

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattern
Kevin Groth
Corby Valentine
Steve Smith
Tony Miller

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

FREEBURG REGULAR BOARD MEETING Monday, July 7, 2008 at 7:30 p.m. Board Minutes

CALL TO ORDER: Mayor Raymond Danford called the Regular Board Meeting to order at 7:32 p.m., on Monday, July 7, 2008, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller – here; Trustee Kevin Groth – here and Mayor Raymond Danford – here. (7 present, 0 absent) Mayor Danford announced there is a quorum.

Mayor Danford asked before he starts off with our regular board meeting agenda, he has a request from JLP Construction. Could the Board of Directors please amend the order of the agenda so they can place their business first from the committee meeting we just finished with them. They would like to be first due to their tight schedule. *Trustee Groth motioned the request be granted and Trustee Baker seconded the motion. All voting aye, the motion carried.*

Mayor Danford called upon Trustee Mattern to recap the issue for everyone.

Trustee Mattern stated we meet with Jon Poetker and Kevin Bollman concerning an issue that has arisen over at the Estates at Wood Edge. It seem there is a sewer line on the existing easement and there is an existing structure or deck over that sewer manhole. As a result, we came to agreement to relocate the existing easement and sewer to a new easement and sewer to get out of the situation that we have. Trustee Mattern read the proposed agreement. Trustee Valentine asked who is going to be doing the work on moving the sewer line. Trustee Mattern answered Poetker Construction will be doing it; at this point, our village will not be doing the work.

Trustee Charlie Mattern motioned to approve this agreement entered into between the Village of Freeburg and Jon Poetker of JLP Construction and Kevin Bollman of Estates at Woods Edge, LLC and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Charlie Mattern – aye; Trustee Tony Miller – aye; Trustee Steve Smith – aye; Trustee Rita Baker – aye; Trustee Corby Valentine aye; Trustee Kevin Groth – aye. (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

MINUTES OF PREVIOUS MEETING: *Trustee Rita Baker motioned to approve the minutes of Monday, June 16, 2008 and Trustee Steve Smith seconded the motion. (6 ayes, 0 nays, 0 absent).*

FINANCE: Trustee Smith said the first order of business is to approve the Warrant List of \$23,629.71.

Trustee Smith motioned to approve the Warrant List in the amount of \$23,629.71 and Trustee Baker seconded the motion. ROLL CALL: Trustee Steve Smith – aye; Trustee Rita Baker – aye; Trustee Charlie Mattern – aye; Trustee Corby Valentine – aye; Trustee Tony Miller - aye; Trustee Kevin Groth – aye. (6 ayes, 0 nays, 0 absent).) All voting aye, motion carried.

1. Health Insurance Renewal: Trustee Smith said in the Finance meeting we talked about the Health Insurance Renewal. He and the committee decided that they would like to have a Committee as a Whole Meeting to talk about amounts we want to set as a cap for the health insurance. We would like to do it as soon as possible because United Healthcare Insurance Company will only give us their information 60 days before the renewal. We need to start talking about it and decide what amount we are willing to pay, and then be able to give it to the employees to let them look at the options before the renewal. Trustee Smith he would like to hold the meeting within the next two weeks.
2. Alternative Payment Method for Utilities: Trustee Smith said we are going to go back and look at the results. The responses we got from the residents were very poor so we don't know how much interest there is to the alternative payment method. We will look into this at the Finance Meeting on July 30th and we will bring something to the Village Board at the first meeting in August.
3. Recycling Options: We talked about the recycling options and would like to do is offer more recycling options for other items in the community, and what we want to do is turn it over Water/Street Committee. It fits better with them then it does with Finance.
4. Sprint Bill: We are looking at different options on how to reduce the amount we pay every month for the phones.

Trustee Smith said a list of potential auditing firms was passed out to the committee as well as a draft Request for Proposal. We are also going to advertise in the Freeburg Tribune as well as the Belleville News Democrat. A letter will be sent out to the surrounding auditing firms advising them we sending out Requests for Proposals.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

ESDA REPORT: None.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE: None.

RECOMMENDATION OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS

EXHIBIT B: Petition for Annexation for Debra Throop. Village Administrator Dennis Herzing said there is an ordinance annexing the property farther down on the agenda, so we do not need to act on the petition.

EXHIBIT C: 2008 Illinois Great Rivers Ride Agreement: Village Administrator Dennis Herzing said this is an IDOT agreement they are asking for approval. Mayor Danford said we already signed that agreement. Trustee Miller said that was done in the Street Committee. Trustee Smith asked if the bikers are coming through town and Mayor Danford replied yes, they will be.

EXHIBIT D: Letter Agreement for Professional Engineering Services with Rhutasel. Mayor Danford asked Trustee Mattern if there is any discussion he would like to have on this and Trustee Mattern asked if this is the first time we discussed this with the Full Board. Mayor Danford replied yes, and it is the first time we have seen the Agreement with the recommendation for the addition to that clause. Trustee Mattern said following the committee meeting, the only thing outstanding was the last line of the last sentence under the bold part Section 2 See Attachments A and B. We wanted a clarification to make sure both firms understood that they have a responsibility to review, comment and have input under all the items, not just those for which they have primary responsibility. We want both firms to have an obligation to review what the other firm is doing so they don't conflict with each other and so that they both are working the same direction. For those that weren't involved along the way, Attachment (A) the Scope of Services, was presented almost in its entirety by Horner & Shifrin and then tweaked after discussions with the two firms. Trustee Mattern said after several meetings, both firms are looking forward to working together on the job. Trustee Mattern asked if there are any questions, he would be glad to answer.

Mayor Danford said the terms are in the paper and the fee is Fifty Thousand Dollars (\$50,000.00) and we need a motion.

*Trustee Charlie Mattern motioned to approve the Letter Agreement For Professional Engineering Services dated May 22, 2008 with Rhutasel & Associates for the Wastewater Facilities Planning Study and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Charlie Matter - aye; Trustee Steve Smith - aye; Trustee Rita Baker - aye; Trustee Corby Valentine - aye; Trustee Tony Miller - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent).) All voting aye, motion carried.*

RESOLUTIONS: Resolution No. 08-02: Resolution for Freeburg Homecoming Parade. Mayor Danford stated this resolution is for the closing of the streets for the homecoming parade listed in the resolution. We need the resolution authorizing a permit from IDOT .

*Trustee Rita Baker motioned to approve Resolution No. 08-02 by title only and Trustee Tony Miller seconded the motion. . **ROLL CALL:** Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith*

- aye; Trustee Corby Valentine - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent.) All voting aye, motion carried.

ORDINANCES: EXHIBITS (F) & (G) Mayor Danford said Exhibits F & G both are in for the same reason, we had a number error on the ordinances when they were passed, all we need to do tonight is to authorize the new numbers for the ordinances.

EXHIBIT F: Exhibit F Ordinance No 1287 will be renamed Ordinances No 1287-A.

Trustee Rita Baker motioned to approve Ordinance No. 1287-A by title only and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Corby Valentine - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

EXHIBIT G: Mayor Danford would like to renumber Ordinance 1288 to Ordinance 1289.

Trustee Rita Baker motioned to approve Ordinance No. 1289 by title only and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Corby Valentine - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

EXHIBIT H: ORDINANCE NO. 1290: An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County, Illinois (Throop Property)

Trustee Rita Baker motioned to approve Ordinance No. 1290 by title only and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Corby Valentine - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

EXHIBIT I: ORDINANCE NO. 1291: An Ordinance Authorizing the Sale of Lot 13 of Freeburg Industrial Park to Phillips Kiln Services for the sum of Fifty Thousand Three Hundred (\$50,300.00) Dollars.

Trustee Corby Valentine motioned to approve Ordinance No. 1291 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Corby Valentine - aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

OLD BUSINESS: NONE
NEW BUSINESS: NONE
APPOINTMENTS: NONE

COMMITTEE MEETING MINUTES:

Electric Committee Meeting: Trustee Valentine called the Electric Committee Meeting to order at 5:36 p.m. on Wednesday, June 12, 2008.

1. **Power Plant:** Trustee Valentine said they did testing at the power plant; both plants are talking to each other now. Public Works Director Ron Dintelmann forwarded a letter from Ralph McDowell who is a project engineer from Altorfer to Trustee Valentine. Trustee Valentine proceeded to read the letter to everyone. Trustee Valentine said that is all he has to report for tonight.

Personnel & Public Safety Committee Meeting: Trustee Baker called the Personnel & Public Safety Committee Meeting to order at 5:31 p.m. on Wednesday, June 18, 2008.

1. **Earthquake Preparedness Pamphlet:** Trustee Baker said we are still waiting to hear from the Red Cross on the pamphlet.
2. **Teeny Tots & Cut, Color & Create:** Chief of Police Mel Woodruff had a request from Teeny Tots Pre-School for a do not enter sign on their street. We also had a request from Cut, Color & Create who would like a 2-hour parking on the north side of their street in front of the building. We are going to wait until school starts again in the fall then re-evaluate the problem.
3. **PSIC Grant Obligation:** Trustee Baker said we have a PSIC Grant Obligation from St. Clair County for PSIC equipment. The total cost of the equipment which includes programming, set-up and installation would be \$42,347.90 and our obligation amounts to \$11,963.33. Chief Woodruff said this equipment provides the ability to commutate with Cencom and will each police car will have a mobile unit, every officer will have a portable unit. The payment will be made as soon possible.
4. **Police Vehicle:** Chief Woodruff has done a lot of searching and has found a police vehicle. We want to replace 2003 Impala which has had about \$12,926.59 spent on it from 1/06 to 6/08. This includes fuel, parts, labor and maintenance costs. We would like to replace it with a 2008 car for \$18,870. If we don't take this one, we will have to wait 4 months.

*Trustee Rita Baker motioned to purchase a 2008 Chevrolet Impala at a cost of \$18,870.22 and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker - aye; Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine - aye; Trustee Tony Miller - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.*

5. **Noise Curfew:** We talked about an ordinance to address instituting a curfew on noise.
6. **Health Insurance Renewal:** Julie has sent several email requests to Misty to see if we can get our renewal package earlier than December.
7. **Sexual Harassment Training:** We talked a little about this.
8. **Employee Badges:** Pictures were taken. We haven't start on the employees' handbook.

Trustee Rita Baker motioned to increase the accumulated sick days per year from 65 days to 240 days for administrative workers and the Code of Ordinance will be amended to reflect the change and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker - aye; Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine - aye; Trustee Tony Miller - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

Trustee Rita Baker motioned the Code of Ordinance be amended to reflect an increase in clothing allowance from \$125.00 to \$200.00 for the public works employees and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker - aye; Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine - aye; Trustee Tony Miller - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

Trustee Baker said that Gregg Blomenkamp, who is the latest hire for our public works department, has passed his probation period.

Trustee Rita Baker motioned to give Gregg Blomenkamp the final step increase retroactive to April 1, 2008 and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Rita Baker - aye; Tony Miller - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Corby Valentine - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

Public Property Committee Meeting: Trustee Miller called the Public Property Committee Meeting to order at 4:00 p.m. on Wednesday, June 18, 2008.

Trustee Miller said Diana Little from St. Clair County Intergovernmental Grants Department was present to provide information on their program. She gave us a lot of information and he thinks we will be able to use most of it to receive some grant money from St. Clair County government.

Sid LeGrand from Rhutasel was present to discuss the two separate contracts for the culvert analysis on Country Side Lane, Cemetery Road and West Street & Cedar Lane.

Trustee Tony Miller motioned to hire Rhutasel & Associates do the engineering work on MFT Special Projects on Cemetery Road and West Street & Cedar Lane for the culvert replacement not to exceed \$12,500.00 and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Tony Miller - aye; Rita Baker - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Corby Valentine - aye; Trustee Kevin Groth - aye. (6 ayes, 0 nays, 0 absent) All voting aye, motion carried.

1. Pool Feasibility Study: The public meeting will be Thursday, July 10th, at 7:00 p.m. at the high school. We have some chlorine problem as the pool but this has been taking care of.
2. Code Revision for Lot Grades: We talked about the codes on lot grades. We are still trying to come up with something.

3. Industrial Park: We have closed on the Craig Niebruegge purchase. This was already taken care of tonight.
4. MFT: Bid opening will be Friday July 11th at 10:00a.m. The street oiling dates will depend upon what dates are still open by the oiling companies.

Public Works Committee Meeting: Trustee Mattern called the Public Works Committee Meeting to order at 5:30 p.m. on Wednesday, June 18, 2008.

1. Public Participation: Trustee Mattern said we had a resident from 613 N. Main Street who was present to discuss the drainage problem where sewage backs in her basement, along with two other homes in that area that also experience the same problem. This has been brought to our attention in the past with this problem. We are installing backflows valve in all three homes.
2. SAVE Site Water Situation: We are working in with conjunction with the Street Department. The presentation was made by Diana Little to look at the feasibility of improving water system up at the SAVE site.
3. Sewer Study: We approved the sewer study earlier this evening with the contract to Rhutasel.
4. Special Fund for Extraordinary Repairs: We are investigating the possibility of some type of Extraordinary Repair Fund very similar to the one Belleville has been considering. The homeowner would be responsible for their lateral out to the point of connection with the sewer main wherever it may be--their side of the street or in the middle of the street or the opposite side. In light of all that, we are looking at the possibility of creating basically a revolving fund to pay for some of it. We still are holding homeowners responsible their lateral but the street repair is kind of up in the air right now.
5. Radio Read Meters: Trustee Mattern turned to Ron to take over on this. Ron said we are using Blue Tower meters, but they are unreliable. Ron said if we are going to invest a large amount of money into the meters, we need to switch companies. Ron said he will put together numbers by next committee meeting. Ron said we still need 1500 meters.
6. Skid Steer: Trustee Mattern asked if Bobcat delivered the skid steer for us to try out yet. Ron said it hasn't happen yet.

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, July 9, 2008 – 5:30 p.m.
Personnel/Police Committee Meeting – Wednesday, July 9, 2008 – 6:30 p.m.
Pool Public Meeting – Thursday, July 10, 2008 – 7:00 p.m. FCHS Cafeteria
Committee as a Whole – Monday, July 14, 2008 – 7:30 p.m.
Water/Sewer Committee Meeting – Thursday, July 17, 2008 – 6:30 p.m.
Streets Committee Meeting – Wednesday, July 17, 2008 – 6:30 p.m.
Board of Appeals – Thursday, July 17, 2008 – 8:00 p.m.
Board Meeting – Monday, July 21, 2008- 7:30 p.m.

VILLAG PRESIDENT AND TRUSTEES' COMMENTS

Trustee Charlie Mattern: No, thank you.

Trustee Steve Smith: No, thank you.

Trustee Rita Baker: Nothing, sir.

Village Clerk Jerry Menard: No, thank you.

Trustee Corby Valentine: Nothing, Mayor.

Trustee Tony Miller: No, thank you.

Trustee Kevin Groth: No, thank you.

STAFF: Nothing.

ADJOURN:

Trust Rita Baker motioned to adjourn at 8:27p.m.and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk