, Anthony A	0.50
Total 15 PROJECT ENGINEER		11.50
<b>31 CONSTRUCTION ENGINEER</b>		
08/03/2015	Schenk, Anthony A	3.00
08/04/2015	Schenk, Anthony A	1.00
08/05/2015	Schenk, Anthony A	1.00
08/10/2015	Schenk, Anthony A	1.50
08/11/2015	Schenk, Anthony A	1.50
08/12/2015	Schenk, Anthony A	0.50
08/13/2015	Schenk, Anthony A	3.50
Total 31 CONSTRUCTION ENGINEER		12.00
<b>47 TECHNICIAN V</b>		
08/03/2015	Luechtefeld, Mark A	2.00
08/17/2015	Luechtefeld, Mark A	7.00
08/18/2015	Luechtefeld, Mark A	5.50
08/19/2015	Luechtefeld, Mark A	4.50
Total 47 TECHNICIAN V		19.00
Total FREEBURG:42014:450 SRTS - CONSTRUCTION OB...		42.50
<b>TOTAL</b>		<b>42.50</b>





**RHUTASEL and ASSOCIATES, INC.**  
CONSULTING ENGINEERS • LAND SURVEYORS

Sept. 14, 2015

Village President and Board of Trustees  
Village of Freeburg  
14 Southgate Center  
Freeburg, Illinois 62243

RE: Wastewater Collection & Treatment System Improvements – Phase 1B-1  
RA #20513

Ladies and Gentlemen:

On Sept. 10, 2015, bids were received for the Village of Freeburg Wastewater Collection & Treatment System Improvements – Phase 1B-1. Please find attached the bid tabulation.

We have reviewed the bids and recommend tentative award of the project to Haier Plumbing & Heating for the amount of \$932,527.62. Please execute the attached Notice of Intent to Award. Upon execution, we will forward the contractor's bid and information to IEPA for their approval.

Very truly yours,

RHUTASEL AND ASSOCIATES, INC.

Tim Pruett, P.E.

Enc.

**Reply To:**

4 Industrial Drive, P.O. Box 97  
Freeburg, Illinois 62243-0097  
Phone: (618) 539-3178  
Fax: (618) 539-3174  
E-mail: raai.freeburg@rhutasel.net

[www.rhutasel.net](http://www.rhutasel.net)

201 South Locust Street  
Centralia, Illinois 62801-3508  
Phone: (618) 532-1992  
Fax: (618) 532-1993  
E-mail: raai.centralia@rhutasel.net



SECTION 00996

NOTICE OF INTENT TO AWARD

TO: Haier Plumbing & Heating, Inc.  
(Bidder)

ADDRESS: P O Box 400, 301 N Elkton St., Okawville, IL 62271

OWNER'S PROJECT NO. 20513

PROJECT Village of Freeburg - Wastewater Collection System  
Improvements - Phase 1B-1

The OWNER has considered the BID submitted by you for the above described WORK, in response to its Advertisement for Bids, dated July 23, 2015 and Information for Bidders.

You are hereby notified that your Bid will be accepted, contingent upon Illinois Environmental Protection Agency (IEPA) approval, for items in the amount of Nine Hundred Thirty Two Thousand Five Hundred Twenty Seven and 62/100 (\$932,527.62).

You will be required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of the final Notice of Award to be sent upon IEPA approval, to you.

Dated this 14th day of September, 2015.

Village of Freeburg  
(Owner)

By: \_\_\_\_\_

Village President  
(Title)



BID TABULATION

**Village of Freeburg**

**Wastewater Collection System Improvements Phase 1B-1**

BID DATE: Sept. 10, 2015; 10:00 A.M.

BIDDER	ADDENDA (√)	BID BOND(√)	TOTAL BID	ALTERNATE
Hank's Excavating, Inc. 5825 W. State Rte 161 Belleville, IL 62233 618-398-5556	√	√	\$1,650,274.15	
Haier Plumbing 301 N. Elkton St. Okawville, IL 62221 618-243-5908	√	√	\$932,527.62	

ENGINEER: RHUTASEL AND ASSOCIATES, INC.  
 4 INDUSTRIAL DRIVE, P. O. BOX 97, FREEBURG, IL 62243  
 PHONE: (618) 539-3178 FAX: (618) 539-3174



**VILLAGE OF FREEBURG**  
**WASTEWATER COLLECTION AND TREATMENT SYSTEM IMPROVEMENTS - PHASE IB**  
*Bid Tabulation*  
 9/10/2015

Item	Unit	Quantity	HAIER PLUMBING OKAWVILLE, IL		HANK'S EXCAVATING BELLEVILLE, IL		ENGINEER'S ESTIMATE RHUTASEL AND ASSOCIATES FREEBURG, IL	
			Cost/Unit	Cost	Cost/Unit	Cost	Cost/Unit	Cost
<b>NORTH TRUNK SEWER EXTENSION</b>								
1	L.F.	673	\$55.00	\$37,015.00	\$178.45	\$120,096.85	\$60.00	\$40,380.00
2	L.F.	2151	\$72.00	\$154,872.00	\$187.95	\$404,280.45	\$70.00	\$150,570.00
3	L.F.	1568	\$104.00	\$163,072.00	\$171.75	\$269,304.00	\$80.00	\$125,440.00
4	L.F.	160	\$130.00	\$20,800.00	\$135.50	\$21,680.00	\$200.00	\$32,000.00
5	Each	5	\$3,500.00	\$17,500.00	\$4,130.00	\$20,650.00	\$3,000.00	\$15,000.00
6	Each	11	\$4,000.00	\$44,000.00	\$8,430.00	\$92,730.00	\$4,000.00	\$44,000.00
7	Each	2	\$4,900.00	\$9,800.00	\$13,618.00	\$27,236.00	\$5,000.00	\$10,000.00
8	L.F.	150	\$420.00	\$63,000.00	\$874.00	\$131,100.00	\$700.00	\$105,000.00
9	L.F.	435	\$100.00	\$43,500.00	\$44.00	\$19,140.00	\$60.00	\$26,100.00
10	L.F.	580	\$68.00	\$39,440.00	\$168.80	\$97,904.00	\$80.00	\$46,400.00
11	L.F.	1015	\$18.00	\$18,270.00	\$22.55	\$22,888.25	\$25.00	\$25,375.00
12	L.F.	3537	\$2.26	\$7,993.62	\$4.30	\$15,209.10	\$5.00	\$17,685.00
13	Each	5	\$1,200.00	\$6,000.00	\$962.00	\$4,810.00	\$1,500.00	\$7,500.00
<b>NORTH TRUNK SEWER EXT SUBTOTAL</b>				<b>\$625,262.62</b>		<b>\$1,247,028.65</b>	<b>As Read</b>	<b>\$645,450.00</b>
<b>DEERFIELD RELIEF SEWER</b>								
1	L.F.	970	\$155.00	\$150,350.00	\$122.00	\$118,340.00	\$250.00	\$242,500.00
2	L.F.	12	\$150.00	\$1,800.00	\$535.00	\$6,420.00	\$80.00	\$960.00
3	Each	1	\$9,800.00	\$9,800.00	\$23,364.00	\$23,364.00	\$4,000.00	\$4,000.00
4	Each	2	\$10,000.00	\$20,000.00	\$25,278.00	\$50,556.00	\$5,000.00	\$10,000.00
5	L.F.	55	\$100.00	\$5,500.00	\$286.00	\$15,730.00	\$100.00	\$5,500.00
<b>DEERFIELD RELIEF SEWER SUBTOTAL</b>				<b>\$187,450.00</b>		<b>\$214,410.00</b>		<b>\$262,960.00</b>
<b>MH 317 TO OLD FREEBURG ROAD</b>								
1	L.F.	2350	\$33.00	\$77,550.00	\$47.15	\$110,802.50	\$55.00	\$129,250.00
2	Each	7	\$2,400.00	\$16,800.00	\$2,878.00	\$20,146.00	\$4,000.00	\$28,000.00
3	L.F.	290	\$38.00	\$11,020.00	\$41.50	\$12,035.00	\$50.00	\$14,500.00
4	L.F.	40	\$95.00	\$3,800.00	\$312.00	\$12,480.00	\$80.00	\$3,200.00
5	L.F.	64	\$70.00	\$4,480.00	\$249.00	\$15,936.00	\$80.00	\$5,120.00
	L.F.	2055	\$3.00	\$6,165.00	\$8.40	\$17,262.00	\$5.00	\$10,275.00
<b>MH 317 TO OLD FREEBURG ROAD SUBTOTAL</b>				<b>\$119,815.00</b>		<b>\$188,661.50</b>		<b>\$190,345.00</b>
<b>PROJECT TOTAL</b>				<b>\$932,527.62</b>		<b>\$1,650,100.15</b>	<b>As Read</b>	<b>\$1,098,755.00</b>



VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

Committee as a Whole Meeting  
Tuesday, September 8, 2015  
6:00 p.m.

The Committee as a Whole meeting was called to order at 6:00 p.m. on Tuesday, September 8, 2015 by Mayor Seth Speiser. Members present were Mayor Seth Speiser, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Lisa Meehling, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Trustee Matt Trout, Public Works Director John Tolan (6:28 p.m.), Village Clerk Jerry Menard, Zoning Administrator Gary Henning, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Plan Commission members Steve Woodward, Bryan Vogel, Mary Krieg, Dale Klohr, Bill Schwartz, Vic Rose, Lee Smith, Jared Kanallakan from Moran Economic Development; and Frank Heiligenstein.

## A. Old Business:

1. Approval of July 16, 2015 minutes: *Trustee Matt Trout motioned to approve the July 16, 2015 minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*
2. Comprehensive Plan Update: Administrator Funderburg said he wanted this meeting for everyone to come together before we go out to the public hearing. This is a very important document, one that will last for 10-20 years, and wants this to reflect the Village of Freeburg. This was one of the first things Mayor Speiser asked for us to complete. Tony noted the Plan Commission did a lot of work on this already. The Plan Commission asked for tables and other information to be updated. This project, at most, will cost us \$16,000 because of all the hard work already done. Tony thinks we need to come up with a plan that is the best for the majority of the Village of Freeburg. In order to keep this moving forward, he would like to send this to the Plan Commission for their final review and recommendation. Tony reiterated this has to be a group effort, and affirmed the meeting tonight is not because we are trying to push the plan through, rather to obtain input from both the Plan Commission and Board of Trustees.

The changes from our last meeting have been incorporated into the draft document that was provided to everyone. Jared stated he is here to provide a quick overview and advised the utilities and goals and objectives sections have been updated. He confirmed our goal is to get the plan closer to completion, and said it is not final by any means. His job is to make sure everyone's input is heard. The graph on page 11 reflects an updated age distribution, and on page 34, descriptions for the categories have been added. Jared believes the numbers for the tables on pages 31-37 are point of sale and do not include internet sales. The table headings and table of contents will be updated.

Committee as a Whole Meeting  
Tuesday, September 8, 2015  
Page 1 of 3

Jared was able to talk with Robert Gibson regarding the undermining and incorporated that information into the plan. Bill Schwartz questioned the wording in the last paragraph on page 45, and wanted to know what buildings we are talking about. Jared said this language came from the original comprehensive plan. Both Trustee Niebruegge and Trustee Meehling said we are looking to make the document relevant now.

Updates have been made to the future land use map on page 53 and also the undermining maps on page 57. Information from the Illinois State Geological Survey Data was utilized. Dale Klohr would like to see big displays of the maps available for the public hearing.

The Infrastructure and Village Services Goals and Objectives, Land Use and Livability Goals were reviewed by Jared. Updates were made to these from meetings previously held with Public Works and Administration. After this, the Plan Commission will meet for final notes and revisions. After that is done, a motion to the board to set date and time for a public hearing will be done. Moran Economic Development will conduct the public hearing. After the hearing, an ordinance will be presented to adopt the final plan. Jared recommended that everyone should keep reviewing and looking at the plan for any changes necessary.

Steve Woodward asked if the objectives were ranked, and Jared said no. Dale said there a lot of work with goals and objectives and asked who is going to implement all of them? Jared explained it is more of a policy and you can choose to implement whichever ones you want. It is meant to serve as a guide. Trustee Trout said that is when you have to trust the people you elect to move forward with it. Tony said he sees the document as a tool to use that gives potential businesses the information they need. He will use this plan when he writes grants. The plan will highlight the vision of the village so we can be prepared when we need to attend Board of Appeals hearings for St. Clair County. We can use this as a guide to show how we want the land developed around the village.

In response to Dale's comment, Tony would like to prioritize projects, and come up with an action plan. He said some things may happen, some may never happen, but we have a guideline in place and can use the plan as a reference. Frank said when you look at the total document, you have a multitude of boards, commission, etc., and asked where are you going to find all the people to make up these boards, commissions, etc. Frank said to implement a lot of this in here, we need about \$35-\$50 million to do these things and get them done. Frank said anything referencing the TIF or public transportation should be deleted. Trustee Niebruegge said it's not only the village that should be responsible to obtain businesses, the Chamber and others need to step up. Tony said we need a strong community to back the businesses that come in. Elizabeth said that's why should leave the TIF in. The plan addresses the next 10-20 years, and a TIF may be a positive option.

Frank said with respect to promoting the village, we need to change the psychology of Freeburg residents by shopping in Freeburg and establishing a business here. Elizabeth said the Chamber needs to become strong and help promote businesses. She believes the comprehensive plan would give the committees and people direction. The last thing she would want to see in our comprehensive plan is something that it isn't possible.

Steve referenced page 43, and said we need to make a decision on replacing mobile homes. Steve said that needs to be a well communicated policy. Steve asked what infill housing is and Jared said that is any vacant lot in a residential area. Mayor Speiser said we need affordable housing for new families. Mixed use zoning designations was briefly discussed. The Plan Commission will continue to review the comprehensive plan at their next meeting on September 30<sup>th</sup> at 7:30 p.m.

**B. New Business:** None.

**C. General Concerns:** None.

**D. Public Participation:** See above.

**E. Adjourn:** *Trustee Matt Trout motioned to adjourn the meeting at 7:00 p.m. and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

