

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattern
Kevin Groth
Corby Valentine
Steve Smith
Tony Miller

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

FREEBURG REGULAR BOARD MEETING Monday, July 21, 2008 at 7:30 p.m. Board Minutes

CALL TO ORDER: Pro-Tem Rita Baker presided as acting Mayor and called the Regular Board Meeting to order at 7:32 p.m. on Monday, July 21, 2008, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller – absent; Trustee Kevin Groth – here and Mayor Raymond Danford – absent. (5 present, 2 absent) Trustee Rita Baker announced there is a quorum.

MINUTES OF PREVIOUS MEETING: *Trustee Corby Valentine motioned to approve the minutes of Monday, July 7, 2008 and Trustee Kevin Groth seconded the motion. (5 ayes, 0 nays, 1 absent).*

FINANCE: Trustee Smith said he has nothing to report tonight.

TREASURER'S REPORT: Treasurer Bryan Vogel said he passed out the Monthly Treasurer's Report for the month of November, 2007 & December, 2007 for the Board to look at and review.

ATTORNEY'S REPORT: Trustee Baker said Exhibit B is an update report from our attorney.

ESDA REPORT: Acting Mayor Rita Baker said Gene Kramer is not here tonight, but he did drop off a report. Acting Mayor Baker read the letter from Coordinator Robert Knight informing us about the Public Assistance Program which provides Federal disaster assistance to States, Local units of government and certain non-profit organization for debris removal, emergency protective measures, and the permanent restoration of public facilities as a result of major disaster declaration made by the President. Acting Mayor Baker announced there will be a meeting held to disseminate this information at SWIC, in Belleville on July 28th. Administrator Dennis Herzing said he will be attending this meeting.

PUBLIC PARTICIPATION: Janet asked about the meeting held for the swimming pool. Janet said she heard there weren't many people who showed up for the meeting. Trustee Mattern said that is no opposition. Janet replied with well, until you try and put more money on them and then you will find out about opposition. Trustee Mattern said he feels it is unfortunate that the meeting fell on an evening when 90% of the supporters were swimming at another pool. Trustee Groth said there is one other thing we need to point out that the by invitation meetings had very good turnout and were very successful. We had a lot of input at those meetings. Acting Mayor Baker said she thinks that the people who are

doing the study now have a lot of direction with all the information they received. They seem to be satisfied and they are ready to proceed with the study.

REPORTS AND CORRESPONDENCE: None.

RECOMMENDATION OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:

EXHIBIT C: Acting Mayor Baker asked for a motion to approve the Pre-Annexation Agreement with Clayton Browning.

Trustee Corby Valentine motioned to approve the Pre-Annexation Agreement of Clayton Browning of 113 Sunrise Drive, Freeburg, Illinois and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Corby Valentine – aye; Trustee Steve Smith – aye; Trustee Charlie Mattern – aye; Trustee Rita Baker – aye; Trustee Tony Miller – absent; Trustee Kevin Groth – aye. (5 ayes, 0 nays, 1 absent) All voting aye, motion carried.

EXHIBIT D: Acting Mayor Baker said Exhibit D is the MFT Bids, Acting Mayor Baker called upon Public Work Director Ron Dintelmann. Ron said the low bid for oil was JTC Petroleum Company, the low and only bid for slag was Beelman Truck Company and the low bid for rock was Wolfmeier Truck Service.

Trustee Corby Valentine motioned to approve the low bids for oil, slag and rock and Trustee Kevin Groth seconded the motion. ROLL CALL: Trustee Corby Valentine – aye; Trustee Kevin Groth – aye; Trustee Charlie Mattern – aye; Trustee Steve Smith – aye; Trustee Rita Baker – aye; Trustee Tony Miller – absent. (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

RESOLUTIONS: EXHIBIT E: Resolution NO. 08-03: Resolution for Culvert Improvements on Cemetery Road culvert at branch Jacks Run Creek and also West Street at the Cedar Lane Intersection. The resolution was prepared with the amount not to exceed \$13,000 and the amount agreed upon by the committee was not to exceed \$12,500.

Trustee Corby Valentine motioned to adopt Resolution No. 08-03 with the amount charged not to exceed \$12,500.00 as agreed upon at the last meeting and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Corby Valentine – aye; Trustee Steve Smith – aye; Trustee Charlie Mattern – aye; Trustee Rita Baker – aye; Trustee Tony Miller – absent; Trustee Kevin Groth – aye. (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

ORDINANCES:

EXHIBITS F: ORDINANCE NO. 1292 An Ordinance Amending Title III, Chapter 32 of the Revised Code of Village of Freeburg, Personnel Policies. Acting Mayor Baker said this has to do with our probationary period and the hourly rate charged during this period. Acting Mayor Baker read Ordinance No. 1292 for everyone and asked for a motion on the Ordinance. Trustee Groth asked what the change was in section (B). Administrator Herzing answered the old ordinance was \$.50 an hour and the old ordinance didn't define what happens if someone is in their probationary period when a raise in pay becomes effective. Trustee Groth said to Trustee Baker you are chairperson of that committee, correct? Trustee Baker answered yes. Trustee Groth continued to ask Trustee Baker why she feels the probationary period hourly rate needs to be a \$1.00 less than the traditional \$.50. Trustee Baker said this was changed long time ago. Administrator Herzing said the last several people we hired at

the hourly rate less \$1.00, we just never changed it. Trustee Groth asked do you think it needs to be \$1.00 instead of \$.50. Trustee Baker said whatever your pleasure is. Trustee Valentine said he thinks \$1.00 is okay, that is what we have been doing for the last year and nobody has had a problem with it.

Trustee Charlie Mattern motioned to approve Ordinance No. 1292 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Charlie Mattern – aye; Trustee Steve Smith - aye; Trustee Rita Baker – aye; Trustee Corby Valentine – aye; Tony Miller - absent; Trustee Kevin Groth – aye. (5 ayes, 0 nays, 1 absent) All voting aye, motion carried

EXHIBIT G: Ordinance No 1293. An Ordinance of the Board of Trustees of the Village of Freeburg, Illinois Authorizing the Village to Enter into and the Mayor to Execute a Municipal Lease/Purchase Agreement Between the Village of Freeburg, Illinois and Bobcat of St. Louis, Inc. Acting Mayor Baker said this is to purchase one Bobcat T190 Compact Track Loader with Advanced Control System and A71 Option Package and optional attachments (Skid Steer).

Trustee Corby Valentine motioned to approve Ordinance No. 1293 by title only and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Corby Valentine – aye; Trustee Steve Smith – aye; Trustee Charlie Mattern – aye; Trustee Rita Baker – aye; Trustee Tony Miller - absent; Trustee Kevin Groth – aye. (5ayes, 0 nays, 1 absent) All voting aye, motion carried

OLD BUSINESS: None.

NEW BUSINESS: Trustee Smith said he has been talking to Senator David Luechtefeld to try and get some funding for cross over cables between the four lanes on Route 13/15. He found out that IDOT does not have the money this year because the state doesn't have any money this year, which is not a surprise. He also got the name of someone from IDOT in Collinsville to contact. In the next week or so, he will send a letter to Julie and he would like all of the trustees to sign it. He wants to try to and keep this in front of IDOT as they go forward on next year's budget and maybe they will go ahead and put in the cross over cables in places. He would rather be pro-active before something happens there, like an accident and someone gets killed, then they put the cables in. This is the whole prepares of it getting this letter to them. Trustee Groth asked if this is the cross over cable between here and Greenmount Road. Trustee Smith yes, in some parts when you get by Fishers the way the road is probably won't be able to do it there because they are right next to each other.

APPOINTMENTS: None.

COMMITTEE MEETING MINUTES:

Legal & Ordinance Committee Meeting Trustee Groth said he called the Legal & Ordinance Committee Meeting to order at 5:00 p.m. on Wednesday, July 2, 2008. Trustee Groth said there was a lot of Old Business that was discussed.

1. Community Improvement Board Committee: Trustee Groth said the Mayor put together a pretty good list of names that have been contacted. He is waiting to hear from them. The committee also agreed to add one more name to the committee. Mayor Danford is also waiting to here back from that person. When he does, he is ready to move on.

2. Status of Public Hazard Homes: Nothing new other than waiting to see if Sheets will file an appeal after the hearing.
3. Countryside Lane Annexations: Trustee Groth said both agreements have been received here in the office. Dennis said they will go before the Plan Commission next Wednesday.
4. TIF Litigation: Trustee Groth said on the Attorney list that you have in your packet, it shows the proposed First Amendment Redevelopment Agreement has been sent to the Developer for review.
5. Training – Sexual Harassment: We talked about IMUA providing the training for \$300.
6. Huelsman Water Problem: Trustee Groth said we spent a lot of time talking about the Huelsman water problem. There is still some information out that is to be brought forward. At this time we have taken no action, we will see what the rest of the information brings and then we will decide whether we will go forward or take no action at all after we investigate the new information.
7. Ordinance for Drainage Easement Grades: Trustee Groth asked Village Administrator Dennis Herzing if we are done with that ordinance. Village Administrator Dennis Herzing said he thinks so. The ordinance is written but we are still checking on how we are going to enforce parts of it. Trustee Groth said we are getting close to have this done.

PUBLIC PARTICIPATION:

1. Trustee Groth said we had Public Participation from Tom Parajes who asked about drainage problems around his home. Kevin, Dennis and Ron went out to look at it. We gave him some ideas for it, but the problem is his to deal with.
2. Trustee Groth said we dealt with JLP Contraction and also with Jim and Judy Rachell. They had a problem with the sewer line under their deck that is in the easement and we took care of that problem at the last board meeting. Acting Mayor Baker said they came to the Water/Sewer committee meeting and then met with the board. It is all taken care as far as the Board is concerned. Dennis told the Board JLP has a hearing before the Board of Appeals.

Public Works Committee Meeting: Trustee Mattern said he called the Public Works Committee Meeting to order at 6:30 p.m., on Monday, July 7, 2008.

Trustee Mattern said the main purpose we met July 7th was the discussion with JLP. He would like to add that the change that was made was changing the easement to fit the sewer line and in no way compromises the Village's responsibility, opportunity or access to that sewer line. Trustee Mattern said we were lucky to be able to help them out in such a fashion. The hearing before the Zoning Board of Appeals is relative to the decks and the setbacks from the rear property line and in no way affected or related to the easement. The easement is really a non-issue at this time.

Electric Committee Meeting: Trustee Valentine said we met on Wednesday, July 9th at 5:30 p.m.

1. **South Circuit:** Trustee Valentine said we have an update on the South Circuit, we are in service as we speak. Trustee Valentine explained what it does is tied the new circuit out to the South Circuit which makes it more reliable.
2. **Power Plant:** Trustee Valentine said we got all the problems resolved. We have a power plant that is fully functional and will share the load with the old power plant.
3. **Switchover of Ameren:** There is nothing new. It is up to us to make the next move and we will do that when the time is right.

4. **Electric Meter Replacement:** Trustee Valentine said the meter replacement program was discussed, specifically the electric meters and our options. We would like to replace all of those that aren't radio read. We have several options we are working on with the Public Works Department because they have the water meters as well.
5. **Underground Line to St. Joseph & St. Paul's:** We are going to run underground electric from the lines that run between power plants to St. Paul's and St. Joe's new parish center. We use St. Paul's as a storm shelter and we are going to use St. Joe's in the future as an emergency warming shelter in case we ever have to evacuate the nursing home or use it for anyone in the village. With the underground service, it will make the electric to it more reliable in case of a storm or something like that. Both of the churches are going to share the cost.
6. **Rebate on Utilities:** Trustee Valentine said we discussed rebates on utilities for businesses who want to expand in Freeburg. Siemens wants to expand; they have outgrown their electric service. Now they need a special transformer base to increase their voltage. There is a cost-sharing ordinance which states the sharing of transformer should not exceed \$2,000.00. They will still need a building permit and get everything inspected. We are going just assist them in upgrading their electric to bring more business into Freeburg.

Trustee Corby Valentine motioned to waive the cost of the transformer for Siemens to entice more development and business in Freeburg and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Corby Valentine – aye; Trustee Steve Smith – aye; Trustee Charlie Mattern – aye; Trustee Rita Baker – aye; Trustee Tony Miller – absent; Trustee Kevin Groth – aye. (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

Personnel & Public Safety Committee Meeting: Trustee Baker said Personnel & Police Committee meet Wednesday, July 9th at 6:30 p.m.

1. **Earthquake Preparedness Pamphlet:** We discussed the earthquake preparedness pamphlet again and no action was taken.
2. **Curfew Ordinance:** Trustee Baker said we talked about a noise curfew ordinance and Steve was going to gather information on that. We will have more discussion on that at our next meeting.
3. **New Police Car:** Trustee Baker said Chief Woodruff advised the car is in process and the car radios should be done in a few weeks.
4. **Probation Period:** We discussed the probation period that was in the ordinance we passed tonight.
5. **Health Insurance Renewal:** Trustee Baker said they talked about the Health Insurance Renewal.
6. **Sexual Harassment Training:** We are still waiting on that.
7. **Employee Badges:** Trustee Baker said all the pictures have been taken for the badges.
8. **Employee Morale:** We talked about the employee morale.
9. **Employee Handbook:** Trustee Baker said Julie has not started on it yet and Steve has not gotten any job descriptions yet.

Mayor Ray Danford entered the meeting at 7:58 p.m.

Committee As A Whole Meeting: Trustee Smith said we meet last Monday night. We started off talking about the Health Insurance Renewal.

1. **Health Insurance Renewal:** Trustee Smith said in the last Finance meeting, they decided we have to come up with a plan to manage the cost on the insurance. Julie and Dennis are going to work on a questionnaire to be sent out to the employees with their

next paycheck. We will review those results and have another Committee as a Whole in August and try to come up with some decisions how we can move forward with the health insurance.

2. **IML Conference:** We talked about the conference being held in Chicago on September 25 - 28th.
3. **Radio Read Meters:** Trustee Smith said the last thing we talked about was the radio read meters.

Public Works Committee Meeting:

1. **SAVE Site Water Situation:** Trustee Mattern said we continued with the regular meeting of the water and sewer committee investigating in greater detail the SAVE water situation. As previously stated in several meetings, that system is pretty antiquated and in need of some addressing.
2. **Sewer Study:** Trustee Mattern stated the sewer study is currently on its way and we should receive it back in about 60 days.
3. **Special Fund for Extraordinary Repairs:** Trustee Mattern said we exploring some type of a special fund for extraordinary repairs and this would be put in place or drawn upon when a sewer lateral is in need of repair below our street. It is in the best interest of the Village to take some kind of proactive role making sure that street repair is done properly so that we don't have a problem with the street as a result of that.
4. **Radio Read Meters:** Trustee Mattern said there was a lengthy discussion about the cost and how to fund the Radio Read Water Meters, and how we can make this happen. He would like to make a motion at this time.

Trustee Charlie Mattern motioned to go out for bids for Radio Read Water Meters in conjunction with the Electric Meters and Trustee Corby Valentine seconded the motion.
ROLL CALL: Trustee Charlie Mattern – aye; Corby Valentine – aye; Trustee Steve Smith – aye; Trustee Rita Baker - aye; Trustee Tony Miller – absent; Trustee Kevin Groth – aye. (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.

Trustee Mattern said the next thing on the agenda would have been the Skid Steer which is old news.

Trustee Mattern said we received a letter of interest from an engineering firm concerning a SCADA upgrade which we are putting on the back burner at this time.

5. **Groundwater Ordinance:** There was a discussion about a groundwater ordinance which is being looked at and reviewed.

Trustee Mattern said an update was reviewed on the work that is being done on the fire hydrant installations the Fire Chief had requested.

Trustee Mattern recapped how the water tower fills up on the West Tower.

Mayor Danford took over the meeting at this point. He said the Public Property Committee Meeting was called to order by Chairperson Miller on Thursday, July 17, 2008 at 6:30 p.m. As Trustee Miller was absent, Trustee Baker gave the report.

Public Property Committee Meeting:

1. **Pool Feasibility Study:** Trustee Baker said we talked about the pool feasibility study and it will be 35-50 days until Councilman-Hunsaker and EWR come up with something for us.
2. **Streetscape N. Main St. Drainage Problem:** Trustee Baker said that Dennis and Ron shot some grades and gave the information to the property owner so she can work to correct the drainage problem.
3. **Swipe Card Access:** Nothing new on this.
4. **Industrial Park:** We signed the agreement between Phillips Kiln and Freeburg for the lot in the Industrial Park.
5. **MFT Bids:** We already talked about bids from MFT.
6. **Sidewalk Request:** Trustee Baker said we have a sidewalk request from Marla Smith and are moving ahead with this request.
7. **Curb Request:** We have curb requests from a couple of citizens.
8. **Culvert on Cemetery Road:** Trustee Baker said Rhutasel is supposed to take care of this. She thinks the road is washing away.

Trustee Baker said we discussed limb pickup again. She said there has been a lot of abuse of this by the residents. Trustee Baker asked Dennis if we put that article in the paper yet. Dennis said not yet. Trustee Baker said she wonders if the people who are committing these violations get the paper. Administer Herzog said that could be possible. He thinks we put some information on the utility bills that get sent out.

Mayor Danford said he has a request from the Lions Youth Club of Smithton to plant flowers in the Memorial Park. Mayor Danford asked if we checked on this to see if there would be conflict with anyone else and Dennis said no. Mayor Danford said we didn't have anyone asking to do it this year. Mayor Danford said this will be no cost to the Village.

*Trustee Rita Baker motioned to let the Lions Youth Club Organization plant flowers in the Memorial Park and Trustee Corby Valentine seconded the motion. **ROLL CALL:** Trustee Rita Baker - aye; Trustee Corby Valentine - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Tony Miller - absent; Trustee Kevin Groth - aye. (5 ayes, 0 nays, 1 absent). All voting aye, motion carried.*

UPCOMING MEETINGS:

Committee as a Whole Meeting - Monday, July 28, 2008 - 7:00 p.m.
Finance Committee Meeting - Wednesday, July 30, 2008 - 5:30 p.m.
Plan Commission Meeting - Wednesday, July 30, 2008 - 7:00 p.m.
Board Meeting - Monday, August 4, 2008 - 7:30 p.m.

VILLAG PRESIDENT AND TRUSTEES' COMMENTS

Trustee Charlie Mattern: No, thank you Mayor.

Trustee Steve Smith: No, thank you.

Village Clerk: Nothing, thank you sir.

Trustee Baker: No, thank you.

Trustee Corby Valentine: Yes, he would like to thank the Legal & Ordinance Committee and the staff for helping get that annexation out on Countryside pushed through and get it done.

It was important to the village to get that loop it is call a whole close up back there so it kind of blocks any other annexation coming our way. He appreciates everyone's efforts in getting that done.

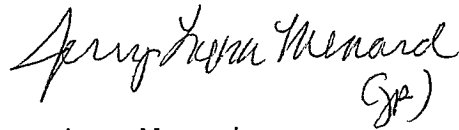
Trustee Tony Miller: Absent

Trustee Kevin Groth: Yes, he would like to talk to Rita and Charlie about changing the time on the Legal and Ordinance Committee Meeting. He cannot be back in town at 5:00 p.m. The earliest he can be there is 6:00. He asked if would you rather wait until 7:00 or 7:30 and meet after supertime or would you rather meet at 6:00 then try to get home for supper. Trustee Baker said 7:00 would be fine with her. Trustee Groth asked Trustee Mattern if 7:00 would be okay. Trustee Mattern said generally speaking yes, but it is subject to change. The next Legal & Ordinance committee meeting will be scheduled at 7:00.

STAFF: Nothing

ADJOURN:

Trust Rita Baker motioned to adjourn at 8:16p.m. and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.

A handwritten signature in cursive script that reads "Jerry Lynn Menard". To the right of the signature, there is a small handwritten mark that appears to be "(JLM)".

Jerry Lynn Menard
Village Clerk