

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruet
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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Finance Committee Meeting
(Finance/Industrial Park/Economic Development/Budget)
Smith/Niebruegge/Trout

Wednesday, February 25, 2015 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

Chairperson Steve Smith officially called the meeting of the Finance Committee to order at 5:30 p.m. on Wednesday, February 25, 2015. Those in attendance were Chairperson Steve Smith, Trustee Matt Trout, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Treasurer Bryan Vogel (absent), Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dean Pruet, Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg (absent), Finance Clerk Debbie Pierce and Office Manager Julie Polson. Guests present: Lisa Meehling and Janet Baechle.

A. REVIEW OF BOARD LISTS: The Board Lists were reviewed by the committee. The following expenses were questioned: Trident Insurance, \$2500 – deductible for lawsuit claim; Mednik-Riverbend, \$182.28 – change in vendor name from Cardinal Cleaning Cloths; Julie – recording fees – fees charges when Julie records ordinances, utility liens, etc.

B. REVIEW OF INVESTMENTS: We have a CD coming up for renewal in June. Julie will check with Brian to see when he will go out for bid on this.

C. INCOME STATEMENT: Trustee Niebruegge questioned the canine program and Debbie said there is an income line item for donations, 01-00-389.6 and the expenses are tracked under 01-21-670. Trustee Smith asked about streets health insurance and Debbie advised nothing has changed. Trustee Trout asked what was included in AD-services, building and Debbie said that was for the floors and carpet cleaning. He also asked why there is postage in the garbage fund and Debbie explained the mailing of the utility bills comes out of each utility. Steve also asked about the EPA loan and Debbie said the budget can't be changed. It will be fixed with the new budget.

D. TREASURER'S REPORT: Trustee Elizabeth Niebruegge motioned to recommend to the full Board the Treasurer's Reports for April 30, 2014; May 31, 2014 and June 30, 2014 for approval and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.

E. OLD BUSINESS:

1. Approval of January 28, 2015 Minutes. Trustee Elizabeth Niebruegge motioned to approve the January 28, 2015 minutes pending correction and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.
2. Attorney Invoices: Copies were provided.
3. Sign at Industrial Park: John advised he met with the sign guy who is putting together his idea of what to do. The sign will be viewable from both sides and will need to be moved closer to the highway to avoid the utility lines.

4. Website Update: Elizabeth and Julie continue to add more content to the website. Julie was approached by a local business owner that would like to advertise on the website. Elizabeth and Julie will get together and work on this.
5. Economic Development: Trustee Smith advised the Economic Development Committee will start back up. Julie does not have anything to report.
6. 3-to-5-year Plan/Strategic Plan: John said he has been working on it for the budget.

F. NEW BUSINESS:

1. Increase in Fees for Weilmuenster Law Group, P.C.: The attorney fees will be increased by \$10/hour. Julie said it has been years since we have received an increase from them. Trustee Trout suggested a contract with the attorney at the time of appointment.
2. Requests to Waive Late Fees on Utility Bills: Julie said we have two requests for waiver of the utility bill late fee. The first request is from ATC, the physical therapy company at the Marketplace. The envelope shows they mailed their payment on June 30th but we did not receive it in the office until February 10, 2015. The committee agreed to waive the late fee. The second request is from a resident that has only lived in Freeburg for a couple of months and missed the due date. Our policy states you need to have one year of billing history in order to waive a late fee. The committee agreed and did not grant the waiver. Julie advised that resident has since enrolled in our direct debit program.
3. Update on Insurance Claims: Julie explained in the past she has had a hard time recouping our deductibles on claims paid by our old insurance company. She reviewed this with our agent, Jessica, and she said they have a representative at their agency that works on trying to get the claims fully subrogated. Julie reported that she has received full reimbursement of the deductible on one claim in the amount of \$1,000; the claimant in the second claim has started making payments, and once they are completed, we will receive a check for \$500. The last claim was never referred to the subrogation department, so we are in the beginning stages of that claim.
4. Comprehensive Plan Ordinance: Tony and Julie met with Keith Moran of Moran Economic Development regarding our comprehensive plan. Julie said he normally charges around \$68,000 for a full-blown plan, but with the work that the Plan Commission has already done, they are going to charge \$16,000. Steve's 3-to-5 year plan and economic development plan, as well as the IMAP study will all factor into the creation and completion of our comprehensive plan.

Trustee Matt Trout motioned to recommend to the full Board Ordinance #1539, An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois, Authorizing the Village to Enter into and the Mayor to Execute an Agreement for Technical Services and Assistance between the Village of Freeburg, Illinois and Moran Economic Development, LLC for approval and Trustee Elizabeth Niebruegge seconded the motion. All voting yea, the motion carried.

G. PUBLIC PARTICIPATION: Janet asked why we don't have a contract with the attorney.

H. ADJOURN: *Trustee Matt Trout motioned to adjourn the meeting at 5:57 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

