

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Elizabeth Niebruegge
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

May 11, 2015

NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Matchett/Niebruegge/Pruett)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, May 13, 2015, at 5:30 p.m.**

ELECTRIC COMMITTEE MEETING AGENDA

I. Items to be Discussed

A. Old Business

1. Approval of April 15, 2015 Minutes
2. Surplus Equipment
3. IMEA Grant Program
4. Charter Pole Agreement
5. New Bucket Truck
6. Altorfer Service Agreement
7. Safety Award Program
8. Reconnection fees
9. LTC Serviced
10. Chipper Replacement

B. New Business

1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1)

C. General Concerns

D. Public Participation

E. Adjourn`

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING
(Blaies/Smith/Niebruegge)
Wednesday, April 15, 2015 at 6:30 p.m.

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The meeting of the Electric Committee was called to order at 6:54 p.m. on Wednesday, April 15, 2015 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Dean Pruett, Trustee Matt Trout, Trustee Ray Matchett, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Lisa Meehling.

A. OLD BUSINESS:

1. Approval of March 4, 2015 Minutes: Trustee Elizabeth Niebruegge motioned to approve the March 4, 2015 minutes and Trustee Steve Smith seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Shane advised we sold the 3 items that were placed on the Ibid system. The trencher sold for \$10,300, we expected to receive \$3,000. The truck bed did not sell, so Shane contacted the high bidder and received \$75, we wanted \$90. The water valve sold for \$300. Our website page was ready but by the time pictures were available to be loaded on it, the items were sold. We will have a link up the next time something is added to the I bid system.
3. Net Metering and Geothermal Program: Julie will get this changed to IMEA grant program. Three people asked for an application, only Exchange Cart has turned one in, they have a \$5400 project, and qualify for \$344. We can keep the program going, and keep the money in there. We have \$2500 available.
4. Charter Pole Agreement: Nothing new to report.
5. New bucket truck: Shane said the truck is in service, but has not scheduled it to be lettered yet.
6. Altorfer Service Agreement: Shane has not heard from the guy, he will contact him.
7. Safety Award Program: John said our Electric guys are going strong and will be receiving a safety award. The remaining public works crew did pretty good – they had 2.5 years without a safety incident. Everyone will be recognized shortly.

8. Reconnection fees: Tony reviewed our procedure and said we are still considering placing the reconnect fee into the final bill so it's done at one time.

B. NEW BUSINESS:

1. LTC Serviced: Shane said this is something that came up in the monthly checks. The LTC changes voltage as the load picks up or drops off, is submerged in oil, which is getting low. He doesn't see any leaks, equipment is sensitive to moisture, and doesn't want our guys to do it. He would like to have this work done by professionals. We need de-tank it and service it, and believes it has been awhile since this has been done. Fletcher gave him estimate of \$3527 to service the LTC and put in new oil. He will get other bids and would like to push this off to the fall. We could switch some of the load to the north power plant and not have to generate. BHM&G could give us recommendations on other companies that perform this service.

John said for the last 3 years, he attended the Illinois Public Service Institute for supervisors which covers a whole gamit of issues, and he would like to start Shane on this. It is a 3-year course, one week a year. John said it was very helpful for him and the committee agreed with the request.

Shane said the chipper is aging and has been serviced quite a bit lately. He thinks we need to start looking at replacing it. EPA cracking down on everything including the smaller diesel unit emissions. We are looking at a possible 25% increase when the chipper will be put on emissions. We are looking at \$30,000- \$40,000. He also said the chipper is being used way more then we ever did. The original intent was just for storm damage and trimming trees, not for our current schedule of limb pickup.

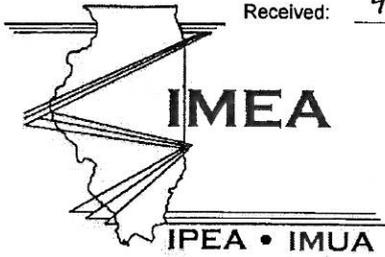
C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Elizabeth Nieburegge motioned to adjourn at 7:16 p.m. and Trustee Steve Smith seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager



Received: 4/13/2015 Project # _____

(to be completed by IMEA)

Pre-App Final App

HVAC
Exchange Cert Accessories
Freeburg, IL

ILLINOIS MUNICIPAL ELECTRIC AGENCY ELECTRIC EFFICIENCY PROGRAM

INCENTIVES FOR IMEA MEMBER COMMERCIAL AND INDUSTRIAL ENTITIES

GUIDELINES AND APPLICATION

Program Year FY2014-15

Start Date: May 1, 2014

Program Contact:

Rodd Whelpley

Program & Communications Administrator

Illinois Municipal Electric Agency

3400 Conifer Drive

Springfield, IL 62711

Ph: 217-789-4632

800-243-4632

Cell: 217-971-8889

rwhelpley@imea.org

Rodd Whelpley

From: Denise J. Albers <denise.eca@sbcglobal.net>
Sent: Monday, April 13, 2015 1:08 PM
To: Rodd Whelpley
Subject: RE: Freeburg/IMEA Electric Efficiency Program Application - HVAC project at ECA
Attachments: doc20150413124230.pdf; doc20150413124308.pdf

Hi Rodd,

Thank you for taking the time to help me with this project. I have attached all of the paperwork that we discussed. Please let me know what else I would need in order to turn this application into the village of Freeburg.

Regards,

*Denise Albers
Exchange Cart Accessories, Inc.
P.O. Box 160
Freeburg, IL 62243
(800) 823-1490
www.exchange-cart.com*

From: Rodd Whelpley [mailto:rwhelpley@imea.org]
Sent: Monday, April 13, 2015 10:29 AM
To: 'denise.eca@sbcglobal.net'
Cc: 'Tony Funderburg'; Rodd Whelpley
Subject: RE: Freeburg/IMEA Electric Efficiency Program Application - HVAC project at ECA

Hi Denise –

Thanks for your call this morning.

I understand that your HVAC vendor hasn't been incredibly helpful giving you all the information you need to complete your pre-application.

If you please send me the information that you DO have, I will be glad to try to help complete the pre-application.

As I said, I am heavily scheduled this week. But, perhaps, we can get this complete enough to allow the folks at the Village to consider the application by Friday. Or, knowing of your intent, perhaps they can hold off on their decision making a few days while we work to finalize this pre-application (as long as you can give me what you have very soon).

Thanks,

Rodd Whelpley
Program & Communications Administrator
Illinois Municipal Electric Agency
3400 Conifer Drive
Springfield, IL 62711
Ph: 217-789-4632
800-243-4632
Cell: 217-971-8889

Rodd Whelpley

From: Rodd Whelpley
Sent: Monday, April 13, 2015 5:16 PM
To: 'denise.eca@sbcglobal.net'
Cc: Rodd Whelpley
Subject: RE: Freeburg/IMEA Electric Efficiency Program Application - HVAC project at ECA

Hi –

This is very helpful information. I think I can back into an estimate of annual kWh savings and kW saved at time of city peak with this.

If there is anything else I need I will let you know.

Otherwise, I will go ahead and complete your application and send copies both to you and to the city.

Thanks,

Rodd Whelpley

Program & Communications Administrator
Illinois Municipal Electric Agency
3400 Conifer Drive
Springfield, IL 62711
Ph: 217-789-4632
800-243-4632
Cell: 217-971-8889
rwhelpley@imea.org

From: Denise J. Albers [mailto:denise.eca@sbcglobal.net]
Sent: Monday, April 13, 2015 4:55 PM
To: Rodd Whelpley
Subject: RE: Freeburg/IMEA Electric Efficiency Program Application - HVAC project at ECA

Rodd,

The old HVAC unit is 15 years old and is a 12 SEER unit. I have also attached an updated bid from my contractor. Apparently RUUD was in the process of switching over to a new numbering system and the model numbers have changed, so I wanted you to have the most recent information.

Thank you again!!

Denise Albers
Exchange Cart Accessories, Inc.
P.O. Box 160
Freeburg, IL 62243
(800) 823-1490

ILLINOIS MUNICIPAL ELECTRIC AGENCY ELECTRIC EFFICIENCY PROGRAM

APPLICATION CHECKLISTS

Pre-Approval Application Checklist

Pre-Approval Application must include:

- Completed Pre-Approval Application
- Copy of applicant's electric bill
- Signed Certification (page 9)
- Manufacturer spec sheets
- Applicable Lighting*, (HVAC) Motors and/or Refrigeration Standard Incentive Worksheet(s) or Custom Incentive Application
- Schedules supporting any calculated "connected watt reductions" or "connected watts controlled" claimed on the lighting worksheet (page 11) (Note: These schedules are generated by the applicant.)
- A schedule showing the calculation of the estimated annual kWh savings attributable to the project (Note: This schedule is generated by the applicant.)
- A schedule showing the estimated kW reduction attributable to the project at time of city peak. Assume the city peaks in summer at 4:00 p.m. to 5:00 p.m. on a week day. (Note: This schedule is generated by the applicant. This schedule is required for all applications, whether or not the applicant is seeking the peak shaving bonus.)
- A schedule showing the estimated kVar reduction attributable to the project or showing how the Power Factor will improve to .95 or better. (Note: This schedule is generated by the applicant. This schedule is only required for those applicants wishing to apply for the power factor correction bonus. See page 6 and Appendix D, pages 26-27.)
- A project budget
- For lighting projects, submit a Light Survey*

Final Application Checklist

Final Application must include:

- Completed Final Application
- Signed Certification (page 9)
- Manufacturer spec sheets, unless submitted with Pre-Approval or if equipment updated
- Updated Lighting, HVAC, Motors and/or Refrigeration Standard Incentive Worksheet(s) or Custom Incentive Application
- Updated Schedules supporting any calculated "connected watt reductions" or "connected watts controlled" claimed on the lighting worksheet (page 11) (Note: These schedules are generated by the applicant.)
- Updated schedules showing annual kWh savings, kW peak reduction and/or kVar reduction (or Power Factor improvement) attributable to the project.
- Invoices and receipts
- For lighting projects, submit a Final Light Survey*
- "Before" and "after" images, if requested by Program Administrator

*Light Survey for **new fixtures** to include: room/area, quantity of existing fixtures, description and wattage of existing fixtures, quantity of new fixtures, description and wattage of new fixtures.

*Light Survey for all lighting **retrofits** to include: room/area, quantity, description of existing fixtures, number of lamps in existing fixtures and number of lamps in retrofit fixtures. Lamp total shall match number of lamps indicated in the Lighting Incentive Worksheet.

*Light Survey for Occupancy Sensors to include: room/area, wattage of fixtures controlled.

APPLICANT CERTIFICATIONS FOR STANDARD AND CUSTOM INCENTIVE PROGRAMS

Applicant hereby certifies that:

- The project site receives wholesale electric service from IMEA or electric delivery service from an IMEA member municipality or power purchaser.
- All authorizations required to perform the project described in this application have either been obtained or will be obtained no later than 90 days following the project beginning date set forth in the Notice to Proceed Letter issued by the IMEA.
- It has not been barred from contracting with a unit of state or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33 E-3 and 5/33 E-4).
- I understand that the Illinois Prevailing Wage Act (820 ILCS 130/0.01) may apply and that Grantees are responsible for determining if their projects will trigger compliance.
- As of the submittal date, the information provided in its application is accurate, and the individuals signing below are authorized to submit this application.

Denise J. Albers
Authorized Official (signature*)

DENISE J ALBERS
Typed/Printed Name

PRESIDENT 4/13/2015
Title Date

37 -- 1136219

(618) 539-5006
Telephone

(618) 539-6202
Fax

FEIN Number (9 digits, Federal Employment Id Number, does not start with "E") Applicant

#1 COMMERCE DRIVE / P.O. BOX 160
Authorized Signature Address

FREEBURG IL 62243-0160
Authorized Signature City, 9 Digit Zip (find 9-Digit Zip at <http://zip4.usps.com/zip4/welcome.jsp>)

denise.eca@sbcglobal.net
Authorized Signature E-mail Address

*Electronic signatures not acceptable. Please supply Certifications (this page) with original signature via mail, fax or electronically (scanned document)