

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

VILLAGE OF FREEBURG

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FREEBURG REGULAR BOARD MEETING Monday, December 7, 2009 at 7:30 P.M. Board Minutes

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:35 p.m., on Monday, December 7, 2009 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller – here; Trustee Seth Speiser – here and Mayor Raymond Danford – here; (7 present, 0 absent). Mayor Ray Danford announced there is a quorum.

MINUTES OF PREVIOUS MEETING: Trustee Rita Baker motioned to approve the minutes of Monday, November 16, 2009; and Trustee Tony Miller seconded the motion; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

FINANCE: Trustee Steve Smith said he would like to make a motion to pay the warrant list. Trustee Steve Smith motioned to approve the Warrant List in the amount of \$12,414.25 and Trustee Rita Baker seconded the motion. **ROLL CALL:** Trustee Steve Smith – aye; Trustee Rita Baker - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine – aye; Trustee Tony Miller – aye; Trustee Seth Speiser– aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

1. **CD's:** Trustee Smith said we talked about the CD's that are coming due in March. We have about \$600,000 which is at 4.8% and the current rate right now is 3.5% which is a 27% reduction in interest earnings, which is going to affect our budget next year.

2. **Health Insurance Renewal:** Trustee Smith said we talked about the health insurance renewal and right now we are getting quotes from GHP.

3. **IRS Audit:** Trustee Smith said the IRS Audit has been completed and it came out successfully.

4. **Employee Christmas Bonus:** Trustee Smith said we talked about the employees' Christmas Bonus.

Trustee Steve Smith motioned to pay the employees a Christmas Bonus full-time employees \$75.00, part-time employees \$25.00 to include Barbara Kaesberg and Trustee Tony Miller seconded the motion. **ROLL CALL:** Trustee Steve Smith – aye; Trustee Tony Miller - aye; Trustee Seth Speier - aye; Trustee Corby Valentine – aye; Trustee Rita Baker – aye; Trustee Charlie Mattern– aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

5. **Tax Levy:** Trustee Smith said we talked about the Tax Levy, which will be voted

on later on in the agenda. Trustee Smith said there will be a 4.9% increase and this probably will reduce our tax rate.

Trustee Smith said he received a letter today from the Illinois Department of Transportation for the Safe Routes to School Program. They gave us our full award of \$240,000 and with that we have couple of steps we have to go through within the next couple of weeks to move forward with the award. Once we get through that, we will do a couple of surveys with the parents and students and then we have to get approval of the bids to start the sidewalks and cross walks sign.

6. Economic Development Committee: Trustee Smith said he would like to talk about the Economic Development Committee and the holiday lights in the park. Trustee Smith said that we collected \$1,600 plus we received donations of the roping, star and the bows and after we paid our bills, the remaining balance will be put into a CD for next years lights.

TREASURER'S REPORT: Treasurer Bryan Vogel said he has nothing for tonight.

ATTORNEY'S REPORT: Mayor Ray Danford called on attorney Brian Manion. Brian asked to go into Executive Session. Mayor Danford asked for a motion to go into Executive Session citing pending litigation.

**REGULAR BOARD MEETING
EXECUTIVE SESSION
7:45 P.M.**

*Trustee Rita Baker motioned to enter into Executive Session citing pending litigation {5 ILCS,120/2 - (c)(11)} and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker – aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine – aye; Trustee Tony Miller – aye; Trustee Seth Speiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.*

**EXECUTIVE SESSION ENDED
8:16 P.M.**

Trustee Rita Baker motioned to reconvene the Regular Board Meeting at 8:18 p.m. and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.

Mayor Danford said there will be no board action at this time on the Executive Session.

ESDA REPORT: ESDA Coordinator Gene Kramer said he attended the Southern Illinois Regency Committee Meeting and the big topic there was the H1N1 vaccine. They are still targeting the following groups.

1. Pregnant women;
2. Household contacts and caregivers for children younger than six-months of age;

3. Healthcare and emergency medical services personnel;
4. All people from six-months through 24 years of age;
5. Persons aged 25-64 years who have health conditions associated with higher risk of medical complications from influenza.

Mayor Danford asked Gene if he has any idea where the bottleneck is because he knows other states that have immunized down through their schools already. Gene replied that is right. Gene said according to Barb Whittaker of the Health Department, the CDC has taken over complete control of this. It was originally going to be set up for each state beginning with the Illinois Emergency Management Agency in Illinois and working with each health department but the CDC said no they were taking over. It will depend on the CDC when we will receive the vaccine.

ESDA Coordinator Gene went on to the weather report to bring us up to date on what to expect the next couple of days.

Gene said starting on January 1, 2010, the "Illinois New Cell Phone Rules Become Law." This means there is no more texting while driving or using cell phones in school speed zones. Gene went on to read what the Telecommunications Bulletin stated.

PUBLIC PARTICIPATION: Janet asked if the proclamation to honor the State Championship girls volleyball team is done and Mayor Danford replied we are working on it.

REPORTS AND CORRESPONDENCE: None

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: Mayor Danford said Exhibit C is Ordinance No 1338: Tax Levy Ordinance for the Village of Freeburg. Mayor Danford asked if there any questions.

Trustee Rita Baker motioned to adopt Ordinance No. 1338 by title only and Trustee Seth Speiser seconded the motion. ROLL CALL: Trustee Rita Baker – aye; Trustee Seth Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith – aye; Trustee Corby Valentine – aye; Trustee Tony Miller – nay; (5 ayes, 1 nay, 0 absent). With 5 aye votes, the motion carried.

OLD BUSINESS: Mayor Ray Danford called for old business at this time. Trustee Smith asked if we can in touch with Heil and have them come out and fix our PA System. Trustee Smith said his mic hasn't worked for at least 6 months. Mayor Danford said he will get back to him on this, because he is also frustrated with it. Trustee Valentine said if this works better then that one, there is something definitely wrong with it. Trustee Smith said we paid a lot of money for this not to work.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETINGS MINUTES:

Public Property Committee Meeting: Trustee Tony Miller called the Public Property Committee Meeting to order on Monday, November 18, 2009 at 5:00 p.m.

1. **Pool Feasibility Study/Referendum:** Trustee Miller said the rendering in 3-D that was included in the Master Plan is the one we paid for. We will take a look at that and see if anything else is needed. Bill is working on that right now. Trustee Smith said he wished Bill would have made it more clear before we signed the contract on what exactly we were getting.
2. **Street Banner:** Trustee Miller said we have to order six banners at a time. We did get a price and it is very reasonable, we are checking on the set up price. As soon as we have that, we will be able to get back to the three or four people that would like to have a banner. Janet asked if this is for Relay for Life and Trustee Miller answered no, these are the regular banners that are personalized. Janet asked if the Woman's Club purchased a banner, do they have to pay \$150 every year? Janet said that was what their impression was. Trustee Miller said you only pay that \$150 one time and it stay up until it falls apart. That is why we take them down in the winter, so they will last longer.

Public Works Committee Meeting: Trustee Charlie Mattern called the Public Works Committee Meeting to order on Wednesday, November 18, 2009 at 5:30 p.m.

1. **SAVE Site Water Situation:** Trustee Mattern said the Save Site water project is in a holding pattern until the spring.
2. **Sewer Project:** Trustee Mattern said we are continuing on the sewer project and hoping to hear from the engineer at the next meeting.
3. **Recycling:** Trustee Mattern said the recycling is progressing and it opens tomorrow.
4. **FSH System Requirements:** Trustee Mattern said we are working on the water supply system.
5. **Trash Credit:** Trustee Mattern said we agreed to give Mrs. Heil the trash credit.

Personnel & Public Safety Committee Meeting: Trustee Rita Baker called the Personnel & Public Safety committee meeting to order on Monday, November 30, 2009 at 4:30 p.m.

1. **Security Camera for lobby:** Trustee Baker said we talked about the security cameras. They are working.
2. **H1N1 Flu:** Trustee Baker said we talked about H1N1, but we already heard enough about that tonight.

Trustee Baker said Chief Woodruff wanted to clarify the overtime issue raise since the last meeting. Trustee Baker said it is needed to cover vacations, sick time or other instances. Trustee Baker said in the past, we had an officer's salary in the budget who is no longer working and that budget item was removed so we don't have that

salary to fall back on. An error was made when doing the budget, we didn't increase the part-time salary in the budget, and now we are behind. Trustee Baker said Chief Woodruff is open for any questions you might have, and if you think of it later, she is sure he will be more than glad to answer them.

Trustee Baker said Chief Woodruff has instituted a monthly report which includes the officer activity log, duties of investigator, investigation history, complaint log, homecoming, school events, vehicle maintenance report and breakdown of salary expended. We received our first report at the last meeting and are reviewing it. Trustee Baker said he will do them every month if we are interested in continuing this. Trustee Baker said at homecoming time our officers have incurred costs up to \$5,000 which includes putting out no parking signs, handling the parking at homecoming and so fourth. Trustee Baker said she told us last time that we get \$25 for the officers that are at any of the high school functions, football games, volleyball games, and basketball games, and we are going to have to do something with that. We pay the officer more than \$25 for those kinds of activities.

*Trustee Rita Baker motioned to pay Chief Woodruff for 64 hours of unused vacation and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker – aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine – aye; Trustee Tony Miller – aye; Trustee Seth Speiser– aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.*

Trustee Baker said we spent some time in Executive Session and then we went onto Personnel.

1. **Employee Handbook:** Trustee Baker said we talked about the handbook.
2. **Public Works on call status:** Trustee Baker said we discussed the public works on call status.
3. **Job Descriptions:** Trustee Baker said we discussed job descriptions.

Legal & Ordinance Committee Meeting: Trustee Seth Speiser called the Legal and Ordinance Committee Meeting to order on Wednesday December 2, 2009 at 4:30 p.m.

1. **Community Improvement Board/Material Requirements on Commercial Building/Nuisance Abatement Code:** Trustee Speiser said we are still working on this.
2. **Status of Public Hazard Homes:** Trustee Speiser said we are trying to get the wells taken care of on Sheets North property.
3. **Stump Lawnmower Business:** Trustee Speiser said we were provided with a copy of the Consent Order that is being recommended by our attorney Steve Wigginton.
4. **Bonfire Code:** Trustee Speiser said Dennis is drawing up an ordinance for the next meeting for the Bonfire Code.

UPCOMING MEETINGS

Electric Committee Meeting – Wednesday, December 9, 2009 – 5:30 p.m.
Board of Appeals Meeting - Thursday, December 10, 2009 - 7:00 p.m.
Water/Sewer Committee Meeting – Wednesday, December 16, 2009 – 5:30 p.m.
Streets Committee Meeting – Wednesday, December 16, 2009 – 6:30 p.m.
Board Meeting – Monday, December 21, 2009 – 7:30 p.m.

VILLAGE PRESIDENTS AND TRUSTEE'S COMMENTS

Trustee Charlie Mattern: No thank you.

Trustee Steve Smith: He would like to thank all the businesses, organizations and all of the individuals that donated to the holiday lights and the employees for putting up the lights. He is looking forward to next year.

Trustee Rita Baker: She would like to add the choir, they did a very nice job in singing.

Village Clerk Jerry Menard: Steve, she thinks this was a great idea and it turned out very good. There were a lot of people who were impressed and really liked the idea of having this.

Trustee Corby Valentine: None.

Trustee Tony Miller: None.

Trustee Seth Speiser: None.

STAFF: None.

ADJOURN:

Trustee Rita Baker motioned to adjourn at 8:46 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard,
Village Clerk