

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Elizabeth Niebruegge
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

November 16, 2015

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Trout/Blaies/Meehling/Pruett)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, November 18, 2015, at 6:30 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. In-Car Computer
- B. New Business

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of October 28, 2015 Minutes
 - 2. Health Insurance Option to Switch to Spouse's Plan
- B. New Business
 - 1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1)
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
(Trout/Blaies/Meehling/Pruett)
Wednesday, October 28, 2015 at 6:30 p.m.

Chairperson Matt Trout called the meeting of the Personnel and Public Safety Committee to order on Wednesday, October 28, 2015 at 7:07 p.m. Those present were Chairman Matt Trout, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Ray Matchett, Village Clerk Jerry Menard, Chief Stan Donald (absent), Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

OLD BUSINESS:

1. In car Computer: Administrator Funderburg will have the police department check with Computron on this.

B. NEW BUSINESS:

1. No Parking on Cemetery Roads by Football Fields: Tony said we have received a couple of complaints of people parking on both sides of the street and blocking the view. Trustee Niebruegge advised Chief Donald is in agreement with the signs. John will take care of it. There will be no parking on the cemetery side of the street from the football field to the t-ball field.
2. Stop Sign on S. Potter: John said we had a pole knocked down at the end of Potter and W. Mill by where Dambacher's lot. We will check to see if an ordinance has already been done for this. If not, the Chief was okay with it and it will be placed on Monday's agenda.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of September 30, 2015 Minutes: Trustee Mike Blaies motioned to approve the September 30, 2015 Minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Job Descriptions/Handbook: Trustee Trout asked if anyone had any questions about the handbook. He reviewed it and stated as far as the content, he didn't see any issues. Tony stated once the handbook is official, we will then build better job descriptions in the code book, for example the Village Administrator and Public Works Director. Our goal is to make everything cohesive. The union contracts come first, then the code book, then the handbook.

Trustee Mike Blaies motioned to recommend to the full Board the Employee Handbook be approved and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS: Administrator Funderburg brought up our health insurance and advised that he would like the Village to consider offering our employee's the opportunity to their spouse's plan and receive a flat amount from the Village to do so. Tony asked Attorney Manion about it and said a lot of people do that. Trustee Trout thinks it will save the Village money. Mayor Speiser suggested taking it to the health insurance committee to have them investigate it. We will check with Brian Jablonski as well to see if this is something we could do. The committee was fine with the request. Trustee Blaies asked about the new part-time employees and John said they are doing great. Trustee Pruett asked if we need to start the new hire process and Julie advised the position was posted internally.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Mike Blaies motioned to adjourn at 7:26 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.



Julie Polson
Office Manager