

REGULAR BOARD MEETING AGENDA – APRIL 20, 2015 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. April 6, 2015 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit B**
11. Recommendations of Boards and Commissions – None.
12. Contracts, Releases, Agreements and Annexations – See Ordinances
13. Bids – None
14. Resolutions – None
15. Ordinances –
 - 15 – 1. Ordinance #1545: An Ordinance Authorizing the Village to Enter into and the Mayor and/or Village Administrator to Execute a Professional Engineering Services Agreement with Rhutasel to Update the Wastewater Facilities Planning Study – **Exhibit C**
 - 15 – 2. Ordinance #1546: An Ordinance Authorizing the Village to Enter into and the Mayor and/or Village Administrator to Execute a Memorandum of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets – **Exhibit D**
16. Old Business –
17. New Business –
18. Appointments – None.
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Streets Committee Meeting – Wednesday, April 15, 2015 – 5:30 p.m. – **Exhibit E**
 - 19-1a. Recommend Approval of Freeburg Waves Memorandum of Understanding Regarding Concessions – see Item #15-2
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, April 15, 2015 – 6:00 p.m. – **Exhibit F**
 - 19-2a. Recommend Approval of Update to Wastewater Facilities Planning Study – see item #15-1
 - 19 – 3. Electric Committee Meeting – Wednesday, April 15, 2015 – 6:30 p.m. – **Exhibit G**
20. Upcoming Meetings
 - 20 – 1. Board of Appeals Hearing – Thursday, April 23, 2015 – 7:00 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, April 29, 2015 – 5:00 p.m.
 - 20 – 3. Finance Committee Meeting – Wednesday, April 29, 2015 – 5:30 p.m.
 - 20 – 4. Personnel/Police Committee Meeting – Wednesday, April 29, 2015 – 6:00 p.m.
 - 20 – 5. Park Action Committee Meeting – Monday, May 4, 2015 – 6:00 p.m.
 - 20 – 6. Board Meeting – Monday, May 4, 2015 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

FREEBURG REGULAR BOARD MEETING Monday, April 6, 2015 at 7:30 P.M. Regular Board Meeting Minutes

CALL TO ORER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, April 6, 2015 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Elizabeth Niebruegge – here; Trustee Dean Pruett – here; Trustee Steve Smith – here; Trustee Ramon Matchett, Jr. – here; Trustee Mike Blaies – here; Trustee Matt Trout – here; Mayor Seth Speiser – here; (5 present, 1 present by phone, 0 absent). Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes for approval from the Regular Board meeting Monday, March 16, 2015 for approval.

Trustee Elizabeth Niebruegge motioned to accept the minutes from the Regular Board Meeting Monday, March 16, 2015 and Trustee Dean Pruett seconded. All voting aye, the motion carried.

EXHIBIT C:

FINANCE:

- Review of Board Lists: Trustee Smith said we talked about the Review Board Lists
- Review of Investments: Trustee Smith informed the board that Treasurer Bryan Vogel is going out for bids when our cd comes due in June.
- Income Statement: Trustee Smith stated reviewed the Income Statement and the Treasurers Report.

Treasurer's Report: Trustee Smith said we have the Treasurer's Reports for the month of July 31, 2014, August 31, 2014 and September 30, 2014.

Trustee Steve Smith motioned to accept the July 31, 2014, August 31, 2014 and September 30, 2014 and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

Village of Freeburg Board Meeting Minutes
Monday, April 6, 2015
Page 1 of 8

OLD BUSINESS:

1. Sign at Industrial Park: Trustee Smith said we are still working on the design.
2. 3-to-5 year Plan/Strategic Plan: We discuss the 3-to-5 year plan.

NEW BUSINESS:

1. FY2015 Budget: Trustee Smith said we held a Committee As A Whole meeting to go over the budget. There is a Resolution for the FY 2015/2016 Budget be approved later on the agenda.
2. Phone System: We discuss replacing the phone system.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: Attorney Manion said he would like to go into Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Real Estate Transactions 5, ILCS 120/2-(c)(5).

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

7:34 P.M.

Trustee Matt Trout motioned to go into Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Real Estate Transactions 5, ILCS 120/2-(c)(5) and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, motion carried.

EXECUTIVE SESSION ENDED

7:58 P.M.

Trustee Matt Trout motioned to reconvene the Regular Board Meeting at 7:59 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.

ESDA REPORT: ESDA Coordinator Gene Kramer took the floor to give us and update on the National Weather Service.

1. Skywarn Program that Freeburg ESDA and St. Clair Co. hosted in Mid-March at SWIC had over 254 attendees and WCM James Kramper provide the actual instruction.
2. We are awaiting a meeting with SWIC for dates to discuss the evacuation plans to accept FCHS and Freeburg Elementary school student and faculty during an emergency.
3. Gene said IESMA financial secretary called him to advise they have received all Freeburg ESDA renewal data and PO and will confirm the listings and send all notifications to each email address provided for the Freeburg ESDA personnel to confirm their IESMA insurance and membership status.

Village of Freeburg Board Meeting Minutes

Monday, April 6, 2015

Page 2 of 8

PUBLIC PARTICIPATION: Mayor Speiser called for Public Participation.

1. Tony Miller asked what did we hire BHMG to do. Village Administrator Tony explained to Tony Miller what the agreement consists of and how it will help the village in the long run.
2. Tony Miller asked did the board do a rate study. Tony said we hired them to and we decided not to do one. The reason we didn't follow through with it there wasn't much of a change. We decided we didn't want to throw the money away if things didn't change for the better.
3. Tony Miller asked how the sewer plant is coming along. Mayor Speiser said this is in our 3-to-5 year plan.

EXHIBIT B:

REPORTS AND CORRESPONDENCE:

Zoning Administrator Henning gave us a recap on his Zoning Report. Gary said that O'Reilly Auto Parts will have a Grand Opening Ribbon Cutting Ceremony on Friday, April 17th at 9:00 a.m. and Freeburg Auto Body will have their Grand Opening Ribbon Cutting Ceremony on Friday, May 22th at 9:00 a.m. Gary said the only thing he needs to add that we do have a Special Use Hearing on April 23rd at 7:00 p.m. That is for a consulting business being operated out of their home. They live in a SR-1 Zoning District and there is no traffic in and out of there.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: Zoning Board of Appeals Decision on March 26, 2015 Hearing.

Mayor Speiser said on March 26, 2015 a Public Hearing was held at the Village of Freeburg to request a variance to waive the three-acre minimum size for a parcel zoned "A" Agricultural. It did not meet the three-acre minimum requirements for zoning. It was denied when the motion failed with a 4-3 vote.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: None.

BIDS: None.

EXHIBIT F:

RESOLUTIONS: Mayor Speiser said we have Resolution #15-05. A Resolution Urging the Governor and General Assembly to Protect Full Funding Of Local Government Distributive Fund Revenues.

Trustee Matt Trout motioned to adopt Resolution #15-05 by title only and Trustee Mike Blaies seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Steve Smith – aye; Trustee Elizabeth Niebruegge – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Dean Pruetz; (6 ayes, 0 nays; 0 absent). All voting aye, motion carried.

RESOLUTIONS: Mayor Speiser said we have Resolution #15-06. A Resolution Adopting the 2015/2016 Operating Budget.

EXHIBIT G:

Trustee Steve Smith motioned to adopt Resolution #15-06 by title only and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Steve Smith – aye; Trustee Matt Trout – aye; Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

EXHIBIT H:

RESOLUTIONS: Mayor Speiser said we have Resolution #15-07. A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code – MFT Funding \$220,000.

Trustee Elizabeth Niebruegge motioned to adopt Resolution #15-07 by title only and Trustee Dean Pruett seconded the motion. ROLL CALL: Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; Trustee Steve Smith – aye; (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

EXHIBIT I:

ORDINANCES:

Mayor Speiser stated we have Ordinance #1542. An Ordinance Abating the Taxes Heretofore Levied for the Year 2014 to Pay Debt Service on General Obligation Refunding Bonds (Tax Increment Alternate Revenue Source).

Trustee Matt Trout motioned to adopt Ordinance #1542 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Steve Smith – aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT J:

ORDINANCES:

Mayor Speiser stated we have Ordinance #1543. An Ordinance Amending Section 21-3-1 (Liquor of the Revised Code to Create a Six-Month trial period for liquor license hours operation until 2:00 a.m. on weekends).

Trustee Matt Trout motioned to adopt Ordinance #1543 by title only and Trustee Dean Pruett seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Mike Blaies – aye; Trustee Steve Smith – aye; Trustee Elizabeth Niebruegge – aye; (5 ayes, 1 nays, 0 absent); motion carried.

EXHIBIT K:

ORDINANCES:

Mayor Speiser stated we have Ordinance #1544. An Ordinance Authorizing the Village to Enter Into and the Mayor to Execute a Memorandum of Agreement with BGMG Engineers, Inc., for Professional Services.

Trustee Mike Blaies motioned to adopt Ordinance #1544 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Mike Blaies – aye; Ramon Matchett, Jr. – aye; Trustee Matt Trout – aye; Trustee Steve Smith – aye; Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Motion to impose disciplinary suspension on public works employee Jeff Mohr.

Trustee Matt Trout motioned to impose disciplinary suspension of 3 days unpaid time to Jeff Mohr and a letter be placed in his personal file and Trustee Elizabeth Niebruegge seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Elizabeth Niebruegge – aye; Trustee Steve Smith – aye; Trustee Dean Pruett – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

APPOINTMENTS: Mayor Speiser said at this time he would like to make a recommendation to Appoint LaDonna Driver as the Attorney of Record with Respect to the Title V Permit Renewal. Mayor Speiser had Attorney Brian Manion and Village Administrator Tony Funderburg explained to the board why he was appointing LaDonna Driver to this position and why we needed it.

Trustee Matt Trout motioned to accept Mayor Seth Speiser Recommendation to Appoint LaDonna Driver as the Attorney of Record with Respect to the Title V Permit Renewal and Trustee Mike Blaies seconded the motion. All voting aye; motion carried.

COMMITTEE MEETING REPORT:

EXHIBIT L:

Legal/Ordinance Committee Meeting: (Annexation; Building, Zoning; Subdivision)

Trustee Matt Trout called the meeting of the Legal and Ordinance Committee to order at 5:00 p.m. on Wednesday, March 25, 2015.

The following items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Trout said Zoning Administrator Henning said June 1st is the deadline for the tractor trailer truck at Peabody Road / Route 15 to be removed by owner. The Ernst property deadline is June 30th.

Gary has been on people for burning leaves. Gary has also picked up a lot of signs that are on public right away.

2. Occupancy permits inspections: We are continuing to have a discussion on which direction to go.

Mayor Speiser said he did talked to Annie from the county the other day. Annie is going to join us for a Legal/Ordinance Committee meeting and explain their inspections and how they operate.

3. Extension Request on Fridays/Saturdays for Bars to close at 2:00 a.m.: The extension of hours for Friday and Saturday nights has been approved tonight earlier on the agenda.

NEW BUSINESS:

1. Ordinance #1542 Abating the Bond Taxes: Trustee Trout said we passed Ordinance #1542 the Abating the TIF Bond Taxes.

2. Spring Clean Up: Trustee Trout said we will be holding Spring Clean-up from Friday, April 24th through Monday April 27th. This will be held over by the Fire Department and Public Works Department.

Trustee Trout said we are going to add an additional week of leaf pickup from April 6th to April 10th.

EXHIBIT M:

Personnel & Public Safety Committee Meeting

Trustee Ramon Matchett, Jr. called the meeting of the Personnel/Public Safety Committee to order at 6:00 p.m. on Wednesday, March 25, 2015.

The following items were talked about or discussed under:

POLICE:

OLD BUSINESS:

1. Car Computer for Police Car: Trustee Matchett stated the computer for the police car has been ordered and is on back order.

NEW BUSINESS:

1. Trustee Matchett said that Trustee Pruett would like to see if the police officers could handed out baseball cards to the kids in town.

PERSONNEL:

OLD BUSINESS:

1. Job Descriptions/Handbook: We are still working on this.

2. Employee 457 Plan: We are still looking at this.

EXHIBIT N:

Committee As A Whole Meeting:

Mayor Speiser called the meeting of the Committee As A Whole to order at 6:00 p.m. on Wednesday, March 30, 2015.

The following items were talked about or discussed under:

1. FY2016 Budget: Mayor Speiser said we talked about the budget. Which was passed tonight earlier on the agenda under Ordinances.

Park Action Committee Meeting: Minutes unavailable.

UPCOMING MEETINGS:

Streets Committee Meeting – Wednesday, April 15, 2015 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, April 15, 2015 – 6:00 p.m.

Electric Committee Meeting – Wednesday, April 15, 2015 – 6:30 p.m. This meeting will be held at the new electric shed.

Board Meeting – Monday, April 20, 2015– 7:30 p.m.

VILLAGE MAYOR & TRUSTEES' COMMENTS:

Trustee Elizabeth Niebruegge – No thank you.

Trustee Matt Trout – Good luck to all the candidate's on the election tomorrow.

Trustee Steve Smith – He just wants to remind everyone to exercise their right to vote.

Village Clerk Jerry Menard – Good luck to all the candidate's and encourage everyone to get out and vote.

Trustee Mike Blaies – Good luck to everyone and get out and vote.

Trustee Ramon Matchett, Jr. – Same here. Good luck to everyone and go vote.

Trustee Dean Pruett – Good luck to everyone.

STAFF COMMENTS:

Village Administrator Tony Funderburg – He plans not to litter and please drive slow when you see him out there cleaning up the high-way.

Village Attorney Brian Manion – No thank you

Village Public Work Director – No thank you.

Village Zoning Administrator Gary Henning – Good luck to all the candidate's.

ADJOURNMENT:

Mayor Speiser called for motion to adjourn the meeting.

Trustee Matt Trout motioned to adjourn the meeting at 8:23p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.


Jerry Lynn Menard
Village Clerk

ZONING REPORT VILLAGE BOARD MEETING APRIL 20th, 2015

Gary Henning Zoning Administrator

O'Reillys Grand Opening Ribbon-Cutting Ceremony was held last Friday April 17th at 9:00 AM.

On April 23, 2015, a public hearing will be held at the Village of Freeburg at 7:00 pm to hear a request for a special use permit pursuant to Freeburg Zoning Ordinance 40-5-5(B), SR-1 Special Uses, Home Occupations and 40-17-4, Home Occupations. Applicant is requesting a special use permit to operate a consulting business in the SR-1 Zoning District (6 Spruce Drive).

8--Occupancy Permits issued in April 2015

9--Building Permits issued in April 2015:

- 3-Electrical
- 2-Sign
- 1-New Carport
- 1-New In closed deck
- 1-New Garage
- 1-Wrecking

Nuisances Corrected in April 3: 3

Current Nuisances:

Still working with owner of old trailer which has been parked on Mary Kinzinger's property at intersection of Route 15 and Peabody Road since 1994. According to owner the trailer contains airplane parts and machinery to work on planes. Owner and I have talking several times past month-He has until May 31st, 2015 to find place to move trailer-he has been trying and still checking with number of possible places to move it out of the Village. Talked with him April 2nd and he is still trying find somewhere to store it.

Letter was sent to Ms. Marjorie Ernst notifying her that the Village Board of Trustees voted to grant her an extension on Wrecking Permit issued November 23rd, 2013, until June 30th, 2015. On Wednesday July 1st, 2015, if her property is not in compliance, the Village will seek a court order to allow the Village to demolish the dangerous structures and to recover all costs incurred, including attorney's fees.

Working with owner #5 Lakeview Drive to replace roof - any strong wind and loose shingles fly into neighbor's yard-had discussion with owner and he has purchased the shingles and waiting on son and friend to do the work. Hopefully next month.

NEW BUSINESSES WORKING:

LOG LOGISTICS INC.--Tony, I, Shane, John, and Larry Mensing (Building Inspector for St. Clair County) met with the owners, Michelle and Jerry Reed, to iron out plans for the Company and time table for construction. Waiting for permits to be applied for--they hope to get going in next few week. Still waiting for them to pick up Permit!

FREEBURG AUTO BODY--Installing Paint Booth this week and Pyrotechnics will be installing fire suppression system at end of April--then ready for final inspection and state inspection. Grand Opening Ribbon Cutting Ceremony Set for Friday May 22, 2015.

ORDINANCE NO. 1545

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO EXECUTE A PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE VILLAGE OF FREEBURG, ILLINOIS AND RHUTASEL AND ASSOCIATES, INC., TO UPDATE THE WASTEWATER FACILITIES PLANNING STUDY

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into an agreement for Professional Engineering Services with Rhutasel and Associates relative to the Wastewater Facilities Planning Study, and;

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village for Rhutasel to review the 2009 Facilities Planning Study and re-evaluate the future wastewater treatment needs of the Village, and

WHEREAS, pursuant to the Illinois Municipal Code, the Village is authorized to enter into the Agreement attached hereto and made apart hereof.

NOW THEREFORE, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois, as follows:

SECTION 1. The recitals set forth above are hereby adopted, found true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Board of Trustees hereby determines that it is advisable, necessary and in the public interest that the Municipality enter into the Letter Agreement attached hereto and made a part hereof.

SECTION 3. The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Letter Agreement attached hereto as "Exhibit A" and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Letter Agreement.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS 20th DAY OF APRIL, 2015.

AYES _____

NAYS _____

ORDINANCE NO. 1545 cont.

ABSENT _____

ABSTAIN _____

Approved this 20th day of April, 2015.

Seth E. Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk

Approval as to Legal Form:

Village Attorney



RHUTASEL and ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS

LETTER AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

To: President and Board of Trustees
Village of Freeburg
14 Southgate Center
Freeburg, Illinois 62243

Date: March 27, 2015

Section 1. Definitions and Parties to the Agreement.

RHUTASEL and ASSOCIATES, INC., hereinafter referred to as the "ENGINEER", is pleased to submit this proposal/contract for services to:

Village of Freeburg

hereinafter referred to as "CLIENT", for the following project:

Facilities Planning Study Update

Section 2. Scope of Professional Services.

The ENGINEER agrees to provide the following basic services:

- A. Review the 2009 Facilities Planning Study and re-evaluate the future wastewater treatment needs of the village.
- B. Review and adjust the population projections utilizing the latest available information.
- C. Based on revised projections, evaluate treatment options available to meet those needs.
- D. Prepare estimates of probable construction cost for the proposed treatment alternatives.
- E. Discuss the Facilities Planning Study amendments with the IEPA and submit the revisions for their review and approval.
- F. Project funding cost and propose sewer rate increases needed to meet the projected debt revenue.

Reply To:

4 Industrial Drive, P.O. Box 97
Freeburg, Illinois 62243-0097
Phone: (618) 539-3178
Fax: (618) 539-3174
E-mail: raai.freeburg@rhutasel.net

www.rhutasel.net

201 South Locust Street
Centralia, Illinois 62801-3508
Phone: (618) 532-1992
Fax: (618) 532-1993
E-mail: raai.centralia@rhutasel.net

Terms and Conditions of Letter Agreement for Professional Engineering Services

Performance of Services: The Engineer shall perform the services outlined in the Agreement or on the attached Exhibit in consideration of the stated fee and payment terms. The Engineer shall act as an independent contractor and shall perform the services provided for in this Agreement in accordance with the generally accepted standards of care of Engineer's profession.

Additional Services: The Engineer agrees to perform Extra Work and Additional Services as may be required during the development of the Project which may include studies, reports, and actions beyond the scope of basic services. Because Extra Work and Additional Services vary greatly in scope, complexity, and timing, they will be negotiated as separate and additional elements of service, and paid for under the current Compensation Schedule.

Access to Site: Client will provide the Engineer with access to the site for activities necessary for the performance of the services.

Billing/Payment: The Client agrees to pay the Engineer for all services performed and all costs incurred. Invoices for the Engineer's services shall be submitted, at the Engineer's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, the Engineer may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (annual rate equals 18%) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the billing, the Engineer may institute collection action and the Client shall pay all costs of collection, including reasonable attorney's fees.

Client Furnished Material: The Client agrees to furnish the Engineer full information as to the Project requirements including, but not limited to, any special or extraordinary considerations for the Project or special services needed, and also make available all pertinent existing data.

Hazardous Materials: When hazardous materials are known, assumed or suspected to exist at a project site, the Engineer is required to take appropriate precautions to protect the health and safety of his employees, and to comply with applicable laws and regulations. The Client hereby warrants that, if he knows or has any reason to assume or suspect that hazardous materials may exist at the project site, he has so informed the Engineer.

Insurance: The Engineer agrees to maintain worker's compensation and employer's liability insurance of a form and in an amount as required by state law, comprehensive general liability and automotive liability insurance, and professional liability insurance.

Other Professionals: The Client agrees to provide such legal, accounting, independent cost estimating, insurance counseling, and other professional services appropriate to the Project. These services shall be furnished at the Client's expense and the Engineer shall be entitled to rely upon the accuracy and completeness thereof.

Job Site Safety: The Engineer is responsible solely for his employees' activities on the job site. Neither the professional activities of the Engineer nor the presence of his employees shall be construed to imply that the Engineer has any responsibility for methods of work performance, superintendence, sequencing of construction, or safety in, on or about the job site.

Information for the Sole Use and Benefit of the Client: All opinions and conclusions of the Engineer, whether written or oral, and any plans, specifications or other documents and services provided by the Engineer are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Engineer. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either the Engineer or the Client.

Certifications, Guarantees and Warranties: The Engineer shall not be required to execute any document that would result in the Engineer certifying, guaranteeing or warranting the existence of any conditions.

Construction Cost Estimate: Construction cost estimates, if any, prepared by the Engineer, represent the Engineer's best judgment as a design professional. It is recognized, however, that neither the Engineer nor the Client has control over the cost of labor, materials or equipment, over the Contractors' methods of determining bid prices or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from Client's budget or from any estimates of cost prepared by Engineer.

Limitation of Liability: The Client recognizes the inherent risks connected with projects of this type. The Client agrees to limit the Engineer's liability to the Client and to all construction contractors and subcontractors on the project, due to the Engineer's negligent acts, errors or omissions, such that the aggregate liability of the Engineer to all those named shall not exceed \$50,000 or the Engineer's total fee for services rendered on the project, whichever is greater.

Ownership of Documents: All documents produced by the Engineer under this Agreement are instruments of the Engineer's professional service and shall remain the property of the Engineer and may not be used by the Client for any other purpose without the prior written consent of the Engineer.

Dispute Resolution: Any claims or disputes between the Client and the Engineer arising out of the services to be provided by the Engineer or out of this Agreement shall be submitted to non-binding mediation.

Governing Law: This Agreement shall be covered by the Laws of the State of Illinois.

Severability: If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall remain in full force and are binding on Engineer and Client.

Termination of Services: This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Engineer for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

Attorney Fees & Costs: In any action incurred to enforce this Agreement or defend the services provided in accord with this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

Initialed: GEA 3/27/15
Engineer Date Client Date

RHUTASEL and ASSOCIATES, INC. 2015

**Additional
Terms and Conditions
of Letter Agreement for Professional Engineering Services
Related to Transfer of Electronic Media**

Due to the potential that the information set forth on the electronic media (disk) can be modified by the Client, or the Client's consultant, unintentionally or otherwise, the Engineer shall remove all indices of its ownership, professional corporation name, and/or involvement from each electronic display.

For documentation purposes, two sets of an original electronic media (disk) and two (24" X 36" size) duplicate hardcopy sets will be prepared. One set will be given to Client and one set will be retained by the Engineer.

Client may provide such electronic media (disk) to its consultant for its purposes related to the project. Client shall require the electronic media (disk) to be returned to Client upon completion of such services.

Because data stored on electronic media (disk) can deteriorate undetected, the Client agrees that it will accept responsibility for the completeness, correctness, or readability of the electronic media (disk) after an acceptance period of 30 days after delivery of the electronic media (disk), and that upon the expiration of this acceptance period, Client will indemnify and save harmless the Engineer for any and all claims, losses, costs, damages, awards or judgements arising from the use of the electronic media (disk), files from them, or output generated from them. During the 30 day acceptance period, Client may review and examine the electronic media (disk) and information contained therein and any errors detected during this time will be corrected by the Engineer as part of the basic agreement. Any changes requested after the acceptance period will be considered extra work to be performed based upon the Compensation Schedule.

**Additional
Terms and Conditions
of Letter Agreement for Professional Engineering Services
Related to Insurance Types Held and Levels of Coverage Provided**

General Liability:

Each Occurrence - \$1,000,000
Medical Expense / Person - \$10,000
Personal Injury - \$1,000,000
Aggregate - \$2,000,000

Automobile Liability:

Each Occurrence - \$1,000,000

Umbrella Liability:

Each Occurrence - \$2,000,000
Aggregate - \$2,000,000

Workers Compensation:

Each Accident - \$1,000,000
Each Disease / Employee - \$1,000,000
Disease Policy Limit - \$1,000,000

Professional Liability:

Per Claim - \$1,000,000
Aggregate - \$2,000,000

Note: Should the Client require that the Engineer provide additional types of insurance and/or additional levels of coverage beyond those shown above, the cost for this additional insurance shall be paid by the Client.

Initialed: GEH 3/27/15 ; _____
 Engineer Date Client Date

RHUTASEL and ASSOCIATES, INC.
COMPENSATION SCHEDULE



HOURLY RATES

Principal Engineer	\$165/hour
Sr. Project Engineer	\$137/hour
Structural/Sr. Civil Engineer	\$155/hour
Project Engineer	\$105/hour
Principal Surveyor	\$165/hour
Project Surveyor	\$105/hour
Resident Engineer	\$120/hour
Design/Construction Engineer	\$95/hour
Design Surveyor	\$88/hour
Resident Technician	\$95/hour
Technician V	\$90/hour
Technician IV	\$80/hour
Technician III	\$67/hour
Technician II	\$56/hour
Technician I	\$45/hour

REIMBURSABLE EXPENSES

Travel	\$0.55/mile
Nuclear Density Gauge (Troloxler)	\$150/½ day
B&W Photocopies	\$0.15/copy
Color Photocopies	\$1.50/copy
Large Format Prints	\$3.00/sheet
All Other Expenses including Subconsultants	Cost + 20%

Reimbursable expenses may be subject to change at any time due to price fluctuations of suppliers.

If assignment requires overtime (over 8 hours per day) Monday through Friday or anytime on Saturday, these rates will be increased 50% (one and a half time) for those overtime hours. If assignment requires overtime on Holidays or Sundays, these rates will be increased 100% (double time) for those overtime hours. There will be a four (4) hour minimum charge on all weekend and Holiday assignments.

ORDINANCE NO. 1546**AN ORDINANCE OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FREEBURG, ILLINOIS,
AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO
EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE FREEBURG
WAVES REGARDING CONCESSIONS AT SWIM MEETS**

WHEREAS, the Village of Freeburg operates a municipal swimming pool;

WHEREAS, the Freeburg Waves are an unincorporated association operating a youth swim team, which participates in the Midwest Swim Conference;

WHEREAS, the Village and Waves find it desirable to reach an agreement as to the food and beverage concessions for meets and events; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the Village to execute the Memorandum of Understanding.

NOW, THEREFORE, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois as follows:

SECTION 1. The Memorandum of Understanding with the Freeburg Waves Regarding concessions as Swim Meets, in substantially the form of the copy of said agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

SECTION 2. The Mayor of the Village of Freeburg, Illinois, is hereby authorized and directed to execute the Memorandum attached hereto and made a part hereof, and the Village clerk is hereby authorized and directed to attest the same.

SECTION 3. The Village Board hereby authorizes disbursement of all payments as provided in the Memorandum (\$200 per meet/event).

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED by the Board of Trustees and approved by the Mayor this 20th day of April, 2015.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard
Village Clerk

Approved this 20th day of April, 2015.

VILLAGE OF FREEBURG, ILLINOIS

Seth E. Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk

Approval as to Legal Form:

Village Attorney

**Memorandum of Understanding
Between
The Village of Freeburg
And
The Freeburg Waves**

Regarding Swim Meet Concessions

WHEREAS, the Village of Freeburg (“the Village”) operates a municipal swimming pool;

WHEREAS, the Freeburg Waves (“the Waves”) are an unincorporated association operating a youth swim team, which participates in the Midwest Swim Conference;

WHEREAS, the Waves utilize the municipal pool for swim meets; and

WHEREAS, the Village and Waves find it desirable to reach an agreement as to the food and beverage concessions for meets and events.

Now, **THEREFORE**, the Parties mutually agree and covenant as follows:

1. The Waves agree that the concessions service operated by the Village at the municipal pool shall be the sole vendor of food and beverages at official meets and events/competitions held at the municipal pool.
2. The Village agrees to pay the Waves \$200.00 for each official meet or event/competition. The \$200.00 fee shall not be payable for cancelled events or practices and training.
3. This memorandum of understanding shall terminate on December 31, 2015.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures this _____ day of _____, 2015.

THE VILLAGE OF FREEBURG:

THE FREEBURG WAVES:

Mayor Seth Speiser

President Courtney Schwable

Attest (Seal)

Treasurer Shelly Fritz

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)
Wednesday, April 15, 2015 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Public Property Committee was called to order at 5:30 p.m. on Wednesday, April 15, 2015, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard (6:00 p.m.), Trustee Matt Trout, Trustee Ray Matchett, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg, Office Manager Julie Polson and Pool Manager Scott Schulz. Guests present: Janet Baechle and Lisa Meehling.

POOL: A. OLD BUSINESS:

1. Pool Upgrades: Tony has one change on the quotes. The pool covers will be \$18900 installed. For the grant we wrote, we chose a storm shelter kit for a metal building. Tony talked to Seth about the shelter, and instead of bidding it as a metal building, we could have it built as a wood building. The total for all of the pool upgrades is \$143,000 and with the grants of \$51,000, we would have to come up with \$92,000. Tony budgeted \$85,000 this year and reminded the committee the budget has been approved. We would get reimbursed from the grants after the project is done. The diving board needs to be replaced, and Tony confirmed the slide is included which is a half open vortex slide, and has steps instead of a ladder. Tony would like to get moving on the shelter. With respect to the shelter, Seth said you could do cedar posts and a metal roof for half the price of the kit. Tony will prepare the shelter bid with both options.

John said Jerod Heintz has been out preparing the bath house floor. Tony asked for confirmation the pool upgrade plan was ok. After this, the upgrade budget will drop very low. Matt said this is the time to do it and Dean agreed we need to move forward. The committee was in agreement with moving forward on the pool upgrade plan.

B. NEW BUSINESS:

1. Freeburg Elementary School PTO Spring Carnival Donation Request:: Trustee Dean Pruett motioned to approve one 10-day pass to the Freeburg Elementary School PTRO Spring Carnival and Trustee Steve Smith seconded the motion. All voting yea, the motion carried.
2. Freeburg Waves Agreement: Tony included a copy of the ordinance we passed last year which gave the Freeburg Waves \$200 per home swim meet. He thinks it was a good deal for both the Village and the Waves and would like to do it this year as well. Tony will check with Health Dept. to see if there are any new mandates coming down. The committee directed Tony to contact the Freeburg Waves to make sure they are in agreement with the same reimbursement and then place it on the next board agenda.

Tony received a request from the Library about offering a coupon to the participants of the summer reading program. Trustee Niebruegge stated we could offer a day that promotes this towards the end of the season, and the participants could receive free admission to the pool that day. She asked Tony to talk to the Library and see if they are agreeable to that. Pool Manager Scott Schulz said we could get a roster from the Library and not require a coupon. Trustee Niebruegge said we will set up a meeting with Tony, Scott and Julie to discuss pool advertising, etc. Scott brought up the movie night and Tony is working on that.

STREETS: A. OLD BUSINESS:

1. Approval of March 4, 2015 Minutes: Trustee Steve Smith motioned to approve the March 4, 2015 minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.
2. Safe Routes to School: Tony said on the project out here, IDOT said the meeting will happen soon. There is a new governmental grant which would apply to the sidewalk over the railroad. The railroad has approved the crossing, we have sent them our plans, and are waiting for a call back from the new person handling our project.
3. MFT/Ditch on N. Main: John said Rhutasel still working on the Main St. ditch, and they are also working on MFT. We have purchased 38,000 gallons of oil which will get us caught up on our street schedule. John said we are also going to be oiling and chipping the high school parking lot, bus garage, and the road from the Primary Center to Hill Mine Road for the Grade School.
4. Drainage Problem Areas/Southgate Drive/Countryside Lane: John said we have worked on a couple, he has Southgate on the list. It is one of our streets to oil and chip, and he will also redo the drainage on the curve. Mayor Speiser asked about the Huelsman issue, and John said Rhutasel is conducting flow calculations. John has again asked for a meeting with Chris Smith of Rhutasel and John Harryman.
5. Shady Lane Dispute: Tony said we need to get Julia Wilkerson, her son and sister together to sign documents.
6. Cemetery Road: Tony said Trustee Trout will cover this at the next chamber meeting since Frank Heiligenstein is supposed to be the speaker.
7. Village Park Gazebo: John advised he hopes to have the sidewalk done by the end of May. Will have about an 8 foot entrance and asked for any suggestions on the design. Item can be taken off the agenda.
8. DCEO Sidewalk Grant: Tony advised we have had received several submissions. We are going to add a street layer to the GIS system which will include sidewalks, oil and chip, culverts, etc. Our goal is to get it on the website so residents can see where we are going to oil and chip. John will prioritize the sidewalk requests rather than bring them to committee.

9. Shop Roof Replacement: John advised this has been completed and item can be taken off the agenda.

John said Will Fischer's sidewalk is still an issue, he is getting groundwater in his basement. John met with TWM, and the foundation drain needs to be fixed and will be taken care of.

B. NEW BUSINESS:

1. Temporary Part-Time Help: Tony said we have budgeted for a full time hire and also temporary help. With our current shortfall in the public works department, we need to move forward. John said he is behind with everything that needs to be done. Seth suggested we hire 2 – 3 part-time guys now and address the full-time hire at a later date. John is comfortable with doing that. We have Loren Sinn, Dave Beshears and Derrick Tewel we can use on the part-time basis.
2. Race for the Military: Tony advised this is an organization that wants to hold a 5K event in town but wants our help with the route. They would also like to hire a band to play until midnight at the park. Mayor Speiser asked if they should go to the park board. The homecoming bands play until 11:00 p.m.. We could offer them midnight, but if someone complains, they would have to close down. Trustee Niebruegge suggested going to them with a couple routes that we've used in the past and that they would have to pay for police officers.
3. Full Time Crew Worker: Discussed above.

Trustee Trout went through the Village Park, and asked if we can hire someone to take care of the weeds since we now have a gazebo that is rented out for events. John will get quotes for the park and Village Hall. Trustee Niebruegge stated that can be part of the beautification project for the park.

Trustee Dean Pruett motioned to amend the agenda in order to hear Public Participation and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

Janet wondered why we are considering metal for a storm shelter, and stated we are asking for trouble. Tony said it's outside the pool fence, and said it's made of steel with a plastic coating.

EXECUTIVE SESSION

6:06 P.M.

Trustee Dean Pruett motioned to enter into Executive Session citing personnel 5 ILCS 120/2 - (c)(1) and real estate transactions, 5 ILCS, 120/2-(c)(5) and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

6:14 P.M.

Trustee Steve Smith motioned to end Executive Session at 6:14 p.m. and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried. The Streets Committee reconvened at 6:15 p.m.

C. GENERAL CONCERNS: John said the Welcome to Freeburg sign at the sound end of town blew down in the storm. The leaf pile at Trentmans caught fire, it's down deep, and we are going to have to find a different place to dump. He suggested looking at a community compost area. We need to look at placing a time limit on the leaf program and come up with other options.

D. PUBLIC PARTICIPATION:

E. ADJOURN: Trustee Steve Smith motioned to adjourn the meeting at 6:16 p.m. and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Matchett/Blaies)
April 15, 2015 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The Public Works Committee Meeting was called to order at 6:17 p.m. on Wednesday, April 15, 2015, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Ray Matchett, Trustee Mike Blaies, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Elizabeth Niebruegge, Trustee Matt Trout, Trustee Steve Smith, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle, Rich Gordon, Larry Rhutasel and Lisa Meehling

Trustee Ray Matchett motioned to amend the agenda in order to hear Public Participation first and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Public Works Director John Tolan advised Rich Gordon is here to advise of a sewer problem where he lives on West Street. There are three homes tied together on one sewer line. John would like to get them off of that and on separate lines. He suggested setting a manhole in that area and it would feed back to the gravity line that goes into West Street lift station. Those problems continue over to Potter Street. Rich advised Spengler came out and cleaned up the line, and told Rich there are dips in the line and also roots. John said this is something we will start looking into, and he will bring back some cost estimates. He commented there will have to be some cost participation by the residents as well.

A. OLD BUSINESS:

1. Approval of March 4, 2015 minutes: *Trustee Ray Matchett motioned to approve the March 4, 2015 minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*
2. Sewer project: Larry Rhutasel here to talk about the new West wastewater treatment plant. Realistically, the facilities plan should be relooked at before we move ahead with the design. That original plan was completed in 2009. The projections in that study were based on what had happened, but with growth slowing, the population is showing limited growth, and the numbers need to be looked at. Larry believes the facility planned is oversized for the current needs. It also took into consideration taking the flow from the east plant over to the west plant. At this point, it would be very difficult for the village to fund a \$10M project. Larry suggested the plan be revisited, reevaluated, look at more realistic population projections, and then resize the preliminary design and look at other alternatives, like keeping the east plant in use. The east plant could be upgraded at a better cost rather than closing it down. He also suggested making the new plant substantially smaller at this time but designed so that it can be added onto in the future.

Water/Sewer Committee Meeting
Wednesday, April 15, 2015
Page 1 of 3

Larry said we are going to have to raise rates just to pay off the loan for trunk sewer line to the north. Larry said they are also going to look at a staged increase over the next several years so can start laying money aside. Tony would like to propose moving forward with the \$10,000 reevaluation of facilities planning study. That's the first step in this process. Larry doesn't see any problems with developing the potential site for sewer expansion. John said we also want to look at using as much of the land that we have now and existing facilities as well.

Trustee Mike Blaies motioned to recommend to the full Board to re-evaluate and update the Wastewater Facilities Planning Study at a cost not to exceed \$10,000.00 and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

3. Sewer issues: John said we televised and cleaned several issue areas, including Railroad Street from Phillips to Mill; the 200 block of north Edison; Lakeview and our lines were fine. We also televised West Street for the future sewer extension.
4. Water main extension along Rentchler Road: Tony said there is nothing new on this. He said at this time, he doesn't see the need for TWM's proposal to extend the water lines from Save to Rentchler Road and White Oak.
5. Countryside Lane annexations: Tony talked to Mayor Eckert at today's IDOT meeting and will call him tomorrow morning to get this resolved. He has talked to Gale about drawing up the easements once we receive approval.
6. GIS Implementation: John said we've started using it, and really like it.
7. SLM Water Issues: John said we have no new issues. Item can be taken off.
8. FSH Minutes: Minutes will be included in the next packet, Larry said the interconnect should be in place soon.
9. Water Tower Painting: John said this on hold for about a month and he is fine with that.
10. Water Violation – Restricted Status List: John said we are still on the list until the is problem corrected.

B. NEW BUSINESS:

1. TWM Contract Agreement for Save Site Water Main Extension to Plum Hill Road: Discussed above.
2. Spring Clean Up – Closing Roads: We are going to block off Railroad Street mainly on Saturday and Sunday. We will get that in the paper next week.
3. Scheid/Towers 412-414 E. Mill Sewer Connection: John said there is an issue with septic tanks failing at the end of Mill st., before you go into cemetery. The residents are trying to find a way to hook onto the village's sewers. They are either going to get easement from Mr. Morton, or go into manhole behind Mr. Shain's house.

4. Sewer Plant: Discussed above.

C. **GENERAL CONCERNS:** None.

D. **PUBLIC PARTICIPATION:** See above.

E. **ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 6:42p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge.

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
(Blaies/Smith/Niebruegge)
Wednesday, April 15, 2015 at 6:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Electric Committee was called to order at 6:54 p.m. on Wednesday, April 15, 2015 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Dean Pruett, Trustee Matt Trout, Trustee Ray Matchett, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Lisa Meehling.

A. OLD BUSINESS:

1. Approval of March 4, 2015 Minutes: Trustee Elizabeth Niebruegge motioned to approve the March 4, 2015 minutes and Trustee Steve Smith seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Shane advised we sold the 3 items that were placed on the I bid system. The trencher sold for \$10,300, we expected to receive \$3,000. The truck bed did not sell, so Shane contacted the high bidder and received \$75, we wanted \$90. The water valve sold for \$300. Our website page was ready but by the time pictures were available to be loaded on it, the items were sold. We will have a link up the next time something is added to the I bid system.
3. Net Metering and Geothermal Program: Julie will get this changed to IMEA grant program. Three people asked for an application, only Exchange Cart has turned one in, they have a \$5400 project, and qualify for \$344. We can keep the program going, and keep the money in there. We have \$2500 available.
4. Charter Pole Agreement: Nothing new to report.
5. New bucket truck: Shane said the truck is in service, but has not scheduled it to be lettered yet.
6. Altorfer Service Agreement: Shane has not heard from the guy, he will contact him.
7. Safety Award Program: John said our Electric guys are going strong and will be receiving a safety award. The remaining public works crew did pretty good – they had 2.5 years without a safety incident. Everyone will be recognized shortly.

8. Reconnection fees: Tony reviewed our procedure and said we are still considering placing the reconnect fee into the final bill so it's done at one time.

B. NEW BUSINESS:

1. LTC Serviced: Shane said this is something that came up in the monthly checks. The LTC changes voltage as the load picks up or drops off, is submerged in oil, which is getting low. He doesn't see any leaks, equipment is sensitive to moisture, and doesn't want our guys to do it. He would like to have this work done by professionals. We need de-tank it and service it, and believes it has been awhile since this has been done. Fletcher gave him estimate of \$3527 to service the LTC and put in new oil. He will get other bids and would like to push this off to the fall. We could switch some of the load to the north power plant and not have to generate. BHM&G could give us recommendations on other companies that perform this service.

John said for the last 3 years, he attended the Illinois Public Service Institute for supervisors which covers a whole gamit of issues, and he would like to start Shane on this. It is a 3-year course, one week a year. John said it was very helpful for him and the committee agreed with the request.

Shane said the chipper is aging and has been serviced quite a bit lately. He thinks we need to start looking at replacing it. EPA cracking down on everything including the smaller diesel unit emissions. We are looking at a possible 25% increase when the chipper will be put on emissions. We are looking at \$30,000- \$40,000. He also said the chipper is being used way more then we ever did. The original intent was just for storm damage and trimming trees, not for our current schedule of limb pickup.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Elizabeth Nieburegge motioned to adjourn at 7:16 p.m. and Trustee Steve Smith seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager