

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattern
Kevin Groth
Corby Valentine
Steve Smith
Tony Miller

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

FREEBURG REGULAR BOARD MEETING Monday, February 2, 2009 at 7:30 p.m. Board Minutes

CALL TO ORDER: Mayor Danford called the Regular Board Meeting to order at 7:32 p.m. on Monday, February 2, 2009, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller - here; Trustee Kevin Groth – here and Mayor Raymond Danford – here; (7 present, 0 absent). Mayor Danford announced there is a quorum.

MINUTES OF PREVIOUS MEETING: *Trustee Rita Baker motioned to approve the minutes of Monday, January 20, 2009 and Trustee Kevin Groth seconded the motion; (6 ayes, 0 nays, 0 absent).* All voting aye motion carried.

FINANCE: Trustee Smith said he would like to make a motion to approve the Warrant List.

Trustee Steve Smith motioned to approve the Warrant List in the amount of \$18,715.89 and Trustee Kevin Groth seconded the motion. **ROLL CALL:** Trustee Steve Smith – aye; Trustee Kevin Groth - aye; Trustee Charlie Mattern – aye; Trustee Rita Baker – aye; Trustee Corby Valentine – aye; Trustee Tony Miller - aye; (6 ayes, 0 nays, 0absent). All voting aye motion carried.

Trustee Smith said in the Finance meeting we discussed the following:

1. **Health Insurance Renewal:** Trustee Smith said we talked about the Health Insurance Renewal and there is an ordinance in the packet for this and we will discuss it later on.
2. **Alternative Payment Method for Utilities:** Trustee Smith said we have 62 people signed up for direct debit payment. We will talk about this later on.
3. **Sprint Bill:** Trustee Smith said Julie provided quotes from Nextel, AT&T and Verizon Wireless. We will skip the discussion on that for right now.

Trustee Smith said for the direct debit option, since we do have 62 who have signed up for direct debit, the committee didn't know what percentage we want to set before we implement the program. It will cost us a one-time charge of \$1,000.00 for the software and then \$16.00

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per month. We discussed trying to get Regions to waive any kind of transaction fees if we keep our checking account with them. We are thinking about re-bidding the checking account any way. The committee wanted to bring it to the board to discuss and see if we want to set a number of participants before we implement it or do we just move forward with it. Trustee Miller said he thinks that is a good enough number to start with. He thinks we will get more as we continue with the program. Trustee Groth asked if we contacted Regions about those charges. Trustee Valentine said he didn't think Bryan knew he was supposed to do that unless someone talked to him about it later. Corby said he didn't have that understanding either. Trustee Groth said some of the surrounding municipalities are already doing this and we hope we can too. Trustee Miller said Millstadt and Waterloo are doing it with their local banks. Trustee Valentine said lets start with a bank that is not going to charge us a fee.

Trustee Tony Miller motioned to go out and get bids from the bank and Trustee Steve Smith seconded the motion. ROLL CALL: Mayor Danford asked, All voting aye motion carried.

Trustee Smith said they talked about the cell phones. Julie provided a quote from Verizon for everybody. Trustee Smith asked Administrator Herzing if this is for 450 minutes for each employee. Administrator Herzinz said the way this is set up the supervisor minutes would be pooled: 1 phone with 900 minutes, 4 phones with 450 minutes. Each public works employee would have 450 minutes and could, at their option, pay a little extra each month to get more minutes. He thinks it is about \$20.00 to go from 450 to 900 minutes. Trustee Valentine asked if this included the \$10.00 the employee would pay each month and Administrator Herzing said that is not included in these numbers. Dennis asked to keep this out of the equation for right now. Trustee Miller asked what are we paying right now. Administrator Herzing said it is never the same every month, it is around \$ 750 to \$780 which includes all of the taxes. This proposal does not include taxes, they are close to a \$100 a month. Dennis said we have been having trouble with our Nextel phones. Dennis said this proposal is only cell phone minutes. Verizon phones can have push buttons to talk if we would need them down the road at a cost of \$5.00 per phone each month.

There was discussion on the \$10.00 charge on the deduction from the employee's paycheck for the cell phone and the contract to change to Verizon. Trustee Smith asked the Board if they would like to vote on this tonight. Trustee Miller asked if we got bids from other companies. Administrator Herzing said yes and Verizon was the best deal. Trustee Groth added they have a business here in Freeburg. Administrator Herzing said they must be a pretty good company because Chief Woodruff said the Sheriff Department just switched from Nextel to Verizon. Public Works Director Ron Dintelmann and Assistant Public Works Director John Tolan explained that Verizon would be better for them and the employees.

Trustee Rita Baker motioned to enter into a contract with Verizon with a \$10.00 deduction from all employees except the supervisors and Trustee Corby Valentine seconded the motion. ROLL CALL: Trustee Rita Baker – aye; Trustee Corby Valentine - aye; Trustee Charlie Mattern – aye; Trustee Steve Smith – aye; Trustee Tony Miller - aye; Trustee Kevin Groth – aye; (6ayes, 0 nays, 0 absent.) All voting aye, the motion carried.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

ESDA REPORT: None.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE: None.

RECOMMENDATION OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: Mayor Danford said next on the agenda is Ordinance No 1308: An Ordinance Adopting an Identity Theft Prevention Policy. Trustee Smith said before we vote on this he has some questions.

1. Page 4 under Identifying Information the second sentence should be "may" not man.
2. What kind of training are the employees supposed to receive? Administrator Herzing said the policy came from IMUA and he thinks they are going put out some training materials for this.
3. Trustee Smith asked what kind of liability does the village have if the information is stolen. It doesn't say anything about that in the ordinance. Trustee Smith said what would happen if an employee would copy information on a disk and sell it to somebody. Mayor Danford said that would basically be handled by state statue because that would be a criminal act.
4. Trustee Smith said it mentions contractors in here. Are we going to have some kind of confidentiality agreement in for contractors? Administrator Herzing said yes, he will put together a packet for that.

Trustee Valentine said he has a problem with the fact the ordinance says there is going to be training and there is no mention of what kind of training or timeline for the training. Trustee Smith read a couple of lines from the ordinance adding there is nothing that tells about the training method. Mayor Danford said this basically formalizes the office procedure. The girls here in the office are primarily the target of this. Trustee Miller asked if the training is just for office personnel or is it for everybody. Mayor Danford said this would have to involve everyone. Administrator Herzing said he is not sure if IMUA training on this subject is even formalized and available yet. Dennis said the statutory deadline to have this policy in place was a couple of months ago. Trustee Valentine said he doesn't think it will take too much to sit down and write a procedure or training based on the information that is here unless you want to wait for the state to see if they are going to bring out something more informative. More discussion took place on the subject before voting.

Trustee Rita Baker motioned to accept Ordinance No. 1308 by title only and Trustee Kevin Groth seconded the motion. **ROLL CALL:** Trustee Rita Baker – aye; Trustee Kevin Groth - aye; Trustee Charlie Mattern – aye; Trustee Steve Smith – aye; Trustee Corby Valentine – aye; Trustee Tony Miller - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Danford said with the basic implementation of this, all pertinent issues should be discussed with the appropriate employee and document that we have discussed the basic flags with each employee.

Mayor Danford said moving onto Ordinance No. 1309: An Ordinance Amending the Revised Code of The Village Of Freeburg, St. Clair County. Mayor Danford asked Administrator Herzing if we are just changing one line on this ordinance? Administrator Herzing said all this does is change the amounts on the medical insurance reimbursement because of the new insurance plan. The old numbers were \$2,000 per person and \$6,000 per family and the new numbers are \$2,500 per person and \$5,000 per family.

Trustee Tony Miller motioned to accept Ordinance No. 1309 by title only, and Trustee Rita Baker seconded the motion. ROLL CALL: Trustee Tony Miller – aye; Trustee Rita Baker - aye; Trustee Charlie Mattern – aye; Trustee Steve Smith – aye; Trustee Corby Valentine – aye; Trustee Kevin Groth - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Trustee Miller said since the pool project is going to take longer or if it will be done at all, he would like to issue refunds back to the organizations that donated money to the swimming pool until a decision has been made about the pool.

Trustee Tony Miller motioned to refund the amount of money that was donated for the pool from the Swim Team and Freeburg Jr. Women's Club and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Tony Miller – aye; Trustee Steve Smith - aye; Trustee Charlie Mattern – aye; Trustee Rita Baker – aye; Trustee Corby Valentine – aye; Trustee Kevin Groth - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried

APPOINTMENTS: None.

COMMITTEE MEETING MINUTES:

Public Works Committee Meeting: Trustee Charlie Mattern called the Public Works Committee Meeting to order on Wednesday, January 21, 2009 at 5:30 p.m.

1. **SAVE Site Water Situation:** Trustee Mattern said we continue to work on the SAVE water situation. The grant application has been received and we will see if we can get some kind of assistance with that.

2. **Sewer Study:** Trustee Mattern said the next meeting for the sewer study will be February 18th when the sewer study prepared by Rhutasel and Associates and Horner and Shifrin will be discussed by the committee in great detail.

3. **Recycling:** Trustee Mattern said we are waiting to hear about the grant before we can take the next step.

A discussion took place about the delay of trash pickup. All questions and answers were done in a fashionable manner. (It sounded like a bunch of trash talk to me)

Personnel and Public Safety Committee Meeting: Trustee Rita Baker called the Personnel and Public Safety Committee Meeting to order on Wednesday, January 21, 2009 at 6:30 p.m.

1. **Curfew Ordinance:** Trustee Baker said we are still discussing the curfew ordinance.

2. **Burrows Work Status:** Trustee Baker said Chief Woodruff reported that Officer Burrows would be back next week.

3. **Update Radio System:** Trustee Baker said he also gave us an update on the new radio system that had been installed.

Trustee Baker said we discussed some other Personnel issues.

Trustee Valentine has a request, is it possible for Officer Marquardt to bring in our new employee to one of the board meetings and give us a demonstration----you know I am talking about the dog. Administrator Herzing said he thinks we can do that. He will get a hold of Officer Terry and ask him.

Trustee Baker said she has one more thing she would like to make a motion.

Trustee Rita Baker motioned to pay Laura McGarry her 48.5 unused vacation hours and Trustee Charlie Mattern seconded the motion. ROLL CALL: Trustee Rita Baker – aye; Trustee Charlie Mattern - aye; Trustee Steve Smith – aye; Trustee Corby Valentine – aye; Trustee Tony Miller – aye, Trustee Kevin Groth - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried

Committee As A Whole Meeting: Mayor Danford called the Committee As A Whole Meeting to order on Monday, January 26, 2009 at 7:00 p.m.

Mayor Danford said Trustee Smith brought forward projects listed for our 3- and 5-Year Strategic Plan. The basic discussion revolved around updating the costs and attempts to prioritize the projects that are on the list. Mayor Danford asked Trustee Smith if he has anything to say. Trustee Smith said he did update the spreadsheets. Public Works Director Ron Dintelmann said he has them and is reviewing them. Trustee Smith said since we have updated spreadsheets, should we hold another Committee as a Whole to review it and approve it? If we do that, do we want to combine that with the IMAP Study Review meeting? Mayor Danford said that seemed reasonable. Dennis said we don't have the IMAP Study back. He made the corrections and sent it to them and they haven't sent the final draft back. Mayor Danford said we will wait until the IMAP Study is back and have just one meeting.

UPCOMING MEETINGS:

Street Committee Meeting – Wednesday, February 4, 2009 – 4:30 p.m.
Legal/Ordinance Committee Meeting – Thursday 5, 2009 – 5:00 p.m.
Community Improvement Board Meeting –Monday, February 9, 2009 – 7:00 p.m.
Personnel/Police Committee Meeting – Wednesday, February 11, 2009 – 6:30 p.m.
Electric Committee Meeting – Thursday, February 12, 2009 – 5:30 p.m.
CLOSED IN OBSERVANCE OF PRESIDENT’S DAY – Monday, February 16, 2009
Board Meeting – Tuesday, February 17, 2009 – 7:30 p.m.

VILLAG PRESIDENT AND TRUSTEES’ COMMENTS

Trustee Charlie Mattern: No, thank you.

Trustee Steve Smith: I would like to thank all of the departments involved with the snow removal.

Trustee Rita Baker: You guys did a good job!

Village Clerk Jerry: Ron, John you guys did a great job on the snow removing. I heard all over town what a great job you guys did.

Trustee Corby Valentine: What does the Community Improvement Board do? Mayor Danford said they are actually working under Kevin’s directions. Kevin, would you like to answer this one? Trustee Groth answered Trustee Valentine’s question.

Trustee Tony Miller: Nothing tonight.

Trustee Kevin Groth: Lot of compliments on a good job you guys did.

Mayor Danford: None.

Staff Comments: None.

ADJOURN: *Trustee Rita Baker motioned to adjourn at 8:40 p .m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*



Jerry Menard
Village Clerk